



WEST (INNER) AREA COMMITTEE

**Meeting to be held in on
Wednesday, 21st March, 2012 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
D Atkinson	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Roland Cross	- Bramley and Stanningley Community Forum
Stephen McBarron	- Bramley & Stanningley Community Forum

**Agenda compiled by:
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**West North West Area Leader: Jane
Maxwell
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL ITEMS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>CHAIR'S OPENING REMARKS- COUNCILLOR D ATKINSON</p>	
7			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>MINUTES -15TH FEBRUARY 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 15th February 2012.</p> <p>(Copy attached)</p>	1 - 4
9			<p>INTRODUCTION OF TOM RIORDAN</p>	

Item No	Ward	Item Not Open		Page No
10			<p>AREA CHAIRS' FORUM MINUTES</p> <p>To receive for information the minutes of the Area Chairs' Forum meeting of 13th January 2012.</p> <p>(Copies attached)</p>	5 - 10
11			<p>MINUTES- COMMUNITY FORUM MINUTES</p> <p>To receive for information the minutes of the Armley Community Forum held on 21st February 2012 and the minutes of the Bramley Community Forum held on 26th January 2012.</p> <p>(Copy attached)</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	11 - 14
12			<p>WEST NORTH WEST HOMES LEEDS UPDATE REPORT</p> <p>To consider the report of West North West homes Leeds updating on current activities and services undertaken by West North West homes Leeds.</p> <p>(Report attached).</p>	15 - 36
13			<p>MEETING DATES FOR 2012 / 13</p> <p>To consider the report of the Chief Officer (Democratic and Central Services) seeking approval for proposed meeting dates for the West (Inner) Area Committee for the 2012 / 13 municipal year.</p>	37 - 42

Item No	Ward	Item Not Open		Page No
14			<p>CORE STRATEGY</p> <p>To consider the report of the Director of City Development informing of the City Council's Local Development Framework and the public consultation period for this.</p> <p>(Report attached).</p>	43 - 62
15			<p>CHILDREN'S SERVICES REPORT</p> <p>To consider the report of the Director of Children's Services updating on key developments within the area of Children's Services.</p> <p>(Report attached).</p>	63 - 96
16			<p>COMMUNITY SAFETY REPORT</p> <p>To consider the report of the Assistant Chief Executive, Planning, Policy and Improvement updating on crime statistics, acquisitive crime and current ongoing partnership action for Members' information.</p> <p>(Report attached).</p>	97 - 106
17			<p>ENVIRONMENTAL SERVICES LOCALITY TEAM SLA UPDATE REPORT</p> <p>To consider the report of the Director of Environment and Neighbourhoods providing information about services that are to be added to the Locality Team's portfolio and therefore included in the Service Level Agreement (SLA) for 2012 / 13, and consulting on updated priorities the Area Committee would like to see addressed in the new SLA.</p> <p>(Report attached)</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	107 - 120

Item No	Ward	Item Not Open		Page No
18			<p>WELLBEING FUND BUDGET REPORT</p> <p>To consider the report of the Deputy Chief Executive updating Members on the year end position of the West Inner Area Committee Wellbeing Budget for the financial year 2011/12 and presenting a number of projects for approval in principle from the 2012 / 13 Wellbeing Budget.</p> <p>(Report attached)</p>	121 - 150
19			<p>AREA UPDATE REPORT</p> <p>To consider the report of the Deputy Chief Executive updating on progress against the Area Management Team's work progress and locality priorities.</p> <p>(Report attached)</p>	151 - 184
20			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday 21st May at 1.00 p.m. at the Civic Hall, Leeds LS1 1UR</p>	
21			<p>MAP OF TODAY'S VENUE</p> <p>Stanningley Rugby Club, The Arthur Mill Stadium, Coal Hill Lane, LS13 1PA</p>	185 - 186

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WEST (INNER) AREA COMMITTEE

WEDNESDAY, 15TH FEBRUARY, 2012

PRESENT: Councillor T Hanley in the Chair

Councillors J Harper, A Lowe, J McKenna
and N Taggart

73 Apologies for Absence

Apologies were received from Councillor Atkinson.

74 Declaration of Interests

There were no declarations of interest.

75 West Leeds Dog Watch Scheme

West Yorkshire Police and Community Safety submitted a report informing of the new West Leeds Dog Watch Scheme which was launched on 29th October 2011.

Mick Cox, PCSO at Pudsey Police Station updated the Area Committee on the West Leeds Dog Watch Scheme. New Members to the scheme are asked to report any suspicious activities that they see whilst walking their dogs. So far the scheme has resulted in a number of arrests including for scrap metal theft and burglary, as well as providing information relating to drug dealing. A number of other Police Forces are interested in starting similar schemes due to the success of the West Leeds Dog Watch Scheme.

The Chair thanked Mr Cox for his attendance and report.

RESOLVED- That the report be noted.

76 Minutes - 14th December 2011

RESOLVED- That the minutes of the meeting held on 14th December 2011 be approved as a correct record subject to the addition of Mr Cross's apologies for that meeting.

77 Open Forum / Community Forums

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference for the Area Committee.

Mr Morgan Pugh, Area Panel Member, informed the Area Committee that he had judged and presented the Garden Competition Awards in Bramley. He thanked the Area Committee for the funding it had provided towards the Garden Awards, which had been well attended.

The Chair informed the Area Committee that he was pleased that one prize had gone to Haley's Field which had been previously funded by the Area Committee.

78 Proposal to Develop Integrated Health and Social Care Teams

The Director of Adult Services submitted a report providing details of the work going on in Leeds to improve the effectiveness of health and social care services.

John Lennon, Adult Social Services, presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- The importance of identifying the people who need assistance now and in the future; analytical tools will be used to look at GP patient lists to enable this work to be done.
- The importance of increasing abilities to ensure support with self care and management as part of personalisation of services.
- The areas of work which will require further consideration such as accountability to the Area Committee, and Governance Issues.
- The future work that will need to be done around the workforce such redesign and identifying the skill set which is required.

RESOLVED- That the report be noted and that a further update be brought to the Area Committee in six months time.

79 Joint Strategic Needs Assessment and Area Profile

The Director of Public Health submitted a report providing an update on the emerging priorities for this area flowing from the refresh of the Leeds Joint Strategic Needs Assessment.

Victoria Eaton, Consultant for Public Health with the Airedale, Bradford and Leeds NHS Trust presented the report and responded to Members' comments and queries.

In summary, reference was made to the following issues:-

- The Joint Strategic Needs Assessment has been done between the NHS and Leeds City Council in order to identify health needs across the city ahead of the transfer of functions to Leeds City Council in April 2013. This work has included the creation of 108 detailed profiles of local areas within Leeds.
- The difference in life expectancies depending on where people live, the causes of this and what work could be done regarding this.
- The issues around barriers for different groups of people to accessing healthcare and what can be done to improve accessibility of services to improve outcomes.

RESOLVED- That the recommendations of the report be accepted.

Draft minutes to be approved at the meeting
to be held on Wednesday, 21st March, 2012

80 Area Chairs' Forum Minutes

The Assistant Chief Executive (Customer, Access and Performance) submitted a report informing Members of dates of future Area Chairs' Forum meetings for whom minutes will be sent to the Area Committee, and providing the minutes of the Area Chairs' Forum meeting of 11th November 2011.

RESOLVED- That the contents of the report and the minutes of the Area Chairs' Forum Meeting of 11th November 2011 be noted.

81 Minutes- Community Forum Minutes

A copy of the minutes of the Armley Community Forum held on 17th January 2012 were submitted for Members' information.

RESOLVED- That the minutes of the Armley Community Forum held on 17th January 2012 be received and noted.

82 Minutes- ALMO Inner West Area Panel

A copy of the minutes of the ALMO Inner West Area Panel meeting held on 12th December 2011 was submitted for Members' information.

Lynn Hamshaw, West North West homes Leeds, informed the Area Committee of funding available from the Area Panel to benefit ALMO neighbourhoods, and there was a discussion regarding this.

RESOLVED- That the minutes of the ALMO Inner West Area Panel held on 12th December 2011 be received and noted.

83 Wellbeing Fund Budget Report

The Deputy Chief Executive submitted a report updating Members on the capital and revenue funding committed via the Area Committee Well-Being Budget for wards in the Inner West area in the financial year 2011 / 12.

Chris Dickinson, West North West Area Improvement Manager, presented the report and responded to Members' comments and queries.

In summary, reference was made to the following issues:-

- All monies for this financial year have now been allocated.
- The next Area Committee meeting would have some applications for funding for consideration.
- Levels for Small Grant Funding would be set at the next Area Committee meeting.

RESOLVED- That the position of the Wellbeing Budget and the small grant approvals be noted.

84 Armley Town Centre Manager Update

The Armley Town Centre Manager submitted a report providing an update on events and actions in the Armley Town Centre area.

There was a discussion regarding future activity which could be done in the area by the former Town Centre Manager, Mr Condor, as he had now left that post but could potentially be commissioned to run events via his new role.

The Chair asked that the appreciation of the Area Committee be passed to Mr Condor for his work as Town Centre Manager.

RESOLVED- That the report be noted

85 Date, Time and Venue of Next Meeting

Wednesday 21st March at 5.00 p.m. Venue to be confirmed.

The Chair thanked the Clerk who was leaving the Area Committee and wished her all the best for the future.

The meeting concluded at 7.05 p.m.

Agenda Item 10

**Area Chairs Forum
Monday 13th January 2012
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, K. Parker, R. Finnigan, G. Latty, T. Hanley, D. Blackburn
Officers: J. Rogers, R. Barke, S. Mahmood,

Minutes: S. Warbis

Officers attending for specific items: J. Harwood, C. Dickinson, M. Lund, H. Freeman

Item	Description	Action
1.0	Apologies	
1.1	Cllr A. Gabriel, J. Maxwell, B. Logan	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 th November 2011 were agreed as an accurate record.	
2.2	<u>3.0 of previous minutes – Implications of the Welfare Reform Bill</u> An update paper was provided by Steve Carey, Chief Officer Revenues and Benefits. It was noted that elected members will be kept informed through monthly welfare reform briefing bulletins commencing in February.	
2.3	<u>6.0 of previous minutes – Community First Programme</u> It was noted that the Executive Board had been critical of the way that the funding had been calculated and allocated. It was raised that the funding was not aligned and provided little additionality and that the executive board were looking at ways of mitigating this.	
3.0	Localism Act – Feedback from Area Committee Meetings	
3.1	Jane Harwood, Corporate Policy and Performance Officer, attended to discuss feedback from Area Chairs regarding the discussions around the Localism Act at the previous round of Area Committees.	
3.2	The act received royal assent on 15 th November 2011. A number of Area Committees had indicated that they felt it was too early to discuss the implications of the act and were looking to set up working groups to monitor and discuss its implications.	
3.3	A paper will be going to Corporate Leadership Team, hopefully in February, which will incorporate views and comments from the Area Committee meetings.	
3.4	It was stated that some aspects of the act will come into effect in April, with other aspects likely to be delayed, and that there is need for clarity on the Authority's response and approach to the act.	
3.5	There was a view expressed that the Area Committee structure did not allow them to react quickly and may not be best placed to lead on the response to the localism act. Area Committees were however able to be facilitators and may be able to help local people take a lead.	
3.6	It was pointed out that various initiatives and structures were in place in neighbourhoods which had potential links to the localism agenda but that these	

	needed to be linked in more closely to the authority's thinking.	
3.7	It was pointed out that the Outer North East area has funded a Localism Officer who is working at a parish level, particularly on neighbourhood planning issues. It was mentioned that costs for neighbourhood plans were prohibitive and that the Community Infrastructure Levy is not yet accessible at a local level and would not cover the costs for neighbourhood plans.	
3.8	It was mentioned that details of the regulations in the localism act are not explicit and that this makes it difficult to plan and determine how the authority will operate. There are uncertainties around how groups will react to the Community Right to Challenge and how central planning regulations will affect local regulations. The council will need to be in a position to respond when these issues become clearer.	
3.9	It was mentioned that the length of time between Area Committee meetings sometimes made it difficult for Area Committees to respond as issues such as new regulations were developing. It was suggested that the political parties needed to be developing their own response to the localism act.	
3.10	The question was raised as to how prepared Leeds City Council was in comparison to other local authorities. The view was that all authorities were having to wait for the detail to come out, but in fact Leeds has been looking at the localism agenda for over 10 years and is in some ways ahead of the game, although there was still work to be done to embed this across all services. It was suggested that the authority could have bid earlier for the Neighbourhood Planning pilots, but actually had not had a response to the 4 bids that it did submit in December, which was frustrating.	
3.11	Officers need to be looking at how existing processes can cope with the proposed changes without adding in more bureaucracy. Area Committees are well placed to deal with neighbourhood related issues and need to facilitate cohesion and participation in neighbourhoods.	
3.12	Neighbourhood Forums and Parish Councils will have more influence / power as a result of the localism act and the local authority should take the opportunity to steer and guide this process of change and Area Committees could be the channel and link to these groups. Area Committees do not have a formal role in Neighbourhood Planning but could potentially have a scrutiny role in the process.	
3.13	Local planning has caught the imagination of local people and groups and it was suggested that councillors should in some sense be distanced from this and that it should be people that are the driving force. It was mentioned that Leeds is not totally parished and in some areas there will be a reliance on driven individuals to take a lead, but in some areas these individuals may not be there. Elected Members have a key role in stimulating and encouraging local activity.	
3.14	It was mentioned that the Inner East area has a community leadership team that links local groups together and that the Area Committee has a key role in tying things together in an area through Neighbourhood and Area Action Plans. There is also a role in ensuring that communities take the lead and are not manipulated by developers or other groups with conflicting interests.	
3.15	Morley has an active Town Council and has parishes but these do not cover all areas. The Area Committee has a vital role in providing structure where no parishes exist and in building community capacity where there are no other options in place.	
3.16	It was important that members and officers consider the opportunities to change the way they operate and how council business is carried out. Debates	

	need to happen in the appropriate places to bring about real change. It was stated that elected members need to be aware of plans as they are being developed and implemented.	
3.17	It was mentioned that a power point presentation has been produced which details the work going on within the council to anticipate the localism act and it was agreed that this would be circulated to Area Chairs.	JR
3.18	It was suggested that Area Chairs should liaise with the Area Leaders to be kept up to date with developing structures in their areas.	
4.0	Citizen's Panel – Feedback from Area Committee Meetings and Next Steps	
4.1	Chris Dickinson, Area Management Officer, and Matt Lund, Corporate Consultation Manager attended to discuss feedback from Area Chairs regarding the discussions around the Citizen's Panel at the previous round of Area Committees, and provided a paper detailing feedback already received.	
4.2	There was a discussion around representation on the Citizen's Panel and reference was made to the report and appendices detailing the current recruitment profile and where significant gaps were emerging as the panel was being recruited to.	
4.3	The question was raised as to why people under the age of 18 were not included on the panel. It was explained that the views of 16-18 year olds were gathered through other focused work, including Breeze, and that their views would not be ignored.	
4.4	The question was asked as to when we were likely to have a full membership on the Citizen's panel. Currently 35% of the panel has been filled through a variety of methods with a focused mailing initiative about to start which is hoping to recruit up to 6,000 members. The profile of the panel membership is being tracked at an Area Committee level and officers are able to react where there is a projected under representation of specific groups of people.	
4.5	It was pointed out that the three Area Committees with the lowest percentage of their membership level at present were all inner areas with Inner East having the lowest percentage. It was acknowledged that consultation can be more problematic in the inner areas and that attempts were being made to avoid drawing panel members from residents who were already actively involved in engagement.	
4.6	It was suggested that the Citizen's Panel could be used to influence the priorities for targeting wellbeing spending. There were mixed views over the suitability of this with some Area Chairs seeing the value of an annual report to inform priority setting and others not convinced that the panel would be capable of delivering this for some time. It was generally agreed that the Citizen's Panel could be used to influence the business plan.	
4.7	A short consultation on events relating to the Olympic Games is taking place with the current Citizen's Panel members numbering approximately 2,000 people. It was pointed out that any results should have a health warning as the panel is not representative of the Leeds population at the moment. The resident's survey will also feed into opinions and results should be available in the next couple of months. The next consultation is likely to take place in the spring.	
4.8	The question was raised as to how under representation in terms of faith and ethnicity was being addressed. It was pointed out that much of the recruitment to date has been carried out through the media and that direct contact through local representative groups would become a greater part of the recruitment	

	process moving forward.	
4.9	It was also mentioned that the use of advocates in the third sector to represent people with learning difficulties or language barriers was being looked into to ensure that these groups were effectively represented. The question was raised as to how the views of smaller groups of the population, such as those with learning difficulties, would not become lost. It was explained that statistical work can be carried out to weight responses and that the percentage of the population in each Area Committee is taken into account and is addressed in the target numbers for panel members in each area.	
4.10	It was agreed that the Citizen's panel would be a welcome addition to the toolbox for engagement. There has been significant progress in recruitment and that the Area Leaders could help to address shortfalls in certain groups within their areas. A range of organisations are carrying out engagement in the areas. A pilot is being developed for a patient's panel for example and there are risks that this could be a counter process if it is not linked up. It was pointed out that the Citizen's Panel is a partnership exercise, for example the ALMOs are included, so that issues such as tenure and employment status are known which would mean that engagement with specific sub groups such as council tenants would be possible.	
5.0	Area Management Restructure Update	
5.1	A paper was provided by the Area Leaders showing the current picture of staff locations in the Area Teams and vacancies following the restructuring process.	
5.2	The process of exploring the talent pool had taken place and discussions were taking place with Human resources to release remaining vacancies to the city wide council staff.	
5.3	Area chairs noted the progress made.	
6.0	Environmental Delegation – Current Progress and Future Options	
6.1	Helen Freeman attended to provide an update on the Environmental Services delegation and to explore views on the future options for the delegation.	
6.2	The delegation came into operation in September and a report on progress was taken to all Area Committees in the December cycle of meetings. Meetings have also taken place with Area Committee Environmental Champions. There have been no major criticisms of the delegation, although some snagging has been necessary, and there is an appetite within the Area Committees to discuss what comes next. A report was provided which gave a summary of the feedback from the Area Committees.	
6.3	Services such as ginnel and gully cleansing, graffiti removal, needle picking and public convenience cleaning have been referenced as potential services to include in the delegation. These services have been moved from city wide teams to locality teams with effect from 3 rd January 2012 and are therefore in a position to be included in the next delegation. Further member input is required to agree the way forward.	
6.4	A report is going to the Executive Board in February which will give a client side perspective of how the delegation has performed so far, incorporating views from services and councillors.	
6.5	It was pointed out that the delegation was a change in the way services are delivered but largely the public are not aware of the changes. It was suggested that the need for a communication strategy should be included in the report that was going to executive board.	

6.6	Helen Freeman mentioned that as well as the need to inform the public of how the service has changed, locality teams were focusing on developing civic pride in an area and increasing peer pressure within communities to look after their areas.	
6.7	It was suggested that there needs to be a balance between education and enforcement and that the balance needs to be appropriate for particular areas. Targeted enforcement may be necessary for certain areas such as around parades of shops and it needs to be demonstrated that action will be taken where it is needed.	
6.8	Area Chairs were asked to provide feedback from their Area Committees on how the delegation had been received and how they felt the new arrangements were working. There was a common view that the delegation was going well with the following additional comments: <ul style="list-style-type: none"> o The committees have an ability to influence the delegation but would like further input into the type of machinery used and where it is deployed o Doubts had been expressed over the efficacy of having spare days in scheduled work but these were seen to be working well in picking up issues as they arise o Early signs were good but there needed to be efforts to maintain the current performance o There were still concerns over the amount of down time and the most effective use of appropriate depots o The reaction to de-leafing and other seasonal problems had been good 	
6.9	Praise was given to the efforts of the three Locality Managers in Environmental Services and in particular their creativity in addressing local issues.	
6.10	The Area Leaders commented that they were also pleased with the progress of the delegation and that comments from Area Chairs and other ward members will be incorporated into the report that is going to the Executive Board.	
6.11	It was agreed that the draft report to Executive Board on the Environmental Delegation would be circulated to Area Chairs for comment and amendments.	SM
7.0	Any Other Business	
7.1	<u>Area Committee Budgets</u> Cllr Gruen mentioned that the budget setting process is ongoing and that during the process they will be looking at the current levels of spending for each Area Committee. The question was raised as to whether there would be capital funding for 2012/13 but it was stated that it was too early in the process to give a definite answer to this.	
7.2	<u>Luncheon Clubs</u> A query was made on the progress made relating to luncheon club funding arrangements with the new financial year approaching. Shadowing of the budget arrangements by Area Team staff had taken place and, as agreed at the previous Area Chairs Forum, work will take place during the year to explore the feasibility of changing arrangements for the 2013/14 funding applications.	
8.0	Date of Next Meeting	
8.1	Friday 24 th February 2012, 10am, Committee Room 4, Civic Hall.	

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Combined Armley Community Forum and PACT meeting minutes

Date: 21st February 2012

Present:

Cllr Janet Harper (Chair), H & D Boutle, Mrs S Richmond, Mr E Smyth, D & D Armitage, Cllr McKenna, Nigel Conder (TCM), K & B Draper, T Maynard, K Lemm, D Peck, B Holmes, B Mason, S Friend, L Cheney, J Thewlis, J Bishop, P Kempster, JK & JP Newsome, X Chevillard, A Iqbal, J Ramell, E Bowes, Liz Henry (Wrap up Leeds), Mark Jefford (LCC Parking), Cllr Lowe, E Smyth, S Effendi (WNW AST).

Apologies:

Simon Betts, Dawn Newsome, E & B Rayworth, Brook Nelson, D Stead, Inspector Mark Wheeler (NPT).

		Action
1.0	Welcome	
1.1	Cllr Harper welcomed everyone to the meeting.	
2.0	Previous minutes / matters arising	
2.1	Previous minutes were agreed as an accurate record.	
3.0	Police – Sgt Sue Needham	
3.1	Around the clock police patrols are being maintained, both highly visible and covert. Utilising other police resources to bolster visibility, including the police mounted section. 18 people were arrested in connection with burglary offences, 17 of them are currently on police bail pending further enquiries. These measures have significantly reduced the number of burglaries in the area.	
3.2	Theft from vehicle is down from 52 to 29 and theft of vehicle is down to 3 compared to last year's figures of 10 for the same period.	
3.3	The members were reminded of Police funding available for good causes. Armley Fun day have been awarded £500 towards their event.	
3.4	Members were also reminded of local Neighbourhood Policing Team (NPT) website, which is updated regularly, everyone was invited to visit the website to keep up to date with latest news and information. Crime prevention leaflets were then handed out to the members.	
3.5	3.5.1 Cllr McKenna was dismayed to learn that West Leeds is the worst in Europe for burglaries. 3.5.2 Cllr Lowe stated that West Leeds is the second worst in the country for burglaries. Last year £8,000 was given for crime reduction, most of which came to West Leeds. 3.5.3 New security lock scheme is running through CASAC, anyone interested should contact CASAC on 0113 239 2821 3.5.4 West North West homes also in the process of replacing the locks on a large number of properties. 3.5.5 Cllr Lowe also informed the members that out of 150 million cut in council budget includes 90 million cut to the police budget.	
3.5	Xavier wanted to know, how a DPPO can be imposed on an area, Cllr Harper asked for more information before talking to Inspector Mark Wheeler	Cllr Harper
4.0	Wrap up Leeds – Liz Henry	
4.1	Leeds city council and Yorkshire Energy Service are working together in partnership to bring you Wrap up Leeds, which offers free cavity wall and loft insulation to the first 15000 householders in Leeds. To apply or to find out more, call free on 0800 052 0071 or visit www.wrapupleeds.co.uk	

5.0	Traffic Warden – Mark Jefford	
5.1	Mark Jefford (Leeds City Councils parking manager) attended the meeting following a request for a traffic warden to be invited to the meeting.	
5.2	MJ informed the meeting that Traffic Wardens are now called Civil Enforcement Officers. He further stated that CEO's can only enforce illegal parking and cannot do much about bad parking, unless the parking is blocking someone in their drive.	
5.3	MJ stated that parking fines should be challenged if there are mitigating circumstances.	
5.4	In response to Hazel Boutle's query regarding the blue badge holders being time limited for parking in city centre, MJ replied that due to limited availability of disabled parking spaces and the number of blue badge holders, there has to be restrictions to manage the demand.	
6.0	Any Other Business	
6.1	<p>Cllr Harper outlined proposals to change the Armley Forum arrangements. To improve the efficiency of running the forum and ensure we make the best use of resources it is proposed that:</p> <ul style="list-style-type: none"> • The current mailing list has been reviewed based on attendance over the last year. In future, only people who have attended over the last year will receive minutes of the previous meeting. • In future, all invites and minutes will be sent out by email, where possible. People will be asked for their email addresses where we don't have one. • The minute taking of the meeting will be shared between partner organisations where possible, and will focus on key actions. 	
6.2	<ul style="list-style-type: none"> a) Cllr McKenna and Jubilee committee members are going to have a brief meeting after the forum meeting. b) Nigel Conder (Town Centre Manager) with experience of arranging events is also joining the committee. c) Christ church is organising an event on Sunday, after the morning service (roughly from 12:00.p.m.). d) NC stated that a series of events starting from Saturday right through to Bank Holiday Monday are being considered. e) Cllr McKenna stated that £1,000 have been contributed by the councillors toward the jubilee events. f) Cllr Harper would like it to be a fancy dress party. 	
6.3	Nancroft Mount - green bins have not been collected for some time.	Cllr Harper
6.4	Street signs have been stolen from Station Crescent	Cllr Harper
6.5	Land next to church on Theaker Lane - trees need to be looked at	Cllr Harper
6.6	<ul style="list-style-type: none"> • An update on Armley Mills from Nina Baptiste stated that the draft new car park signs funded by Armley ward councillors have been sent to the councillors for their approval, once approved the signs will be installed including the tow path signs for when the canal path is opened. • Waterwheel – there is only one company capable and willing to repair the waterwheel, the quote is being sought from this company. • A birthday party for the Mill is being planned for Saturday 26th May 2012. For further information please contact Lesley Durkin on 0113 263 7861 or by e-mailing her on Lesley.durkin@leeds.gov.uk. 	
7.0	Dates of Meetings	
	<i>Next meeting will be on Tuesday 20th March 2012.</i>	

Notes of meeting
 7.30pm-9pm, 26th January 2012
 Eric Atkinson Centre, Wellington Gardens, Bramley

1.0	Introductions	
1.1	Cllr Taggart (Acting Chair) welcomed everyone to the meeting. Apologies were received from Steve McBarron (Chair), Cllr Hanley and Cllr Atkinson. Best wishes were sent to Cllr Atkinson from the Forum.	
2.0	Notes of the previous meeting and matters arising	
2.1	The notes were agreed as correct after one correction was made, at 2.11 – the vehicle is a tractor unit from an articulated lorry.	
2.2	5.5 – War Memorial Meeting. Caroline Gruen noted that this meeting is due to take place on Wednesday 8 th February at 10am at Cllr Hanley’s offices on Stanningley Road (Aagard Hanley). Patrick Simpson agreed to attend on behalf of the Forum.	
3.0	Police PACT Update (Inspector Mark Wheeler)	
3.1	Inspector Wheeler introduced himself as the new Neighbourhood Inspector. In the last two months a lot of hard work has gone on to drive down crime, especially house burglaries during the Winter months. Officers have been working 8pm – 6am and this has resulted in a significant impact in burglaries.	
3.2	Priority crime figures for the whole ward since the last meeting and compared to the same period last year has seen 24 less house burglaries, 3 more theft from vehicles, 8 less theft of vehicles and 3 less robberies.	
3.3	Advice was offered around leaving a light on at night to give the perception of someone being home. Timer switches are available through Safer Leeds; please get in touch with the NPT for further information.	
3.4	The Police now have a new non-emergency number which is 101. This is a flat rate of 15p no matter how long your call lasts.	
3.5	There is some funding available through the Proceeds of Crime Act. This is where a % of money gained criminally is put to better use funding community groups. Applications are available for between £500 and £1000, projects must involve the Police. Contact Insp Wheeler directly through the NPT for further information.	
3.6	Residents were concerned changing working patterns could result in a spike, however the Darker Nights campaign was to reduce known seasonal spikes over Christmas and resources will be looked at again in March. The Darker Nights campaign was run in conjunction with other usual resources such as 999 teams, Drugs teams etc... these will continue in March.	
3.7	Police have looked into vehicles being parked too close to the kerb on St Catherine’s Crescent; officers will continue to monitor the area.	MW
3.8	Thanks were given to the Police from a resident in relation to a crime at their home in November 2011. This was seconded by a different resident who also had a positive Police experience. Insp Wheeler thanked the group for the feedback and noted that Officers welcome positive feedback.	
4.0	Environmental Services – Jason Singh and Claire Copley	
4.1	There have been recent service changes. The service is directly accountable to residents through local Cllrs and is committed to meetings such as Forums to meet with local people.	
4.2	The Service has two functions. Firstly street cleansing (mechanical and manual), and secondly Environmental Enforcement.	
4.3	A clear up in the Landseers was undertaken, this has improved the area, businesses are also being checked for waste contracts.	

4.4	A resident asked about rats; the enforcement team can look at this and serve notice on businesses or landowners.	
4.5	The derelict petrol station site has rats. The land is part LCC and part the petrol company. There is flytipping. JS agreed to look into issues.	JS
4.6	Ginnel on the top of Newlay Lane to Town Street. There is dog dirt and standing water. Work is ongoing looking at ginnels with Councillors. CC will report the issue to dog wardens and liaise with PCSOs for enforcement purposes, and look at cleaning the area.	CC
4.7	A resident asked if people walking dogs with no bag with them for the dog dirt are committing an offence however the offence is not cleaning up the dirt and walking away.	
4.8	Footpath Rossfield Chase past the Unicorn. The ginnel needs cleaning. JS to find out ownership and look at cleansing.	JS
4.9	Leeds and Bradford Road, back of Broadlea Close near the woods. As this is a wind trap, litter blows and gathers in the wood. CC to look at issues.	CC
4.10	Henley St where it meets Bath Lane, wind causes litter to gather. This was fenced off but not sure who by. Highways will look into this from a rights of way issue and CC will look at the litter.	GS CC
4.11	Broken glass following an RTA, this is an escalated complaint but still no action has been taken. CC apologised for this and explained that there have been new service schedules brought in which are more achievable. CC will look into this.	CC
4.12	Flytipping on Rodley Town Street near the Nature Reserve. This is a one off issue, CC will arrange for it to be cleared.	CC
4.13	Pavements in Rodley on Last Ingham Road are littered. CC will look at scheduling for sweepers and see if this area can be built in.	CC
4.14	St Catherine's Crescent, bin operatives are not picking up rubbish they have knocked on the floor from overflowing bins. JS will pick this up with Refuse colleagues and progress.	JS
4.15	Wellington Gardens dog fouling, this is a real issue but not regular times/people. CC will need statements from residents or PCSOs, she will speak to PCSOs and try to gain evidence for enforcement and arrange a clean up too.	CC
4.16	Dog mess can be put into any rubbish bin, not just specific dog mess bins.	
5.0	20mph Zone - Gurdip Bahi and Tim Parry	
5.1	GB gave a history of the scheme and showed the Forum the plans of the new Zone. The report needs to be approved at the next Highways Board in February; if approved then construction will begin in April. Residents within the zone have been consulted via letter.	
5.2	There are no junctions highlighted for new road markings unless accidents have been caused by people over running the junction. The installation of the pedestrian lights at the retail park has nearly finished.	
5.3	Signs designed by children in the local primary schools will go up alongside 20mph signs. Also, painted markings of 20 on the road and smaller signs as a reminder.	
5.4	The Forum supports the 20mph zone.	
6.0	Any Other Business	
6.1	Cllr Taggart noted that Christmas Lights were put up incorrectly then taken down, and acknowledged this as an error. Due to a difficult budget, IW Area Committee focussed money on Bramley Baths so there was no resource for Christmas Lights at Bramley shops. Cllrs will see what opportunities there are for lights in 2012 but cannot make any promises.	
6.2	There is to be a pilot, most likely in Garforth, of changing bin collections to fortnightly, ie alternative collections. Also looking at possibility of trialling glass collections.	
6.3	There are some plans in the area for Diamond Jubilee events. St Peter's and St Margaret's are planning an event. Newlay and Whitecote Residents Association and the Scouts are planning a sports day event. SM to add to the next agenda for discussion.	SM
7.0	Date of next meeting	
7.1	Thursday 29 th March 2012, Eric Atkinson Centre, Wellington Gardens, Bramley	

Report of West North West homes Leeds WNWhL

Report to Inner West Area committee

Date: March 2012

Subject: West North West Homes Leeds involvement in Area Committees

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley and Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	x No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	x No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	x No

Summary of main issues

1. WNWhL provide a range of housing management services in the West and North West of Leeds. The Inner West Area Committee area is coterminous with the 'Inner West' housing management area comprising 6100 properties in the Armley and Bramley / Stanningley Wards. Tenancy and Estate Management services are delivered locally from our office located in Bramley and we also operate a number of Outreach Surgeries in the area.
2. Support services such as rent accounting, lettings and property repairs are delivered through a centralised structure, however all customer enquiries can be made locally at the Bramley Neighbourhood Office and at the Armley One Stop Centre; or via the Council Contact Centre.
3. This report seeks to advise the Area Committee of activities undertaken by WNWhL which impact on local communities, and more Corporate activities and achievements which affect the wider community.
4. This is the second of two bi-annual reports, agreed by Area Committee in June, to provide an update of activities and services undertaken by WNWhL.

Recommendations

Area Committee Members are asked to note the content of this report.

1 Purpose of this report

- 1.1 To outline the purpose of West North West homes Leeds (WNWhL) involvement in Area Committees, and to explore ways of making that involvement as meaningful and productive as possible.

2 Background information

- 2.1 An introductory report was submitted to the Inner West Area Committee in June 2011 outlining areas of mutual interest and opportunities to promote collaborative working for the benefit of communities in Inner West Leeds. The report recommended that WNWhL should provide further, more detailed, reports on a twice yearly basis; it was agreed that these reports would fall into the Autumn & Springtime cycle of meetings.
- 2.2 WNWhL delivers services to customers through a combination of centralised and decentralised structures. Generally speaking, estate and tenancy management functions are delivered locally by the Neighbourhood Housing Team based at the Neighbourhood Housing Office on Bramley Town Street. Support services such as Lettings, Rent and Repairs are delivered through a decentralised structure, however enquiries for the range of services we provide can be handled at the local Bramley office, and also at the Armley One Stop Centre. The bulk of customer enquiries are processed through the Council Contact Centre, with whom WNWhL has a Service Delivery Agreement.
- 2.3 This report focuses on examples of joint working, and activities which promote community involvement and well being. However, the Community Safety update report, submitted regularly to the Area Committee, features examples of collaboration and joint working between WNWhL, West Yorkshire Police, Area Management and other agencies.

3 Main issues

3.1 Environmental Management

3.1.1 Partnership working

The Neighbourhood Housing Team is a key partner in the Monthly Crime and Grime, Multi Tasking meetings which take place with partners including; West Yorkshire Police, Community Safety Unit, Environmental Action Team, Youth Service, the Leeds Anti Social Behaviour Team and Area Management. The meeting is designed to share local information and intelligence and agree local priorities and joint actions for delivering service improvements. Local priorities are agreed by the Tasking Group, which primarily focus on crime and grime (environmental issues). Since the last update provided to Committee in October , this group has delivered local action days in the following areas: New Wortley , Summerfields, Rossefields, Moorsides; and is working with partners to address fly tipping issues in the Little Scotland /Aviaries /Cedars area of Armley. A further action day is planned for the Snowden Estate, and a programme of repair work has been planned for the Raynville Multi Storey flats. WNWhL has an active role in

delivery of local action days, including provision and delivery of promotional information, providing staffing resources, through our Neighbourhood Management Officers and Neighbourhood Caretakers. WNWhL also contributes financially with the provision of skips, where environmental improvements are required. The noticeable outcome of these action days have been improved environmental conditions, where local residents have provided positive feedback about improved conditions.

As a result of attending the Area Committee WNWhL have been represented on the Inner West Environmental Sub Group which until recently has been meeting regularly to discuss and tackle local issues and priorities. This represents a positive outcome from WNWhL's involvement with the Area Committee and an opportunity to cement the relationship for the benefit of the West Leeds Community.

3.1.2 Estate caretaking.

These services are undertaken by the WNWhL Neighbourhood Caretaking Teams, who provide a front line environmental service, patrolling estates and communal areas of multi storey accommodation daily, ensuring a high visible presence to deter illegal dumping, illegal entry, vandalism and other acts of anti social behaviour. The team act as the eyes and ears on the estate reporting and recording any illegal activity and breaches of tenancy. They provide a patrol service of estates on a planned basis, assessing and dealing with environmental issues in communal areas, such as ginnels , walkways and communal land where hotspots exist.

The team have also utilised the services of the Probation service to help clear void gardens and more recently as part of a large project with the extensive clean up land behind properties on Leeds and Bradford Road. Currently the team are carrying out extensive environmental clean ups in the Inner West area as part of our 'would you live here campaign' designed to increase the environmental appearance of our estates.

3.1.3 Estate Walkabouts and Inspections.

In line with our published service standards WNWhL arranges regular Estate Inspections which take place on a monthly basis for each area; and twice yearly Estate Walkabouts for each area. Estate Walkabouts are promoted on our website and WNWhL welcomes the opportunity for customers, partners and other representatives to attend the inspections and walkabouts with us. Often the issues identified may be the responsibility of other Council Departments e.g. Highways, Parks & Countryside and the Walkabouts provide an opportunity for other agencies to contribute to improving environmental conditions and quality of life for local people. Details of the planned walkabouts for April , May and June are appended to this report.

As a Service Improvement idea, WNWhL are piloting an 'Out of Hours' walkabout programme, the idea being to widen the opportunity for involvement and to gain an alternative perception of estates by having a very visible presence on evenings or weekends. Inner West is at the forefront of this project with a walkabout on the Broadlea estate planned for Saturday the 10 March. Promotional material is attached as an appendices for information.

Members of Area Committee, and colleagues within Area Management, are invited to contact the author of this report should there be any interest in attending one of the walkabouts, or estate inspections.

3.1.4 Grounds Maintenance

A new contract commenced on 1 January 2012 with Continental Landscapes LTD. The contract replaced the previous contract arrangements with Glendale and due to the mild winter we have experienced the grass cutting service has already commenced. Continental therefore already have a visible presence across the area. The new contract mirrors the previous one with Glendale and therefore provides grounds maintenance services to Highways as well as ALMO land. At the time of writing this report, no performance information is available, given the recent commencement of the contract. Continental have expressed a desire to engage with community groups and representatives, and this would include attendance at a future Area Committee meeting.

3.2 Area Panels

- 3.2.1 WNWhL has four Area Panels, which have the same boundaries as Leeds City Council's Inner and Outer West and Inner and Outer North West Area Committees.
- 3.2.2 The Area Panels have an active role in setting and agreeing local priorities using local Community Partnership Agreements. They have a delegated budget and are able to approve bid submissions for issues such as:
- Environmental schemes
 - Community safety schemes
 - Tenant involvement schemes
- 3.2.3 Since the last update, funding has been agreed for various schemes across the area including the Broadleas, Wellington Grove and New Wortley. The Area Panel budget however is currently underspent.
- 3.2.4 Following an earlier discussion at Area Committee, WNWhL have instigated improvements to the 'Gassy Field' area in New Wortley to deter the intrusion onto the site by Travellers, and to prevent further disturbance to the local community.
- 3.2.5 At the previous Area Committee meeting in February, the topic of joint funding projects was raised. Meetings are to be held with the Area Management Team to explore ways of joint funding projects which would meet both Area Management and ALMO priorities. WNWhL is seeking to recruit an external funding officer, whose role will be to attract additional funding for community schemes e.g. from the Lottery, or European funding sources. Staff have been encouraged to identify schemes for 2012/13 to ensure budgets are maximised, and the potential to jointly fund projects with Area Committee is seen as advantageous.

3.3 Local Area Management Plans (LAMPs)

3.3.1 WNWhL work with Area Management to deliver key improvements to priority areas, determined by area profiling information such as the multiple deprivation index. In Inner West Leeds, LAMPs have previously been created for New Wortley, the Fairfields and the Wythers. Currently the Fairfields and New Wortley LAMP's are continuing however WNWhL have developed the Wyther Improvement Group (WIG) and the Broadleas Improvement Group (BIG) which operate in parallel to the LAMP framework and feature partnership working to deliver outcomes for the local communities. Area Management provide key partnership links and this is a further example of collaborative working aimed at delivering improvements for local people in west Leeds. Examples of the positive outcomes achieved through this network include:

- Two new Housing Surgeries implemented on the Broadlea's and Moorside's Estates.
- New weekly surgery established at Raynville Grange
- Crime survey and Hate Crime awareness days on the Broadlea's estate
- Environmental Action days on estates in the Inner West areas
- Home Fire Safety Checks on Coalhill's and Ganners estates
- Cooking classes on the Wyther Estate
- Walking group set up on the Wythers estate

As the action plans are ongoing there are a number of objectives we still want to achieve; some of these objectives are listed below as examples of continuing improvement :

- Establishing links with Job Centre Plus to address worklessness
- Raising awareness of Young People's Aspirations
- Health living Activities
- Maintaining Green Spaces
- Engaging local people and promoting integration
- Under reporting of Crime
- Opportunities for Business Start up

A recent meeting with the Area Support Team indicated that a revised model for local area improvements, the proposal of a Neighbourhood Improvement Programme , may present a way forward to refresh our approach and develop further joint working for the benefit of local communities.

3.3.2 Burnsalls

Although not part of any formal LAMP area, Burnsall Croft is currently subject to an intensive Housing Management programme. We are trying to ensure all residents are contacted for a home visit; issues concerning noise nuisance and dog ownership are being addressed and cleaning standards at the block are being monitored constantly. A monthly update is sent to the Armley Ward Members by means of a progress report, and the local neighbourhood management officer is in regular dialogue with the Residents Association. The Local Letting Policy for this block (age 40+) has been recommended by the WNWhL Board for retention in 2012/13.

3.4 Community Engagement

WNWhL has a successful track record in community engagement, and received a very positive ranking for this service in the most recent Audit Commission Inspection (June 2010).

There are more than 15 different involvement methods that customers can access to become involved with WNWhL. These range from traditional Tenant & Residents Associations, of which there are 12 in the Inner West area, to innovative forums such as the Sheltered Housing Forum and the Lesbian, Gay, Bisexual and Trans Group.

Some other examples of community engagement have included:

- Working with partner agencies on a Broadlea improvement group and Wyther Improvement Group to improve issues such as health, employment, education and youth provision;
- The creation of local surgeries across the area, including at Moorside, Broadleas, Coal Hills, Fairfields, Armley mosque, Raynville. Coffee mornings are attended at Sir Karl Cohen Square and Phil May Court Sheltered Schemes; and
- Attendance by Neighbourhood Housing Office staff at tenant and resident meetings.

Some of our successes have been in the following areas:

- At Armley Mosque which has increased customer involvement from members of a BME community;
- We have maintained active resident groups across the area; and
- Successfully developed a multi agency action plan at both Improvement groups which is delivering improved services in local areas of high deprivation.

In terms of challenges ahead, the Wyther Estate continues to present various issues which would be better faced with support and involvement from the local community. WNWhL however continues to face difficulties in attracting and retaining involved residents from this area, despite our best attempts to do so.

In the future we expect to see increased customer involvement across the area. We aim to achieve this by continued good relationships with our partner agencies and our Neighbourhood Housing Team focusing on excellence in tenancy management.

This report suggests that to further cement the relationship between Area Management and WNWhL there is potential to explore existing communication channels with WNWhL customers for wider consultation on a range of community issues. It is also suggested that WNWhL is represented regularly at the Armley and Bramley Community Forums.

3.5 Financial Inclusion

- 3.5.1 WNWhL has an agreed Financial Inclusion Strategy which includes the strategic priority : Access to Housing Benefit and other Welfare Benefits. Using customer profiling data and the Deprivation Index, WNWhL has planned 2 take up campaigns

in 2011/12. The first of these focused on promotion of Discretionary Housing Payment (DHP) for tenants living in the Bramley, Armley and Wortley areas. The second of the campaigns is designed to undertake a Benefit Healthcheck for tenants living in the Armley area, due to commence on 19 March. Future reports to Area Committee will reflect the evaluation of these campaigns including the positive outcomes achieved for customers.

We are preparing for the Government's planned Welfare Reforms by collaborating with the other Leeds ALMOs, RSLs and the Leeds Benefits and Revenues Service; however the possibility of the Leeds 12 are being selected for the ' Demonstration Project' has been removed as the DWP have selected another area to test the reform programme.

3.5.2 The Strategy also includes the priorities of Debt Prevention and Early Intervention, and Access to Support and Financial Services. Using Business Intelligence we are reviewing our methodology for rent arrears cases requiring escalation to the County Court for recovery action. This is because there appears to be an imbalance with the general profile of tenants with a Kurdish background entering the Court system, suggesting a breakdown in terms of communication and advice for these customers. In terms of support we continue to work with Leeds City Credit Union and promote their products and services, and signpost customers to the voluntary sector for advice in appropriate circumstances. A recent Service Improvement initiative has been the implementation of a Hardship Fund and tenants from Inner West have accounted for 33% of the cases referred, indicating the financial hardship and difficulties that many of our customers are experiencing.

3.5.3 As we review and develop our Strategy, the Unemployment and NEET agendas are adopting a higher profile, and it is envisaged that Worklessness will form a 4th strategic priority when we refresh the Financial Inclusion Strategy later in 2012. We already have partnership links with Job Centre Plus and this development will encourage and facilitate further joint working and collaboration with Area Management and other areas of the Council and wider Public Sector.

3.6 Repair Services

3.6.1 Area Committee members may be aware that WNWhL, along with Aire Valley Homes (AVH), commenced a new maintenance contract with Morrison FS in 2011. Problems have been experienced since the start of the contract due to a number of issues and WNWhL has seen an increase in the number of customer complaints and enquiries from Ward Members regarding the completion of repairs to Council properties. At a local level Housing Management staff report a gradual improvement in services delivered by Morrison, and point to the establishment of a weekly repair surgery, staffed by Morrison FS, as a constructive step forward and helpful means of support for customers experiencing problems. In addition Morrison have established a secondary call handling centre at their Leeds HQ and communication problems are also starting to improve as a result of this initiative.

Corporately, discussions are taking place with Morrison FS about the management of the contract with representatives of LCC AVH and WNWhL involved at a senior level. WNWhL has been asked to provide a briefing paper which will be circulated to Ward Members separately.

As with Continental Landscapes, Morrison are keen to engage with the Communities which they are serving and this would include attendance at a future Area Committee meeting.

4.0 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report confirms the commitment of WNWhL to consult and engage with residents wherever possible. We also seek to consult with stakeholders including Area Management and other Council Departments where appropriate.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 The services and functions described in this report are consistent with the Council's and WNWhL's approach to Equality Diversity and Cohesion.

4.3 Council Policies and City Priorities

- 4.3.1 The content of this report is consistent with the WNWhL strategic objectives, and the strategic aims of the Council encompassed by the Vision for Leeds; Leeds Children & Young Person Plan; Strategic Health & Wellbeing Plan.

4.4 Resources and Value for Money

- 4.4.1 No direct implications, services delivered by WNWhL are within budget allocated through the Management Fee arrangements.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 No direct implications. This report is not eligible for call in, due to being a Council Function.

4.6 Risk Management

- 4.6.1 WNWhL has a corporate approach to risk management, with risks to business prioritised according to likelihood and impact. Risks are mitigated by action planning accordingly.

5 Conclusions

- 5.1 It is concluded that there are clear benefits and opportunities for WNWhL working closely with the Area Committee as outlined in this report. This approach provides the opportunity to develop services and deliver joined up solutions to support local communities.

6 Recommendations

- 6.1 Members are invited to note this report, and it is recommended that WNWhL provide a further six monthly update to Area Committee in the Autumn period.

7 Background documents

7.2 Appendices :

- Details of planned walkabouts
- Marketing material for 'Out of Hours' Walkabout Programme.

Walkabout Area	Date	Meet	Time	Name	Office	Email
Armley						
Armley 1 Clyde Court and Grange	04/04/2012	Clyde Grange Resident Housing Office	2:00 PM	Melvyn Prior	Armley	Melvyn.Prior@wnwhl.org.uk
Armley 2 Wortley Towers And Wortley Heights	11/04/2012	Clyde Grange Resident Housing Office	2:00 PM	Melvyn Prior	Armley	Melvyn.Prior@wnwhl.org.uk
Armley 10 Top Wyther Estate	19/04/2012	Wyther House	10:00 AM	Mohammed Amin-Daji	Armley	Mohammed.Amin-Daji@wnwhl.org.uk
Armley 11 Poplars High Rise	03/04/2012	Poplar Mount Car Park	10:00 AM	Simon Bannister	Armley	Simon.Bannister@wnwhl.org.uk
Armley 12 Poplars estate	10/04/2012	Junction Poplar Way / Poplar Croft	10:00 AM	Simon Bannister	Armley	Simon.Bannister@wnwhl.org.uk
Armley 14 Abbotts	17/04/2012	Outside Westerley Croft	10:00	Simon Bannister	Armley	Simon.Bannister@wnwhl.org.uk
Armley 15 Fearnleys	24/04/2012	Cross Grasmere Community Centre	10:00	Simon Bannister	Armley	Simon.Bannister@wnwhl.org.uk
Bramley						
Bramley 11 Ganners, St Catherines, Wellingtons	11/04/2012	Shops at Ganners Hill	10:00 AM	Amreen Hanif	Bramley	Amreen.Hanif@wnwhl.org.uk
Bramley 9 Ashlea Court, Gate, Green, Bell Lane, Bellmount Close, Green, Place, Bell Road, Broad Lane, Leeds and Bradford Road, Newlay Lane, Upper Town Street, Wesley Terrace, Westover Close, Green	18/04/2012	Outside Ashlea Court	10:00 AM	Amreen Hanif	Bramley	Amreen.Hanif@wnwhl.org.uk
Bramley 10 Broadleas	25/04/2012	Bus Stop at Junction of Broadlea Crescent and Place	10:00 AM	Amreen Hanif	Bramley	Amreen.Hanif@wnwhl.org.uk
Kirkstall						
Kirkstall 12 Ghyll Road, Queenswood Close	10/04/2012	Post Box on Woodbridge Crescent	09:30	Keri Shepherd	Kirkstall	Keri.Shepherd@wnwhl.org.uk
Kirkstall 19 Ireland Crescent, Tinchills estate	03/04/2012	Outside 2-12 Tinchill Mount	10:00AM	Sarah Boswell	Kirkstall	Sarah.Boswell@wnwhl.org.uk
Kirkstall 20 Kepstorns, Silk Mills estate	11/04/2012	Outside St. Vincents on Silk Mill Drive	10:00AM	Sarah Boswell	Kirkstall	Sarah.Boswell@wnwhl.org.uk

Kirkstall 18 Bedfords estate, Haigh Wood Road, Holly Avenue, Woodhooks estate	18/04/2012	Outside St. Vincents on Silk Mill Drive	10:00AM	Sarah Boswell	Kirkstall	Sarah.Boswell@wnwhl.org.uk
Little London						
Little London 1 Oatland Tower Blocks	12/04/2012	Little London Housing Office	10:00 AM	Elaine Simpson	Little London	Elaine.Simpson@wnwhl.org.uk
Pudsey						
Pudsey Area 15 Farsley Miscellaneous	03/04/2012	Farfield Avenue Shops	10:00	Brian Burton	Pudsey	Brian.Burton@wnwhl.org.uk
Pudsey Area 14 Farsley Flats	11/04/2012	Marsden Court	10:00	Brian Burton	Pudsey	Brian.Burton@wnwhl.org.uk
Sheltered Dawsons Corner	17/04/2012	Pudsey Town Hall	10:00	Brian Burton	Pudsey	Brian.Burton@wnwhl.org.uk
Pudsey Area 13 Calverley / Rodley	24/04/2012	Brookleigh	10:00	Brian Burton	Pudsey	Brian.Burton@wnwhl.org.uk
Pudsey Area 3 Clifton Court, Victorias, Highfields, Standales, Westdales	18/04/2012	Mt Tabor Street entrance	09:30	Paul Wood	Pudsey	Paul.1.Wood@wnwhl.org.uk
Pudsey Area 8 Littlemoor Crescent, Littlemoor Gardens, Fartown	19/04/2012	Top Littlemoor Crescent	10:00	Paula Senior	Pudsey	Paula.Senior@wnwhl.org.uk

Walkabout Area	Date	Meet	Time	NMO	Office	Email
		Armley				
Armley 7 Cedars	06/06/2012	Armley One Stop Centre	10:00	Mark Wolstencroft	Armley	Mark.Wolstencroft@wnwhl.org.uk
Armley 5 Theaker Lane and Bunsalls	20/06/2012	Burnsall Croft	10:00	Mark Wolstencroft	Armley	Mark.Wolstencroft@wnwhl.org.uk
		Horsforth				
Horsforth 1 Albert Mount, Bachelor Lane, Broadfields, Broadgate Avenue, Drive, Lane, King George Road, Low Lane, Melrose Grove, Walk, Springfield Mount, St. James Walk, Regent Court	06/06/2012	O/s Fr Broadfields sheltered complex: king george road	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 2 Alexandra Road, Back Lane, Broadgate Crescent, Walk, Broadway, Salmon Crescent, Stanhope Drive, Wood Lane	12/06/2012	O/s Fr 70 New Road Side	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 5 Lickless Avenue, Drive, Gardens St James Avenue Drive And Terrace	19/06/2012	Outside the front of Broadfields Sheltered Housing Complex. King George Road	10:00 AM	Angela Jackson	Horsforth	Angela.Jackson@wnwhl.org.uk
Horsforth 3 Alexandra Road, Broadway, Cragg Avenue, Featherbank Lane, Fink Hill, Hall Lane, Kerry Street, New Road Side, Regent Close, Court, Sunnybank Avenue	19/06/2012	O/s Fr Broadfields sheltered complex: king george road	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 9 Adel Estate and Wayland Croft	21/06/2012	Outside the shops behind Wayland Croft	10:00 AM	Christopher Tollick	Horsforth	Christopher.Tollick@wnwhl.org.uk
Horsforth 8 Holt Dale Way, Garth, Avenue, Fold, Green, Grove, Croft, Close, Drive and Farrar Lane	28/06/2012	Entrance to Holt Dale Place	10:00 AM	Christopher Tollick	Horsforth	Christopher.Tollick@wnwhl.org.uk
		Kirkstall				

Kirkstall 10 Queenswood Drive, Queenswood Road, Woodbridge Crescent, Woodbridge Fold, Woodbridge Gardens, Woodbrodge Garth, Woodbridge Green, Woodbridge Lawn, Woodbridge Vale	19/06/2012	In front of the shops on Queenswood Drive	9:30 AM	Keri Shepherd	Kirkstall	Keri.Shepherd@wnwhl.org.uk
Kirkstall 11 Foxcroft Close, Foxcroft Mount, Foxcroft Road, Foxcroft Walk, Foxcroft Way, Queenswood Court, Queenswood Gardens, Queenswood Green, Queenswood Heights, Queenswood Mount, Queenswood Rise	22/06/2012	Queenswood Court Foyer	9:30 AM	Keri Shepherd	Kirkstall	Keri.Shepherd@wnwhl.org.uk
Little London						
Little London 10 Consorts/Kendals/Hanover Square	12/06/2012	Corner of Belle Vue Road/St Johns Road	10:00	Ayesha Malik	Little London	Ayesha.Malik@wnwhl.org.uk
Otley						
Otley Area 1 Weston Estate	05/06/2012	Bennett Court	11:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 2 Mount Pishah, Queens Terrace, Myers Croft, Lea Croft, Walkergate and Side Copse.	07/06/2012	Lea Croft	11:00 AM	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 8 Shaw Leys*, Shaw Royd, Raywood Close, Newlands Avenue, Kirklands Close, Manor Close, Swincar Avenue, Banksfield Avenue Garages, Netherfield Close, Netherfield	07/06/2012	By 3 Shaw Royd	10:00	Richard Fleetwood	Otley	Richard.Fleetwood@wnwhl.org.uk
Otley Area 3 Churchill Flats, Wharf Crescent, Church Close, Millcroft Estate, Valley View, Wharfdale Court, Station Road and Warren Lane	12/06/2012	Churchill Flats	11:00 AM	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 14 Bridge Street, Famley Lane, Atlestone Lane, Turner Crescent, Fairfax Flats & Well Croft	12/06/2012	O/S Fr Block 1-12 Fairfax Flats	11:00	Richard Fleetwood	Otley	Richard.Fleetwood@wnwhl.org.uk
Otley Area 4 Newall carr Road, Croft Avenue, Newall Avenue, The Green & The Oval	14/06/2012	The Green	11:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk

Otley Area 13 Henshaw Estate, Enfield, Breary Rise, Rosemont flats & Moorland Road (Moor Road)	19/06/2012	Unavailable at current moment	00:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 15 off Bradford Road, Caxton Road, Duncan Avenue, Maylea Drive, Westbourne Close, Grove & West Busk Lane	29/06/2012	Junction of West Busk Lane and Bradford Road	11:00	Bob Meskouri	Otley	Bob.Meskouri@wnwhl.org.uk
Pudsey						
Pudsey Area 6 Claremont Grove, Longfield Avenue, Longfield Mount, Longfield Grove	21/06/2012	Claremont Complex	10:00	Paula Senior	Pudsey	Paula.Senior@wnwhl.org.uk
Wortley						
Wortley Area 15 Greensides and Upper Wortley Road	04/06/2012	Greenside close car park	10:00	Michael Villia	Wortley Area Office	Michael.Villia@wnwhl.org.uk
Wortley Area 14 Claremont st Bardens, Whingates, Addinghams, Silver Royds, Marsden street	11/06/2012	Marsden Street Car park	10:00	Michael Villia	Wortley Area Office	Michael.Villia@wnwhl.org.uk
Wortley Area 2 Tong Estate	12/06/2012	Shop on Tong Approach	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk
Wortley Area 4 Butterbowl Estate	19/06/2012	Outside Cow Close Library	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk
Wortley Area 3 Bawn Estate	26/06/2012	Hilltop Community Centre	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk

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Walkabout Area	Date	Meet	Time	NMO	Office	Email
		Armley				
Armley 7 Cedars	06/06/2012	Armley One Stop Centre	10:00	Mark Wolstencroft	Armley	Mark.Wolstencroft@wnwhl.org.uk
Armley 5 Theaker Lane and Bunsalls	20/06/2012	Burnsall Croft	10:00	Mark Wolstencroft	Armley	Mark.Wolstencroft@wnwhl.org.uk
Horsforth						
Horsforth 1 Albert Mount, Bachelor Lane, Broadfields, Broadgate Avenue, Drive, Lane, King George Road, Low Lane, Melrose Grove, Walk, Springfield Mount, St. James Walk, Regent Court	06/06/2012	O/s Fr Broadfields sheltered complex: king george road	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 2 Alexandra Road, Back Lane, Broadgate Crescent, Walk, Broadway, Salmon Crescent, Stanhope Drive, Wood Lane	12/06/2012	O/s Fr 70 New Road Side	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 5 Lickless Avenue, Drive, Gardens St James Avenue Drive And Terrace	19/06/2012	Outside the front of Broadfields Sheltered Housing Complex. King George Road	10:00 AM	Angela Jackson	Horsforth	Angela.Jackson@wnwhl.org.uk
Horsforth 3 Alexandra Road, Broadway, Cragg Avenue, Featherbank Lane, Fink Hill, Hall Lane, Kerry Street, New Road Side, Regent Close, Court, Sunnybank Avenue	19/06/2012	O/s Fr Broadfields sheltered complex: king george road	10:00AM	Gillian Little	Horsforth	Gillian.Little@wnwhl.org.uk
Horsforth 9 Adel Estate and Wayland Croft	21/06/2012	Outside the shops behind Wayland Croft	10:00 AM	Christopher Tollick	Horsforth	Christopher.Tollick@wnwhl.org.uk
Horsforth 8 Holtedale Way, Garth, Avenue, Fold, Green, Grove, Croft, Close, Drive and Farrar Lane	28/06/2012	Entrance to Holtedale Place	10:00 AM	Christopher Tollick	Horsforth	Christopher.Tollick@wnwhl.org.uk
Kirkstall						

Kirkstall 10 Queenswood Drive, Queenswood Road, Woodbridge Crescent, Woodbridge Fold, Woodbridge Gardens, Woodbrodge Garth, Woodbridge Green, Woodbridge Lawn, Woodbridge Vale	19/06/2012	In front of the shops on Queenswood Drive	9:30 AM	Keri Shepherd	Kirkstall	Keri.Shepherd@wnwhl.org.uk
Kirkstall 11 Foxcroft Close, Foxcroft Mount, Foxcroft Road, Foxcroft Walk, Foxcroft Way, Queenswood Court, Queenswood Gardens, Queenswood Green, Queenswood Heights, Queenswood Mount, Queenswood Rise	22/06/2012	Queenswood Court Foyer	9:30 AM	Keri Shepherd	Kirkstall	Keri.Shepherd@wnwhl.org.uk
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Little London 10 Consorts/Kendals/Hanover Square	12/06/2012	Corner of Belle Vue Road/St Johns Road	10:00	Ayesha Malik	Little London	Ayesha.Malik@wnwhl.org.uk
Otley						
Otley Area 1 Weston Estate	05/06/2012	Bennett Court	11:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 2 Mount Pisgah, Queens Terrace, Myers Croft, Lea Croft, Walkergate and Side Copse.	07/06/2012	Lea Croft	11:00 AM	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 8 Shaw Leys*, Shaw Royd, Raywood Close, Newlands Avenue, Kirklands Close, Manor Close, Swincar Avenue, Banksfield Avenue Garages, Netherfield Close, Netherfield	07/06/2012	By 3 Shaw Royd	10:00	Richard Fleetwood	Otley	Richard.Fleetwood@wnwhl.org.uk
Otley Area 3 Churchill Flats, Wharf Crescent, Church Close, Millcroft Estate, Valley View, Wharfdale Court, Station Road and Warren Lane	12/06/2012	Churchill Flats	11:00 AM	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 14 Bridge Street, Famley Lane, Atlestone Lane, Turner Crescent, Fairfax Flats & Well Croft	12/06/2012	O/S Fr Block 1-12 Fairfax Flats	11:00	Richard Fleetwood	Otley	Richard.Fleetwood@wnwhl.org.uk
Otley Area 4 Newall carr Road, Croft Avenue, Newall Avenue, The Green & The Oval	14/06/2012	The Green	11:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk

Otley Area 13 Henshaw Estate, Enfield, Breary Rise, Rosemont flats & Moorland Road (Moor Road)	19/06/2012	Unavailable at current moment	00:00	Lynne Hellas	Otley	Lynne.Hellas@wnwhl.org.uk
Otley Area 15 off Bradford Road, Caxton Road, Duncan Avenue, Maylea Drive, Westbourne Close, Grove & West Busk Lane	29/06/2012	Junction of West Busk Lane and Bradford Road	11:00	Bob Meskouri	Otley	Bob.Meskouri@wnwhl.org.uk
Pudsey						
Pudsey Area 6 Claremont Grove, Longfield Avenue, Longfield Mount, Longfield Grove	21/06/2012	Claremont Complex	10:00	Paula Senior	Pudsey	Paula.Senior@wnwhl.org.uk
Wortley						
Wortley Area 15 Greensides and Upper Wortley Road	04/06/2012	Greenside close car park	10:00	Michael Villia	Wortley Area Office	Michael.Villia@wnwhl.org.uk
Wortley Area 14 Claremont st Bardens, Whingates, Addinghams, Silver Royds, Marsden street	11/06/2012	Marsden Street Car park	10:00	Michael Villia	Wortley Area Office	Michael.Villia@wnwhl.org.uk
Wortley Area 2 Tong Estate	12/06/2012	Shop on Tong Approach	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk
Wortley Area 4 Butterbowl Estate	19/06/2012	Outside Cow Close Library	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk
Wortley Area 3 Bawn Estate	26/06/2012	Hilltop Community Centre	10:00	Jo Nahl	Wortley Area Office	Joga.S.Nahl@wnwhl.org.uk

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Weekend Walkabout

... at a time to suit you!

The next Weekend Walkabout
is taking place on:

Date:	Time:
Saturday 25 Feb	11:00 AM
Meeting at:	
Outside of Union Court	



Weekend Walkabout

... at a time to suit you!

The next Weekend Walkabout
is taking place on:

Date:	Time:
Saturday 10 Mar	10:00 AM
Meeting at:	
Broadlea youth inclusion centre	





Report author: Gerard Watson
Tel: 0113 39 52194

Report of the Chief Officer (Democratic and Central Services)

Report to West Inner Area Committee

Date: 21st March

Subject: Dates, Times and Venues of Area Committee Meetings 2012/13

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Bramley and Stanningley ; Armley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/2013 municipal year which commences in May 2012, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is seek the Area Committee's formal approval of a meeting schedule for the 2012/2013 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2012/13, the dates and times of the Area Committee meetings need to be approved as soon as possible.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. Wednesday in June, September, October, December, February and March :-

Wednesday 27th June 2012
Wednesday 5th September 2012
Wednesday 24th October 2012
Wednesday 19th December 2012
Wednesday 20th February 2013
Wednesday 20th March 2013
Tuesday 14th May 2013

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, may cause disruption in terms of co-ordination between the Area Committees.

3.2 Meeting Days and Times

- 3.2.1 Currently the Committee meets on a Wednesday at 5.00 p.m. and the above suggested dates reflect this pattern.

- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.
- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, you will note at paragraph 3.1.1 above, that there is also a meeting scheduled in May 2013 which in line with Area Committee Procedure Rule 5.0 is scheduled to elect a Chair for the next municipal year. In line with the Procedure Rule, this meeting is required to take place between the closure of nominations for Chair (1 clear working day prior to the issue of the summons for the Annual Council Meeting) and before the Annual Council Meeting.

3.3 **Meeting Venues**

- 3.3.1 Currently the Committee moves between a selection of venues within the two Wards.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of Civic Hall with the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-
- Act as a focal point for community involvement;
 - Take locally based decisions that deal with local issues;
 - Provide for accountability at local level;
 - Help Elected Members to listen to and represent their communities;
 - Help Elected Members to understand the specific needs of the community in their area;
 - Promote community engagement in the democratic process;
 - Promote working relationships with District Partnerships and Parish and Town Councils.

4 **Corporate Considerations**

4.1 Consultation and Engagement

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2012/13 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2012/13, Members are recommended to agree the arrangements for the same period at today's meeting.

6 Recommendations

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
 - 6.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.
- 7 Background documents¹**
- 7.1 Area Committee Procedure Rules

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Director of City Development

Report to Area Committees

Date: February - April cycle (within the consultation period)

Subject: LDF Core Strategy – Publication Document

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	All	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Following consideration by Executive Board on 10th February, the City Council’s Local Development Framework (Publication Draft) has been approved for public consultation. The consultation period is 28th February – 12th April (5:00pm) and the purpose of this report is to make Area Committees aware of the consultation, the broad scope and to direct any subsequent comments to the Comments Form for completion. The Core Strategy document (and background material) is available via the City Council’s web site, together with a copy of the Comments Form.
2. In aspiring to be the ‘best city in the UK’ (the Vision for Leeds), the Core Strategy reflects the spatial and land use aspects of this ambition, as part of an overall approach to manage opportunities for regeneration and longer term growth. A key responsibility for the Core Strategy, is to provide strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and Neighbourhood Plans. It is not therefore the role of the Core Strategy to identify specific allocations of land for development (this will be the role of the Site Allocations DPD, informed by the Neighbourhood Planning process) but to provide an overall ‘steer’ and policy framework for overall scale and distribution of development. The Site Allocations DPD is at a very early stage of production and will but subject to the first stages of public consultation anticipated in Autumn 2012.
3. The Core Strategy takes a district wide approach to plan for the homes and jobs the communities need in a sustainable manner. Integral therefore to the strategy, is the need to respect local character, distinctiveness and to achieve environmental management requirements, in support of regeneration and growth. Linked to this also, is the identification of a network of “Green Infrastructure” (linking areas of open space and nature conservation interest) across Leeds. This overall approach is therefore

relevant to each of the Area Committees. An underlying approach of the Core Strategy is to identify types of settlements/places across the district, together with a hierarchy of City and Town Centres, as a focus for development. Consequently, where these settlements and 'centres' have been defined and are located, will be of relevance to individual Area Committees (further details, of the area based aspects of the Core Strategy, are summarised in paras. 3.2 – 3.4 and Appendix 2 of this report).

4. Initial work on the Core Strategy commenced in late 2006 and the emerging document has therefore been subject to several periods of both formal and informal consultation work. The current (Publication) stage of engagement, is the final formal stage of public consultation, prior to submission for independent examination by an Inspector. It should be emphasised also, that, this stage of consultation is specifically concerned with the "soundness" of the plan (rather than inviting more general comments and changes). Consequently, the purpose of the Comments Form is to seek comments on the soundness of the document (i.e. is it Justified, is it Effective and is it Consistent with national policy and to give specific reasons why it may not be sound (and the changes necessary to make it sound). The Comments Form can also be used to capture responses, which to support the soundness of the plan.

Recommendations

5. Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

1 Purpose of this report

- 1.1 In reflecting the priorities and ambitions for Leeds (as set out as part of the Vision for Leeds), the Core Strategy sets out the broad spatial and land use planning framework for the district (to 2028). Central to its preparation has been the desire to plan for the people and places of Leeds, in the development of an approach, which seeks to manage growth in a sustainable way. This approach seeks to balance the overall needs of a growing population in the delivery of an appropriate scale, distribution and phasing of development, taking into account local character and distinctiveness.
- 1.2 In playing its part, (and linked to a range of a range of strategic initiatives and programmes), for Leeds to become 'the best city in the UK', the Core Strategy provides a framework to deliver a range of key priorities. These include:
- responding to forecasts that the population of Leeds is set to grow and the opportunities and challenges associated with this including, greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds,
 - arising from the spatial pressures of population growth, the need to develop a longer term strategy to create more and affordable homes, whilst seeking to respect and enhance, the character and distinctiveness of local communities and settlements,
 - the promotion of urban regeneration, through the recycling of brownfield land and the development of land in sustainable locations, as a basis to minimise the impact upon greenfield and Green Belt land,
 - harnessing the 'housing growth principles' agreed through public consultation, as a basis to meet housing needs and delivery in appropriate locations through a phased approach,
 - planning for job creation and economic growth by promoting key economic sectors (including financial & business services, low carbon manufacturing, retail, housing and construction as identified within, the Leeds Growth Strategy), key strategic locations for development (including the City Centre and the Aire Valley – Urban Eco-Settlement/Enterprise Zone), together with a portfolio of opportunities for employment development & job growth and regeneration,
 - delivering quality of place, high standards of urban design, conservation & construction, the protection and enhancement of the environment and ease of movement (through walking & cycling), in support of a sustainable, child friendly and healthy city,
 - mitigating the consequences of climate change by managing flood risk, enabling sustainable design and construction and support for low carbon energy.
- 1.3 Following consideration by Executive Board, the Core Strategy has been approved for public consultation (Regulation 27 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended (the LDF Regs)).

Following this stage of consultation and consideration of representations made, the City Council may then proceed to formal Submission of the document to the Secretary of State for Independent Examination.

2 Background information

Overview

- 2.1 In seeking to address the priorities set out as part of the Vision for Leeds, responding to major changes in the economy and national guidance, there is considerable urgency to progress the Core Strategy. Central to this is the need to plan for the implications of a growing and changing population. Based upon the Strategic Housing Market Assessment (SHMA), it is anticipated that the population of Leeds will rise from 755,136 in 2010 to 859,583 in 2028 (Employment led, fixed headship scenario, extrapolated to 2028). Associated with this growth, are greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds. Meeting the challenges and opportunities linked to these changes, is therefore a key issues for Leeds as a whole and in taking forward the Core Strategy.
- 2.2 Within the context of national planning guidance (including PPS12 and the emerging National Planning Policy Framework), the Localism Act (and the need to provide a direction and planning framework for the preparation of the Site Allocations DPD and Neighbourhood Plans) City Council priorities (including the delivery of City Priority Plans & the Leeds Growth Strategy), the Core Strategy is the key spatial and land use planning document for Leeds. Once adopted, substantive parts of the Core Strategy will replace the existing Development Plan (the Leeds UDP 2006).
- 2.3 Following early technical work and stakeholder engagement in 2006, wider public consultation on an Issues & Alternative Options document (October – December 2007) and a further 6 week period of public consultation (October – December 2009) on a 'Preferred Approach' document, a Publication draft document has now been prepared. This document has been developed in the light of the consultation work described above and also informed by supporting technical work and evidence base material. This material includes the Strategic Housing Market Assessment (SHMA), the housing growth consultation with key stakeholders (summer 2011), the PPG 17 Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment, Retail & Town Centres Study and Employment Land Review.

3 Main issues

- 3.1 The Core Strategy has been prepared during a major period of change. This includes significant and emerging changes to national and regional planning policy, culminating in the preparation of the draft National Planning Policy Framework, the impending abolition of Regional Spatial Strategies and the introduction of the Localism Act. These changes have been against a background of a global economic downturn and restructuring, a reduction in public funding and national (regional and local) priorities to stimulate economic recovery and growth. Within this context, it is important that the Core Strategy has regard to these circumstances in the short term but seeks to be ambitious in the longer term (the plan period and beyond) to plan for places, communities and infrastructure, in

aspiring to be the ‘best city in the UK’. The performance against these objectives will need to be monitored, to ensure that the plan remains ‘fit for purpose’. In seeking to meet these objectives, the document is subdivided into two key policy sections the Spatial Development Strategy (supported by the Key Diagram) and Strategic Themes & Policies. The main issues, arising from these sections are summarised below.

Implications for Area Committees

- 3.2 The following sections below (Places, Shopping & supporting the needs of communities, Local distinctiveness, sustainability & environmental quality, Economic growth & prosperity, Meeting housing needs, Regeneration, Transport and Environment) provide a detailed summary of each of the key sections of the document for consultation.
- 3.3 The broad approach of the document is to consider district wide issues and to provide an overall policy approach, for the preparation of a more detailed Site Allocations document (informed by Neighbourhood Plans) to follow. As a basis to develop this overall approach, the Core Strategy (Table 1 below) sets out the settlement types across the district. This helps to provide a focus for the policies of the plan and the scale and distribution of opportunities for regeneration and growth (and the identification of designating Town & local centres).

Table 1 – Identification of Settlement Types

Settlement Type	Location
Main Urban Area	Leeds City Centre and the surrounding communities and neighbourhoods forming the main urban and suburban areas of the City
Major Settlements	Garforth Guiseley/Yeadon/Rawdon Morley Otley Rothwell Wetherby
Smaller Settlements	Allerton Bywater Bardsey Barwick-in-Elmet Boston Spa Bramham Bramhope Calverley Collingham Drighlington East Ardsley Gildersome Kippax Lofthouse/Robin Hood Micklefield Mickletown Methley Pool-in-Wharfedale Scholes Swillington Tingley/West Ardsley
Villages/Rural	All other settlements and locations

Summary of Policy areas relevant to Committee areas

- 3.4 For ease of reference the Core Strategy Key Diagram, incorporating the Area Committee boundaries, has been appended to this report. This in turn illustrates the key policies relating to different areas across the district and the application of the approaches summarised below.

Places

- 3.5 A fundamental strand of the Core Strategy is the importance of the character and distinctiveness of Leeds, as a context for securing opportunities for regeneration and longer term growth. Particular characteristics of Leeds MD, are the extensive areas of greenspace and open land surrounding and linking through urban areas via green corridors and river valleys. Leeds is distinctive also, as a consequence of the wide collection of individual towns and villages across the District, in addition to the main urban area (which also includes the city centre). Leeds is therefore unlike many other cities and it is important therefore, that an appropriate balance is struck between the needs of economic and housing growth, quality of life and in maintaining and enhancing this special character. Within this context, the publication draft Core Strategy provides a policy framework to facilitate and enable, the delivery of development proposals in a sustainable manner, as a basis for 'Place making'. Consequently, emphasis is given to Regeneration Priority Programme Areas (Spatial Policy 4), identifying and supporting the role of the places and settlements across the District, a 'centres' based approach to the need to enhance the role of the City Centre, Town and Local Centres, as a basis to provide the range of services required by the community in accessible and sustainable locations (Spatial Policies 2 and 3). Policies are also contained within other sections (see para. 3.5 below) regarding the importance of design and conservation.

Shopping & supporting the needs of Communities

- 3.6 In supporting the current and future needs of local communities, the document, seeks to support and strengthen the role of the City Centre and Town Centres across the district. Spatial Policies 2 & 3 therefore support a 'centres first', approach regarding the use and expansion of such areas. Policies P1, P2, P3, P4, P5 and P6, set out the approach in planning for shopping development (including the creation of new centres, in appropriate circumstances, linked to regeneration and longer term opportunities for growth). Integral to this overall approach, is the desire to safeguard, enhance and develop the role of Leeds City Centre as the primary destination for major retail, commercial, leisure and cultural development. This also recognises its key role at the heart of the strategic transport hub (including Leeds City station and interchange facilities). Within this context, it is critically important to ensure that major investment opportunities (including major retail development at Eastgate) within the City Centre, are secured as a priority.
- 3.7 In supporting the needs of communities (including schools) across Leeds, the Core Strategy also places emphasis upon the provision of Community Facilities and Services (Policy P8). In complementing the overall strategic approach to the need to respect local character and distinctiveness, policies for Design, Conservation and Landscape are also set out, to ensure that development proposals are appropriate.

Local Distinctiveness, sustainability & environmental quality

- 3.8 Population increase, climate change and the global economy are all huge challenges facing Leeds. In seeking to meet these challenges and the benefits of longer term economic prosperity, environmental quality, local identity and distinctiveness, the Core Strategy sets out the spatial planning framework for the District. Fundamental to this approach, is the need to plan for the homes and jobs the city needs in a sustainable way, in balancing the overall, scale, location, distribution and phasing of development. Consequently, emphasis is made throughout the publication document to the need to deliver sustainable forms of development and policy outcomes, whilst protecting and enhancing environmental quality. This should be achieved by respecting local distinctiveness, for example through a focus of development upon the role of settlements and Town & Local Centres (Spatial Policies 1 & 2), the identification of strategic Green Infrastructure (Spatial Policy 13) and detailed policies for Conservation, Sustainable Design and Construction (Policies P9, P10 & EN2).

Economic growth & prosperity

- 3.9 The Leeds Growth Strategy focuses upon seven key employment sectors including Health and Medical, Low Carbon Manufacturing and Housing & Construction. In helping to support and facilitate this strategy, the approach of the Core Strategy is to support and enable job retention, opportunities for training and the creation of new opportunities. Spatial Policies 8 and 9, set out criteria in support of a competitive local economy, offices, industry and warehouse development. Emphasis has also been given to the important strategic economic role of the City Centre (Spatial Policy 3) and Aire Valley Leeds (Urban Eco-Settlement & Enterprise Zone) in providing opportunities for economic development (Spatial Policy 5). In support of promoting job opportunities, detailed policies are also set out for General Employment Land, Office Development and for Safeguarding Existing Employment Land and Industrial Areas (EC1, EC2, EC3).

Meeting Housing Needs & planning for longer term growth

- 3.10 Planning for housing needs and delivering housing development in appropriate locations, is a major opportunity and challenge for the District. This is made especially difficult by the current nature of the housing market and current rates of housing delivery. As noted above, it is anticipated that the population of Leeds will rise significantly over the plan period. Meeting the complex demographic needs of the existing population, together with the implications of an ageing and growing population, are therefore key considerations for the Core Strategy. Consequently, planning for such growth is therefore integral to the overall approach. The Core Strategy therefore, seeks to plan not just for a sufficient housing land supply in appropriate locations but also the quality, type and affordability of homes in meeting local needs. As emphasised throughout this report, a key dimension of this approach is to manage growth in a sustainable way, whilst maintaining local character, distinctiveness and environmental quality.
- 3.11 In developing an appropriate policy approach to these issues, the Core Strategy has been informed by a number of elements including the conclusions of the Strategic Housing Market Assessment (2011), work in relation to the Strategic Housing Land Availability Assessment (SHLAA), the Scrutiny Board Inquiry into Housing Growth and the informal consultation and debate (summer 2011)

regarding housing growth in Leeds (including representatives of the development industry, Members and community groups). Based on this evidence and informed by the conclusions of the Scrutiny Board Inquiry and housing growth informal consultation, the Core Strategy identifies a series of housing growth principles (see below).

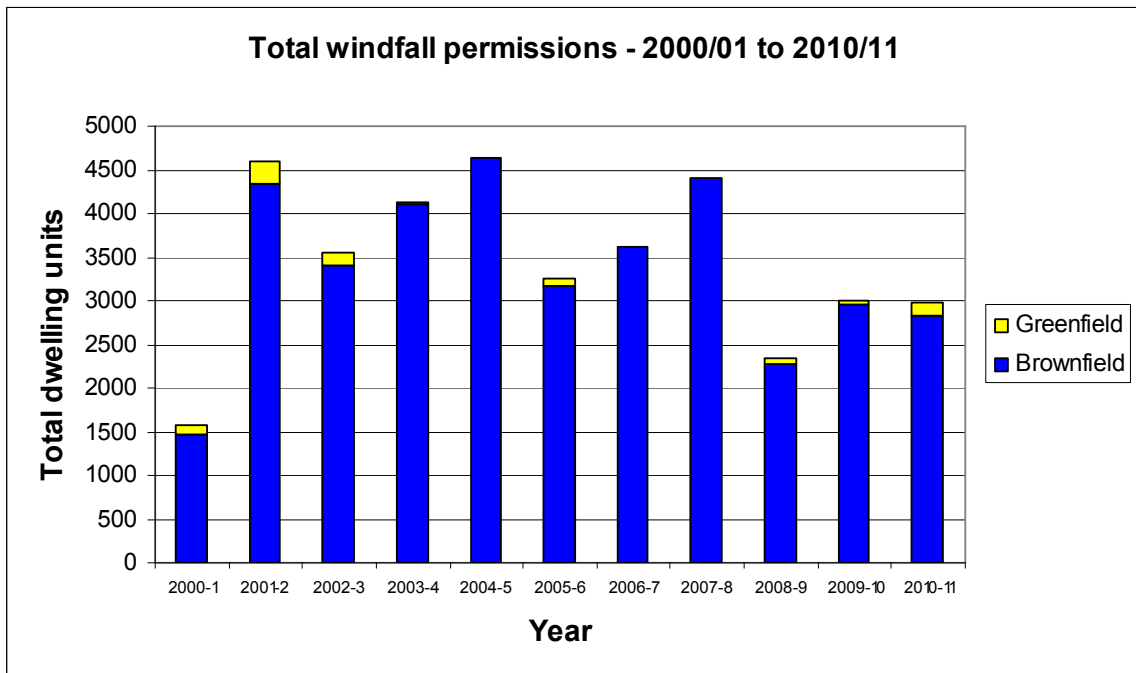
Housing Growth Principles

- Ensure housing growth is linked to the creation of sustainable neighbourhoods throughout the city (see SP1),
- Set a realistic and phased target for the delivery of new homes (see SP6),
- Ensure housing growth targets reflect local housing needs, now and in the future, in terms of tenure, type and size, (see SP6 and H4),
- Enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes, (P10 & EN2),
- Facilitate the development of brownfield and regeneration sites, (see SP1, SP3, SP4 and SP6),
- Agree a range of mechanisms to deliver additional affordable homes, (see H5),
- Work in partnership to find ways to facilitate housing growth (see Section 6 Implementation & Delivery).

3.12 In taking into account the above considerations and a range of factors including, demographic requirements, current housing market conditions, the desire to meet a range of housing needs, the City Council's longstanding commitment to the regeneration of brownfield land and historical past performance in the successful delivery of windfall development, Spatial Policies (6 & 7) set out the approach to the Housing Land Requirement, Allocation and Distribution of Housing Land.

3.13 As a large post industrial city and through an on going process of urban regeneration and renaissance, Leeds has continued to evolve in terms of its economic diversity and formats for housing delivery. A major aspect of these changes has been the recycling of brownfield (previously developed land – PDL), for windfall housing and other uses. Leeds has a long and well recorded history of windfall housing being delivered, which has been monitored continuously by the City Council since the 1980s, as a key source of land for development.

3.14 Based upon past performance (see the Table below) and the continued urban renewal and regeneration of Leeds, windfall will continue to play an important role in housing delivery. This is due in part to the scale of the District in respect of the extent of the Main Urban Area of Leeds and large collection of settlements across the District (including Major and Small Settlements identified as part of the Settlement Hierarchy – see Table 1: Identification of Settlement Types). Consequently, the role of windfall and the identification of a windfall allowance, is integral to the overall housing strategy set out in this Plan.



3.15 Within this overall context, Spatial Policy 6 sets out a housing requirement of 70,000 dwellings (net) over the plan period. In recognition of the conditions of the current housing market, it is proposed that this is phased over two periods, 3,660 p.a. (2012/13 – 2016/17: 18,300 dwellings) and 4,700 p.a (2017/18 – 2028: 51,700 dwellings). In meeting this requirement (and based upon past performance) a ‘windfall’ allowance for has been made for 500 dwellings p.a on small and unidentified sites. The 66,000 units remaining (following the discounting of the windfall allowance), are comprised of current, undelivered allocations (7,500 units), extant planning permissions (20,000 units) and other additional sites (including infill development within existing urban areas and suitable urban extensions) deemed appropriate for housing delivery, against the criteria set out in Spatial Policy 6. This will entail the need to use Protected Areas of Search (PAS) sites and to carry out a selective review of the Green Belt.

SPATIAL POLICY 6: - THE HOUSING REQUIREMENT AND ALLOCATION OF HOUSING LAND

70,000 (net) new dwellings net between 2012 and 2028 will be accommodated at a rate of:

- 3,660 per annum from 2012/13 to the end of 2016/17 (18,300)
- 4,700 per annum from 2017/18 (51,700)

Delivery of 500 dwellings per annum (8,000 over the plan period) is anticipated on small and unidentified sites.

Guided by the Settlement Hierarchy, the Council will identify 66,000 dwellings gross (62,000 net) to achieve the distribution in tables H2 and H3 in SP7 using the following considerations:

- (i) Sustainable locations (which meet standards of public transport accessibility -see the Well Connected City chapter), supported by existing or access to new local facilities and services,
- (ii) Preference for brownfield and regeneration sites,
- (iii) The least impact on Green Belt purposes,
- (iv) Opportunities to enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes,

- (v) The need for realistic lead-in-times and build-out-rates for housing construction,
- (vi) The least negative and most positive impacts on green infrastructure, green corridors, green space and nature conservation,
- (vii) Generally avoiding or mitigating areas of flood risk.

3.16 In reflecting the overall strategy approach of the Core Strategy and as a basis to provide a framework for the future Site Allocations DPD and the preparation of Neighbourhood Plans, Spatial Policy 7, sets out tables indicating the overall magnitude and distribution of housing land by Settlement Hierarchy and by Housing Market Characteristic Area (see below).

Spatial Policy 7 – Table 3

Housing Market Characteristic Area	Number	Percentage
Aireborough	2,300	3%
City Centre	10,200	15.5%
East Leeds	11,400	17%
Inner Area	10,000	15%
North Leeds	6,000	9%
Outer North East	5,000	8%
Outer North West	2,000	3%
Outer South	2,600	4%
Outer South East	4,600	7%
Outer South West	7,200	11%
Outer West	4,700	7%
Total	66,000	100%

3.17 In seeking to meet the complex housing needs of a growing population and as a basis for a qualitative approach to housing delivery, a series of detailed policies are also set out to cover a range of housing issues. These include the Managed Release of Sites (H1), Housing Density (H3), Housing Mix (H4), criteria for the allocation of Gypsy and Traveller Sites (H7) and Housing for Independent Living (H8). These policies underpin the overall strategic approach and a basis to consider housing need issues at a local level.

3.18 Current housing market conditions, wider economic uncertainties and the need to plan for the necessary infrastructure and facilities to support growth are major issues for the delivery of the Core Strategy. Within this context a draft Infrastructure Delivery Plan has been prepared (see Background documents) as a basis for on going dialogue to securing infrastructure improvements and longer term requirements to support growth. Housing delivery and output, will therefore need to be closely monitored against the above requirements (and a monitoring framework is therefore being developed as part of the Core Strategy). Notwithstanding these difficulties however, in seeking to meet the housing needs and requirements as set out over the plan period, the delivery of housing growth will result in the need for a selective Green Belt review (as a basis to identify sites for future housing/employment development as necessary and also Protected Areas of Search for future development beyond the plan period). Within this context, Spatial Policy 10 sets out the overall approach. It needs to be emphasised however that the precise extent and detailed boundaries will need to be identified through the Site Allocations DPD process, as a basis to deliver the

housing growth principles and location of development criteria identified as part of the Core Strategy.

Regeneration Priority Areas

- 3.14 In meeting local needs, including opportunities for homes and jobs, the Core Strategy reflects the City Council's long standing priorities for major urban regeneration. Spatial Policy 4 therefore identifies East Leeds, Aire Valley Leeds, the Leeds Bradford Corridor (incorporating the West Leeds Gateway) and South Leeds, as Regeneration Priority Programme Areas. In seeking to meet local aspirations within these areas and to plan for the effective use of land, the Core Strategy provides a framework to facilitate housing renewal and provision and local environmental improvements (improvements to greenspace quality through suitable remodelling) within such areas. Within this overall context, as noted in para. 3.6 above, Spatial Policy 5 sets out a strategic policy for Aire Valley Leeds, in underpinning the significance of this area to the District's growth aspirations.

Transport & Accessibility)

- 3.15 Planning for Transport Infrastructure and Investment priorities, is a key priority for the Core Strategy. Within this context, the Plan reflects District wide priorities incorporated as part of the Local Transport Plan and ongoing work at a City Region level. Consequently, Core Strategy Spatial Policy 11, provides an overarching framework to help direct and bid for infrastructure provision to support the city's priorities. These include enhancements to Leeds City Station, opportunities to create new rail stations and the delivery of Park and Ride facilities. In recognising the important strategic and economic role of the Airport, Spatial Policy 12, sets out an approach to support managed growth, linked to the provision of infrastructure improvements and the consideration of related environmental issues. In support of this strategic approach, Policies T1 and T2 provide a basis to consider Transport Management and Accessibility requirements associated with development proposals.

Managing Environmental Resources

- 3.16 Leeds has a reputation for innovation, effective environmental management and a commitment to mitigating the consequences of climate change. In taking these commitments forward and in contributing to the environmental sustainability of the District, the Core Strategy sets out a broad policy framework to cover the Management of Environmental Resources. The desire to help 'future proof' the city in respect of climate change (including mitigation) and planning for a low carbon economy (to support job growth as well as the protection and enhancement of the environment) are integral to this approach. Detail Policies are therefore provided to protect and enhance the 'green environment', including Green Infrastructure (Spatial Policy 13 and G1, Increasing Tree Cover (G2), Greenspace provision (G3, G4, G5 & G6), Biodiversity (G7 & G8) and planning for Energy and Natural Resources, including, Carbon Reduction & Low Carbon Energy (EN1 & EN3), Sustainable Design & Construction (EN2) and Managing Flood Risk (EN5). Policies are also included for Waste Management and Minerals (EN6 & EN7), in providing a Core Strategy context for related and expanded policies in the Natural Resources and Waste DPD.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consistent with the City Council's adopted Statement of Community Involvement (SCI), the Core Strategy (see paragraph 2.5 above) has been subject to several formal and informal phases of public consultation and engagement. Following consideration by Executive Board of the Publication document, a further formal 6 week period of public consultation (consistent with the LDF Regulations), is being undertaken. Following consideration of any representations made, the next stage will be the formal submission of the Core Strategy to the Secretary of State for Independent Examination, prior to Adoption. The decision to submit the Core Strategy to examination and subsequently to adopt the document are decisions reserved to full Council.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due regard has been given to Equality, Diversity, Cohesion and Integration issues in the formulation of the Core Strategy. This has included meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that the Core Strategy has been subject to the preparation of a Sustainability Appraisal. The purpose of this Appraisal is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social, environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. In complementing the preparation of the Sustainability Appraisal, a Health Impact Assessment exercise, has also been undertaken (See Health Topic Paper – Background documents) in the preparation of the emerging Core Strategy Publication document, the conclusions of which have also been embedded within the document.

4.2.2 Given this approach, considerations of equality of opportunity and good relations have been integrated into the formulation of the Core Strategy and an assessment of the impact of the policies on the advancement of equality and good relations has been carried out. This is evidenced in the comprehensive Equality Impact Assessment Screening document, which is available as a Background paper.

4.2.3 The EIA Screening document describes the overall scope of the Core Strategy and the many stages of public consultation which have been completed to date. The planning and delivery of this consultation has been consistent with the City Council's adopted LDF Statement of Community Involvement. The consultation process, within available resources, has been extensive and has sought to engage with a wide range of communities and groups across the District, including, people of all ages, people with disabilities, gender and black, ethnic minority groups. In the preparation of the Core Strategy, a fundamental consideration has been to recognise that the population of Leeds is growing, resulting in demographic changes across the District and in spatial pressures in particular areas. Consequently, the Plan seeks to provide a strategic planning framework to address these issues, which in turn is to be monitored for effectiveness. The implications of Equality and Diversity, Cohesion and Integration, will again be considered in the production of the Site Allocations DPD which will take forward the policy requirements of the Core Strategy.

- 4.2.4 Within the EIA Screening document examples of the community groups contacted at each stage of consultation have been provided, together with the range of issues highlighted for discussion.
- 4.2.5 In providing an overall analysis and review of the Core Strategy in relation to equality issues, the EIA Screening document provides a summary of the impact of individual policy areas. These include Transport, Retail, Housing, the City Centre, Employment, Environmental Resources and Green Infrastructure. Consistent with the overall objectives of the Core Strategy, these policy areas aim to promote equality, respect diversity and seek to improve cohesion and integration. The conclusions highlighted in the EIA Screening, are that in some policy areas the Core Strategy is neutral in its effects upon these issues (such as gender discrimination in relation to Transport policy) but in the majority of cases, the Core Strategy has a positive effect (for example seeking to meet a range of housing needs and the provision of affordable housing). In addition the identification of Regeneration Priority Programme Areas and the provisions of proposed employment Policies, were regarded as having a positive effect in terms of their impact upon all ages, people with disabilities, gender and black, ethnic minority.

4.3 Council policies and City Priorities

- 4.3.1 As highlighted in this report, the Core Strategy, plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to the 'the best city in the UK'. Related to this overarching approach and in meeting a host of social, environmental and economic objectives, where relevant the Core Strategy also seeks to support and advance the implementation of a range of other key City Council and wider partnership documents. These include the Leeds Growth Strategy, the City Priority Plan, the Council Business Plan and the desire to be a 'child friendly city'.

4.4 Resources and value for money

- 4.4.1 The preparation of statutory Development Planning documents is an essential but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination.
- 4.4.2 These challenges are compounded currently by the financial constraints upon the public sector and reduced staffing levels, concurrent with new technical and planning policy pressures arising from new legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands therefore in taking forward the Core Strategy and related work, including the preparation of the Site Allocations DPD, which is due to quickly follow on.
- 4.4.3 A key component of the Core Strategy document itself, relates to the provision of infrastructure. National guidance (PPS12), sets out requirements for the preparation of Infrastructure Delivery Plans (IDP) to support the phased implementation of Core Strategy priorities. This guidance was written before the current economic slow down and constraints upon public sector finance. Whilst opportunities are being vigorously pursued to secure infrastructure funding, there are uncertainties regarding the level and timing of resources. Work is also ongoing within the City Council to work up in more detail the approach to the Community Infrastructure Levy (CIL).

4.4.4 Notwithstanding these challenges and difficulties, a draft IDP has been prepared in support of the Core Strategy. This provides a framework to identify infrastructure requirements and an on going basis to engage with infrastructure providers, communities and developers, to help meet requirements.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The DPD is being prepared within the context of the LDF Regulations and statutory requirements. The DPD is a Budgetary and Policy Framework document, due to this, and also because this matter is a Council function of the Area Committee, then this report is exempt from call-in by Scrutiny.

4.6 Risk Management

4.6.1 As emphasised in this report, there is considerable urgency to take the Core Strategy forward. The absence of such an up to date strategy would leave a vacuum in strategic and land use planning in being able to respond to the priorities set out in the Vision for Leeds and a range of other key documents (including the emerging Site Allocations DPD and Neighbourhood Plans).

4.6.2 The preparation of the Core Strategy document has been a complex process and the Publication stage is necessary prior to formal submission and Independent Examination. Given the range of issues covered, the City Council will need to continue to take appropriate advice, in order to respond to issues which may arise and in order to keep the momentum behind the process.

5 Conclusions

5.1 The Core Strategy is at a critical stage in its production and as detailed in this report, needs to be taken forward as a matter of urgency. In aspiring to be the 'best city in the UK', the Core Strategy takes forward the spatial and land use aspects of this ambition, as part of an overall strategy. As a basis to address these priorities and in order to provide a strategic framework for the preparation of the Site Allocations DPD and Neighbourhood Plans.

5.2 Central to this approach, is the desire to plan for the homes and jobs the District needs in a sustainable manner. Consequently, integral to the strategy is the need to respect local character, distinctiveness and environmental management requirements

6 Recommendations

6.1 i) Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

7 Consultation and background material

7.1 The following consultation and background material is available on the City Council's web site, together with a representations form. There are also links from this web page to supporting technical material which has been used to inform the preparation of the Core Strategy. These including the Strategic Housing Market Assessment, Employment Land Review and Leeds Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment.

8 **Background documents**¹

Core Strategy Publication Draft

Key Diagram

Sustainability Appraisal

Draft Infrastructure Delivery Plan

Draft Core Strategy Monitoring Framework

Equality Impact Assessment Screening

Habitats Regulations Assessment Screening

Health Topic Paper

Draft National Planning Policy Framework & Leeds City Council's response (approved at Executive Board 12th October 2011).

Appendix 1 - Core Strategy Comments Form

Appendix 2 – Core Strategy Key Diagram (with Area Committee boundaries)

To follow

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Core Strategy
Development Plan Document
Publication Draft
Comments Form

Ref:
(For Official Use Only)

The Leeds Core Strategy Development Plan Document is now at publication stage.

This is your last opportunity to comment on it. We would like to hear your views on the 'soundness' of the Document.

You can access the Core Strategy documents online and additional copies of this form from our website www.leeds.gov.uk/ldf, or you may request copies by:

Emailing us at: ldf@leeds.gov.uk
Phoning us on: (0113) 247 8092

Completed forms should be returned either by:

Email to: ldf@leeds.gov.uk
or Post to: Core Strategy publication
Forward Planning and Implementation
Leeds City Council
The Leonardo Building
2 Rossington Street
Leeds LS2 8HD

**All comments should be made in writing
no later than 5pm on 12 April 2012**

Data Protection Act 1998

Any personal information collected on this form will be processed on computer for the purposes of Leeds City Council for monitoring Local Development Framework documents. The information will not be shared with anyone else unless you have given your consent or we are required to do so by law. Further guidance on Leeds City Councils' data protection policy can be downloaded from the Leeds City Council website.

If you have difficulty filling in this form we can make special arrangements to suit your needs – please let us know.

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(Please continue on a separate sheet if necessary)

6. Please set out what change(s) you consider necessary to make the Core Strategy sound.

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.....
(Please continue on a separate sheet if necessary)

7. Please let us know if you wish to take part in the Examination in Public to be held in 2013.

Yes No

Please fill in a separate sheet for each representation you wish to make.

Please sign and date this form:
Signature: _____ Date: _____

Could you please also state whether you are an asylum seeker or refugee.

Are you an asylum seeker? Yes No
Are you a refugee? Yes No

Please tick the appropriate box to select your religion.

Buddhist No religion Christian
Rastafarian Hindu Sikh
Jewish Muslim

Sexuality How would you describe your sexual orientation? (definitions for these terms are below.)

Heterosexual Gay man
Lesbian Bisexual

Heterosexual: Someone who is attracted to persons of the opposite sex, emotionally or physically.

Gay man: A man who is attracted, emotionally or physically to other men.

Lesbian: A woman who is attracted emotionally and or physically to other women.

Bisexual: Someone who is attracted to both sexes, emotionally and or physically.

Thank you for your assistance.

Before completing the comments form we would be grateful if you could tell us more about you.

1. Personal Details

Title
First Name*
Last Name*
Job title (where relevant)
Organisation (where relevant)
Address *
Post Code *
Telephone / Mobile number
E-mail Address (where relevant)

2. Agents Details (if applicable)

Empty input fields for agent details

Preparation of the Core Strategy has involved two previous stages of consultation. At this final stage we are inviting your views about the 'soundness' of the DPD. An independent Inspector will examine the plan against 3 'tests of soundness' which require it to be 1. Justified 2. Effective and 3. Consistent with national policy. More information on this can be found in the Planning Inspectorate's guidance document 'Local Development frameworks, Examining Development Plan Documents: Soundness Guidance', available from: www.planning-inspectorate.gov.uk.

4. Do you consider the Core Strategy to be sound?

Yes [] No []

5. If you have ticked No please give details of why you consider the Core Strategy to be unsound. You can also use this box to give comments supporting the soundness of the plan.

Large empty box for comments on soundness

3. To which part of the Core Strategy does your representation relate?

Section
Policy
Paragraph
Map

Please use a separate form for each comment.



Monitoring Form

Ref: (For Official Use Only)

The completion of this part of the form is optional. Your response on the earlier part of the form will be detached from this part and considered separately.

We want to make sure that all our services are delivered fairly. We are therefore asking the following questions about you, so that we can check whether we are achieving responses from all groups in the community. The information you provide will be kept confidential and we will only use your answers for statistical analysis.

(Please tick the relevant boxes)

Gender: Male [] Female []
Disabled: Are you disabled? Yes [] No []
Age: Under 20 [] 20-30 [] 30-44 [] 45-60 [] 60+ []

Ethnic Origin - What is your Ethnic Group? Please choose one section from A - E, and then tick the appropriate box to indicate your ethnic background.

A White: British [] Irish [] Any other White background (please write below):
B Mixed: White and Black Caribbean [] White and Black Asian [] White Asian [] Any other Mixed background (please write below):

C Asian or Asian British

Indian [] Pakistani [] Bangladeshi [] Kashmiri [] Any other Asian background (please write below):

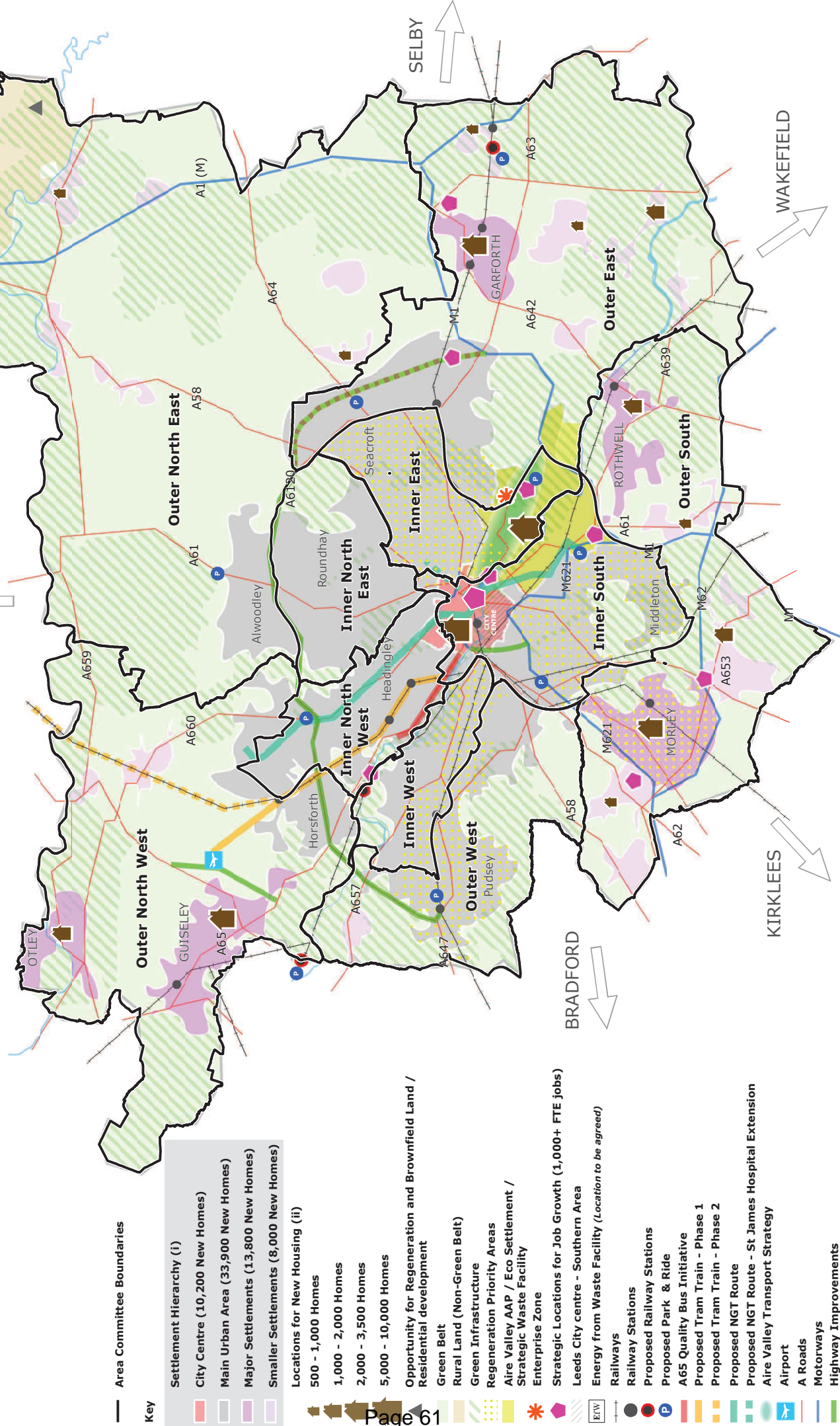
D Black or Black British

Caribbean [] African [] Any other Black background (please write below):

E Other ethnic groups

Chinese [] Gypsy/traveller [] Any other background (please write below):

Core Strategy Key Diagram - Incorporating the Area Committee Boundaries



Area Committee Boundaries

- key**
- City Centre (10,200 New Homes)
 - Main Urban Area (33,900 New Homes)
 - Major Settlements (13,800 New Homes)
 - Smaller Settlements (8,000 New Homes)

Locations for New Housing (ii)

- 500 - 1,000 Homes
- 1,000 - 2,000 Homes
- 2,000 - 3,500 Homes
- 5,000 - 10,000 Homes

Opportunity for Regeneration and Brownfield Land / Residential development

- Green Belt
- Rural Land (Non-Green Belt)
- Green Infrastructure
- Regeneration Priority Areas
- Aire Valley AAP / Eco Settlement / Strategic Waste Facility
- Enterprise Zone

Strategic Locations for Job Growth (1,000+ FTE jobs)

- Leeds City centre - Southern Area
- Energy from Waste Facility (Location to be agreed)

Railways

- Railway Stations
- Proposed Railway Stations
- Proposed Park & Ride
- A65 Quality Bus Initiative
- Proposed Tram Train - Phase 1
- Proposed Tram Train - Phase 2
- Proposed NGT Route
- Proposed NGT Route - St James Hospital Extension
- Aire Valley Transport Strategy

Airport

- A Roads
- Motorways
- Highway Improvements
- East Leeds Orbital Route
- Waterways
- Leeds District Boundary

(i) Settlements in the Settlement Hierarchy may be subject to Green Belt review
 (ii) Indicative locations only, not site specific. The housing symbols illustrate new large scale housing areas. It does not show sites smaller than 500 homes. The total distribution of new housing provision across the Leeds district is detailed in Policy SP7

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Report author: Peter Storrie &
Joedy Greenhough

Tel: 2478373

Report of Director of Children’s Services

Date: March 2012

Subject: Children’s Services Performance Report to Area Committees

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of Main Issues

This report provides an update on the key developments taking place in Children’s Services to keep members informed of the current issues facing the Directorate and partnership as well as the progress that is being made against local and national agendas. This includes a performance update against the obsessions and priorities of the Leeds Children and Young People’s Plan (CYPP). The report summarises city level performance with the appendices providing information at the ward and area committee level.

The report builds on previous reports presented to Area Committees in 2010 and 2011. Reports are provided in February/March and September. This report has a greater emphasis on education results as there is no confirmed academic data available for the September report.

Recommendations

- 1 Area Committees are requested to note the content of this report.
- 2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in Appendix 1.

1.0 Purpose of this Report

- 1.1 This report provides elected members with an update on Children's Services developments including progress against the priorities of the Leeds Children and Young People's Plan, where possible a local area level. It builds on previous reports presented to Area Committees in 2010 and 2011.
- 1.2 We want Leeds to be a Child Friendly City with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
- Delivering our Children and Young People's Plan with a focus on our three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
 - Developing the Leeds Education Challenge to ensure that Leeds children and young people are engaged in learning and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
 - Basing our efforts on a shared commitment to Child Friendly City supported by all communities and sectors. This is not only about good outcomes for children and young people it is about ensuring their voice is heard and that their influence is real. We are also committed to achieving reductions in child poverty.
 - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. This will be supported by a new Leeds City Council Children's Services directorate. The principles of Restorative Practice and Outcomes Based Accountability will underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. This report keeps members aware of the key areas of work and issues facing Children's Services as we progress through this important period of change and improvement. It also offers an outline of current progress through a detailed breakdown of performance data. This provides members with data that supports an informed discussion on local challenges, needs and progress against the Leeds Children's Plan. This is intended to help Area Committees to take these priorities forward at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas.

2.0 Background Information

- 2.1 For the last two years Area Committees have received two performance reports per year from Children's Services. The performance aspects of these reports are increasingly focused on the priorities of the CYPP 2011-15 along with other key performance data. The content varies to what is relevant at each point in the year. A schedule of the information that will be reported to Area Committees in 2012 is provided in Appendix 1. Information is provided at an area level where it is possible to do so. Where it isn't, the latest city wide position is provided. Education results

are given prominence in this cycle as there no confirmed academic data available in the September cycle.

3.0 Key Developments in Children's Services

3.1 Child Friendly City

3.1.1 The ambition to make Leeds a child friendly city is recognised and given prominence through the Vision for Leeds and the City Priority Plan 2011 to 2015. This is a high-level commitment based on engaging a broad range of partners in working towards the long term ambition of making Leeds the best city for children.

3.1.2 Work is being taken forward through the direct involvement of children and young people. This has included the identification of 12 priorities and the engagement of partners to undertake activity against each of these priorities. Young people's involvement has included leading workshops for members as part of the December State of the City Event. Work with partners has included specific commitments or pledges that are harnessing the enthusiasm and interest that exists for the child friendly city agenda. Early partners have included the Yorkshire Evening Post developing the CFC awards, and Leeds Metropolitan University design course looking at the city centre being a more playful space.

3.1.3 The findings of the consultation with children and young people from the last 2 years along with consultation carried out over summer 2011 helped identify a number of recurring issues that are relevant to children and young people in the city. This process identified that there are 12 priorities that children and young people feel are the key things that will make Leeds a better place to live and grow up. These priorities build on, and will contribute towards, achieving the outcomes of the Children and Young People's Plan. We believe that by working in partnership with children and young people we will have a greater impact. The 12 priorities are:

1. Children and young people can make safe journeys and can easily travel around the city
2. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
3. There are places and spaces to play and things to do, in all areas and open to all
4. Children and young people can easily find out what they want to know, when they want it and how they want it
5. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
6. Children and young people are treated fairly and feel respected
7. Children and young people have the support and information they need to make healthy lifestyle choices
8. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
9. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
10. All children and young people have their basic rights met
11. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is "participation")

12. Places and spaces where children and young people spend time and play are free of litter and dog fouling

The detail of the priorities is outlined in Appendix 2.

- 3.1.4 Going forward we will continue approaching businesses, institutions, charities, voluntary groups, schools and other key partners to share this vision and invite them to pledge their support. We will look to develop the role of ambassadors and train up children and young people to monitor, review and evaluate our progress over the next 18 months and beyond. We have to put children and young people at the heart of the city and how we plan its future. They will be in the driving seat determining whether we are on track to making Leeds a better place to live and grow up.

3.2 Developing an Integrated Children's Services

- 3.2.1 The implementation of the new structure for the Directorate is progressing well. The majority of the leadership team is now in place including all Deputy Directors and Chief Officers. We are now progressing into the implementation stage of the restructure for all staff. This will provide a directorate better placed to deliver council priorities, to support the Children's Trust and importantly to offer integrated services that meet children's and families needs.
- 3.2.2 A number of key events took place in Children's Services in the later months of 2011 which highlighted both strong improvements and the ongoing need to deliver greater impact on outcomes for children and young people. These included:
 - In September a re-inspection of Safeguarding was undertaken. The inspectors concluded Leeds children's safeguarding practice was now adequate with a number of good aspects. The inadequate areas of Leeds practice had been addressed with good evidence of self awareness and of a capacity to maintain improvement.
 - In November Leeds Children's Services received its Annual Performance Assessment Result for 2011. We were assessed as 'performing adequately' following two years of 'Performs Poorly' judgements. This was a significant milestone both in areas where improvement had been made but also for the broader areas of children's provision where performance had often been good or better.
 - Leeds Children's services has been subject to a ministerial improvement notice. This was lifted on 21st December following a review by the DfE and with the support of the Improvement Board that had been established to oversee progress through this improvement period. In lifting the notice areas were highlighted where particular focus needs to continue; specifically to maintain the momentum around safeguarding and to increase the rate of improvement in educational outcomes. The DfE have asked to meet with Leeds Children's Services in March 2012 to assess progress.
- 3.2.3 During the term of the improvement notice many improvements have been made in Children's Services, in particular the strengthening of governance arrangements through the Children's Trust Board and Local Safeguarding Children Board. We have also developed a stronger vision for what we want to achieve, captured in the

Children and Young People's Plan (CYPP) which forms an important part of the city's planning framework.

3.2.4 In addition to existing Leeds City Council, Children's Trust and LSCB performance arrangements we are intending to maintain a strong level of external support and challenge through a Leeds Children's Services Challenge and Support Panel. This will draw on experts on Outcomes Based Accountability, Restorative Practice, workforce development, and other key drivers for positive change. This is one example of work being undertaken to ensure improvement to date is sustained and built on.

3.3 Leeds Education Challenge

3.3.1 Coming out of the improvement notice period there was a recognised to keep improving educational outcomes, ensuring that: we are keeping pace with national improvements especially at ages 16 and 19; that all provision is good provision; and that we are addressing the gaps in performance that exist for a number of groups of children and young people in Leeds. We intend to do this through the Leeds Education Challenge.

3.3.2 The Leeds Education Challenge is an ambitious city wide commitment to a new relationship with schools and to a refreshed approach to school improvement. It is being developed in the context of an integrated Children's Service and against the background of significant changes to national policy and funding.

3.3.3 The Education Challenge has five pledges that sit at the heart of its vision. These are:

1. Every child and young person of school age will be in school or learning
2. Every school will have an achievable plan to being recognised as an outstanding school
3. We will improve achievement for every young person year on year
4. Every school will benefit from a fully qualified, skilled, committed and well-lead staff team
5. Every child and young person will move confidently through their education

3.3.4 A wide range of city partners have been approached and have agreed to sign up and deliver the pledges. In order to drive forward the Leeds Education Challenge a Leeds Education Challenge Board is being established. The Board would be chaired by the Executive Lead Member for Children's Services and report directly to the Children's Trust Board.

3.3.4 2012 will be a critical year for the development of the relationship with schools and the work to address some important performance challenges around the learning agenda. Through the Leeds Education Challenge we are working closely with Leeds headteachers to build the momentum around this and put in place the practical arrangements that will strengthen this approach. At the same time, discussions with the Department for Education are continuing to ensure effective steps are being taken to increase the pace of improvement in those schools facing particular challenges.

3.3.5 In summary, the Leeds Education Challenge is an ambitious city wide campaign to accelerate improvement in learning outcomes for children and young people by realigning finances, developing a sector led improvement strategy, requiring equity across the city and promoting challenge, partnership and innovation.

3.4 Locality working – children’s services cluster developments

3.4.1 Clusters were formed out of local communities of schools and have developed to be the basis for children’s services locality working, progressively involving partners and the services for children and young people that are and can be delivered locally. They are the basis for providing additional support to children, young people and families. Most clusters have re-aligned their resources to build their capacity to provide early help for families. Cluster work is being increasingly enabled through the new City Council Children’s Services organisational arrangements for targeted, social work and specialist services and by the roll out of ‘early start’ teams with the NHS. This is placing the specialist services closer to the local universal services enabling greater coordination and more timely and appropriate support for child and family need.

3.4.2 Cluster partnerships are working with the outcomes based accountability methodology and a new suite of performance management information to support the development of action plans which focus on the 3 CYPP obsessions. 26 of the 28 clusters have undertaken work on school attendance completing an OBA session and producing an action plan. An increasing number of clusters have now also undertaken, or are planning to, undertake workshops on reducing the number of looked after children and/or improving numbers in employment education or training.

3.4.3 Clusters are working to ensure that collective resources are prioritised and targeted to support those families whose circumstances are causing most concern to agencies. To support this regular meetings are taking place which bring together multi-disciplinary groups of local managers. Practitioners are able to use these meetings to request support, advice and guidance for cases where they have encountered difficulties in working with families, or where sufficient progress is not being made. Clusters are partnerships and they are developing at different speeds and in response to different local circumstance. The performance information provided later in this report highlights the differing levels of need across the city.

3.4.4 Integrated working between clusters continues to develop, with cluster managers taking advantage of regular opportunities to meet and network. The closer working relationships between cluster managers have already delivered benefits, with cluster managers working together with partners to overcome boundary issues, e.g. provision for children attending school in one cluster but living and accessing social care support in another.

3.4.5 Member involvement in cluster working is currently being formalised to ensure consistency in all clusters. Officers within Children’s Services are developing roles as Local Authority Partners to support cluster working, acting as a bridge to central services helping to ensure clusters aren’t isolated and to encourage a consistent approach.

4.0 Performance Update

4.0.1 Performance information is presented under the five CYPP outcomes. It is focused on the CYPP performance measures with additional performance information provided where appropriate to offer a fuller picture of progress in these areas. In the appendices data is provided at area level where it is possible to do so.

4.1 Children and Young People are Safe from Harm

4.1.1 Reducing the need for children to come into care is one the three 'Obsessions' of the CYPP. The indicator measuring progress against this obsession is the number of looked after children (Appendix 3). The number of looked after children in Leeds has remained stable since April 2011, however the number, in the context of national increases, remains high. In addition to the cluster approach for more effective early intervention, work is taking place to ensure effective placements and support for those in care, with a focus on those new to care and those where it is possible to expedite leaving care.

4.1.2 An indication of the demand for social care services is the level of referrals to social care. Appendix 3 provides numbers of referrals to social care for 2011/12 up to 31st Dec 2011 along with comparative data for 2010/11. It is anticipated that there will be a modest rise around 2% in referrals in 2011/12 when compared to 2010/11. Building on his work at a regional level the Leeds Safeguarding Children Board has commissioned Professor David Thorpe to improve the way in which initial approaches to social care are managed. This is now resulting in changes to service operation with qualified social workers available to take calls and offer consultation and advice as well, as taking referrals. This will ensure contacts are offered an appropriate response, redirecting those that don't require social care input to other services and offering an effective family focused response to those that are. This should reduce the need to refer to social work teams, including the number of referrals, allowing them to work more effectively with the most vulnerable children.

4.1.3 The information in the appendices highlights significant variations in need across Leeds. For example one area committee has 19 Looked After Children originating in that area and another 366. Similarly referrals for the 9 months for December range from 322 to 2117.

4.1.4 Data is also provided on the number of children and young people on a Child Protection Plans (CPP). After increasing the use of CPPs in Leeds, bringing Leeds in line with other authorities, numbers since June have been reasonably stable. Numbers of Common Assessment Frameworks (CAF's) initiated and completed are also provided in Appendix 3 for the period between April and Dec 2011/12 along with comparative data for 2010/11.

4.1.5 While Child Protection Plans are a social care led, intervention CAFs are intended to provide a coordinated approach for other agencies to work with children and families based on family consent. The data to up to 31st December for 2011/12 shows that up to 24% fewer CAFs are likely to be carried out this year when compared to last year. In order to increase the numbers of CAFs undertaken, the CAF process is being simplified to concentrate on identifying and meeting the additional needs of

children and families and consultation is planned with partner agencies to look at how the CAF can best be used in Leeds to support children. Professor Harriet Ward, from the Centre for Child and Family Research, and Mark Peel, from Leicester University are providing support and advice in this area. Both have worked with a number of authorities on the successful implementation of CAF.

4.2 Children and Young People Do Well at All Levels of Learning and Have the Skills for Life

4.2.1 Two of the three children's obsessions and city priorities support this outcome. The first is school attendance, data for 2010/11 is provided in Appendix 4.

4.2.2 At a citywide level, attendance in Leeds primary schools improved in 2010/11, rising by 0.3% to 94.70%. This is marginally below the national level of 94.86% (2011 performance tables). The improvement in attendance at primary level was achieved through a decrease in authorised absence, as unauthorised absence remained static in 2010/11.

4.2.3 In relation to secondary attendance at a city wide level, attendance in Leeds secondary schools increased by 0.76% in 2010/11 which is now at its highest level since recording began at 92.37% (Source: School Census for half terms 1-5 for 2010/11 academic year). While the gap to national has closed it remains significant with the national level at 93.48% (2011 performance tables). Both authorised and unauthorised absence improved in 2010/11. Authorised absence fell by 0.61 percentage points and this was due to reductions in absence due to illness, agreed family holidays, exclusion and other authorised reasons.

4.2.4 The number of young people who are Not in Education Employment or Training (NEET) is the second of the children's obsessions within this outcome. NEET figures as at 31st December 2011 are provided in Appendix 5 by area and ward. Note it is not possible to accurately compare NEET performance with previous years due to national changes in how NEET is defined. Accompanying the NEET data is data on the number of young people who are 'Not Known', those young people that have not had contact with the Connexions service within a certain period.

4.2.5 The average NEET figure for the 3 months from November to January is used as the national performance measure. For 2011/12 this is provisionally 8.05%, or approximately 1900 young people aged 16-19. Comparative information is not yet available for the three months but Leeds rates of NEET for November and December while in line with statistical neighbour authorities were above national. The proportions of not known in December was 11.3% or 2,739 young people while dropping to 2,244 in January this remains high.

4.2.6 Increasingly schools are assuming a key role in ensuring young people make a successful transition from Key Stage 4 into post 16 learning or training. As part of this schools are preparing for new duties to deliver careers guidance to young people from September 2012. Delivery of impartial information, advice and guidance is a key part of ensuring that young people are equipped to make good choices. To support this Leeds City Council is developing an Approved List of Careers Guidance Providers to help schools procure the careers guidance services

they need. Professional development for school colleagues has been offered and an online resource of staff who may be expected to answer questions is being developed.

4.2.7 In terms of apprenticeships, the latest figures available are for the period August 2010 – July 2011. During this period 2,006 16 -18 year olds in Leeds started an apprenticeship. This represents a 59% increase compared to the same period in the previous year. The success rates for Leeds apprentices are comparable with national and regional rates, and in line with other post-16 options such as A Levels. A range of factors have contributed to the increase in apprenticeship starts, including:

- Focused work by children's services to generate interest about apprenticeships among young people and their families;
- In response to feedback from employers, the development of lead-in courses to enable young people to be ready for apprenticeships;
- Promotional work undertaken by the National Apprenticeships Service (NAS) and locally on Leeds Pathways, the Leeds website for learning opportunities;
- Referencing apprenticeships in young people's information, advice and guidance

2011 School attainment & inspections

4.2.8 Three attainment measures are in the CYPP covering the foundation stage, the end of primary school and the end of Key Stage 4. A measure of learning at 19 is also included but information against this measure is not available until April so will be included in the September report. This section of the report outlines 2011 performance against these three measures in addition to national floor standards and Ofsted inspections. Further information is available in the annual standards report and through the Department for Education performance tables http://www.education.gov.uk/schools/performance/geo/la383_all.html.

4.2.9 Data for the above measures for academic year 2010/11 with comparative data for 2009/10 are provided at an area and ward level in Appendix 4.

4.2.10 In 2011, at a citywide level, 58% of children reached a 'Good Level of Development' at the Foundation Stage. This represents strong improvement from 2010 (53%) building on the more modest improvements made since 2008. National and statistical neighbour performance have also improved, but to a lesser extent than in Leeds and the percentage of children achieving a Good Level of Development in Leeds is now just 1% lower than the national position and 2% below statistical neighbours. The strong improvement in Leeds has been driven by consistently improving outcomes observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands which are key to this national measure.

4.2.11 Less positive is Leeds performance against the national measure that assesses the gap between the median score of the full cohort and the mean score of the lowest achieving 20% percent of the foundation stage cohort. There are approximately 1800 children whose foundation stage profile result places them in the Leeds bottom

20%, the challenge for this group of children is to catch up more quickly with the whole cohort. In 2011 while the Leeds gap narrowed, the national gap narrowed further. In addition, in the 2010/11 ranking of the gap indicator for all England local authorities, Leeds was ranked 11th from bottom.

- 4.2.12 In 2011 73% of children reached national expectations at the end of Key Stage 2 reaching Level 4 in both English and Maths. This was 1% below the 2010 result, although it is likely that 2010 results were distorted by the pattern of schools that boycotted the tests. Performance is now 1% lower than the national figure and 3% lower than statistical neighbour figures for this indicator. Leeds is ranked equal 95th for combined level 4 or above in English and maths out of a around 150 local authorities.
- 4.2.13 The DfE have amended the primary floor standards to account for progress measures. To be below the current floor standard, primary schools have to have below 60% of pupils achieving a level 4 or above in English and maths and the percentage of pupils making two levels of progress has to be below the national median for both English and maths. Data for 2011 indicates that the number of schools below the 60% floor standard has increased from 21 to 34 schools, this is 16% of primary schools in Leeds. This is significantly higher than the national proportion of schools below the floor standard which is 10%. The government has committed to raising the floor standard in future years.
- 4.2.14 In terms of overall attainment and progress at Key Stage 4, there have been improvements against all benchmarks in 2010/11. In some cases the gap between Leeds and national figures has narrowed in 2011, however this was not the case against the headline national measure of 5 or more GCSEs at grades A*-C including English and maths. In 2011 53.7% of Leeds pupils reached this level, a 3.1 percentage point increase on the 2010 result of 50.6%. National results also improved and the actual gap to national attainment for this indicator has widened to 5.2 percentage points.
- 4.2.15 There are four secondary schools in Leeds below the current floor standard of 35% or more pupils achieving 5 or more GCSEs at grades A*-C including English and maths. This is compared to seven schools in 2010. The four schools below floor standard are City of Leeds (21%), South Leeds Academy (26%), Primrose (30%) and Swallow Hill (31%). The government has set out its' intention to raise the floor standard for secondary schools year on year until it reaches 50% of pupils achieving 5 or more GCSEs at grades A*-C including English and maths. While improving year on year, 40% of secondary schools are currently below 50% 5 A*-C including English and maths.
- 4.2.16 School inspection data on primary schools and secondary schools is provided in Appendix 6. This data focuses on Section 5 inspections (Section 5 of the Education Act 2005) which are whole school inspections providing an overall assessment of how a school is performing. Maintained schools, including special schools (SILCs) and pupil referral units (PRUs), are included. A new school inspection framework came into effect in January 2012 replacing the September 2009 framework. The frequency of school inspections depends on the outcome of previous inspections and an annual assessment of subsequent performance.

- 4.2.17 While there are significantly fewer Leeds schools now in an Ofsted category, too many are assessed as satisfactory and not enough are good or outstanding, especially secondary schools. Changes within the new Ofsted framework will provide schools with more challenge to achieve the grades. Ofsted judges 'satisfactory' schools to be in need of a return inspection within a very short timescale, indicating an expectation that schools should be encouraged to make rapid progress in order to be successful.
- 4.2.18 The school inspection data in Appendix 6 shows that as at 16th Jan 2012 68.4% of primary schools received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Of the 36 secondary schools inspected as at 16th Jan 2012 58.3% received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Note that Leeds West Academy and South Leeds Academy have not yet had an inspection.
- 4.2.19 Children's centre inspection judgement grades as at 31st Dec 2011 are also provided in Appendix 7. The framework for inspecting children's centres started in September 2010. Children's centres are additionally inspected, if they provide childcare. Ofsted will carry out at least one inspection of each children's centre in England by the end of August 2015 and thereafter on or before the fifth anniversary of the previous inspection. Ofsted has agreed with the Department for Education that it will not normally inspect any centre until it has been established for a period of three years from the date of designation.
- 4.2.20 Of the children centres inspected at 31st December 2011, none of them has been judged inadequate under either category of inspection. A large majority (above 75%) of the children's centres that have been inspected have received either a good or outstanding judgement for either inspection.

4.3 Children and Young People Choose Healthy Lifestyles

- 4.3.1 Obesity Levels at Year 6 is one of the three indicators under the CYPP outcome children and young people choose healthy lifestyles. The latest local authority level data on childhood obesity rates in the 2010/11 academic year was published in December 2011. The prevalence of obesity in 2010/11 is 19.9% which is very similar to last year's result of 20.0%. This compares to a slight rise nationally from 18.7% to 19.0%. Most notable though is that coverage has substantially increased in Leeds from around two-thirds from 66.9% in 2009/10 to 96.5% in 2011/12.
- 4.3.2 NHS Leeds works in partnership with a wide range of statutory and non-statutory agencies in relation to the prevention and treatment of childhood obesity which is overseen by the Childhood Obesity Management Board (COMB). In accordance with the evidence base much of the work focuses on prevention and early years.
- 4.3.3 The rate of teenage conceptions per 1,000 15 -17 year olds is the second indicator under the outcome 'Children and young people choose healthy lifestyles'. There is a 14 month delay in receiving the authenticated conception data for Leeds from the Office of National Statistics. At September 2010, the rolling quarterly average for teenage conception rate per 1,000 was 44.5 which is a 1.1 drop on the March 2010

position reported in the last report. This figure is higher than the Yorkshire and Humber average rate for the same period at 41.4 and the national average for the same period at 36.3. However it does reflect an ongoing improvement in the Leeds figure.

- 4.3.4 The Teenage Pregnancy and Parenthood Partnership has an action plan that has actions to address the issues that lead to teenage pregnancy as well as actions to support teenage parents.

4.4 Children and Young People Have Fun Growing Up

- 4.4.1 'Provide play, leisure, culture and sporting opportunities' is the priority under this outcome. The indicator used to measure performance against this priority is collected through the ECM survey. Children and young people were asked how much they agreed or disagreed with the statement 'I enjoy my life'. Overall, 80% agreed with the statement, although this was higher for primary than secondary pupils. The table below illustrates the results for 2009/10 and 2010/11 for both primary and secondary students (years 5, 6, 7, 9 and 11).

ECM Survey	2009/10			2010/11		
	Primary	Secondary	All	Primary	Secondary	All
Agreed with statement 'I enjoy my life'	84%	73%	79%	84%	73%	80%
Disagreed with statement 'I enjoy my life'	3%	8%	5%	4%	9%	6%

4.5 Children and Young People are active citizens who feel they have a voice and influence

- 4.5.1 There are two priorities under this outcome the first is 'Reduce crime and anti social behaviour' and the second is 'Increase participation, voice and influence'.
- 4.5.2 For the first priority, the indicator that is used to measure progress is the proportion of 10-17 year olds offending. The majority of indicators used to monitor youth offending (10 -17 year olds) report annually and at city level. The last full year data covering the April 2010 – March 2011 period was included in the last Area Committee report.
- 4.5.3 The Youth Offending Service is able to report more frequently on these aspects of offending behaviour. These figures only report those young people that have been through the criminal justice system with a substantive outcome from the prosecution and can only be used as a proxy for any national reporting. The most recent data (end Q3 2011 – 2012) shows that the number of young people who have offended has continued to fall with a smaller fall in the number of offences that have been committed. The current year figures are:

Period	Number of Offenders	Number of Offences
Q1 (2011-12)	244	376
Q2 (2011-12)	244	331
Q3 (2011-12)	185	271
Part-year sub-total	673	978

- 4.5.4 The offending indicator in the Children and Young People's plan monitors the number of 10-17 year olds who offend as a proportion of the general 10-17 year old population of the city. The baseline was calculated from the 2009/10 data and showed that the 1,928 offenders in a general population of 71,934 10-17 year olds was a 2.7% rate. This had dropped to 1.9% at the end of 2010/11 to 1,423 with a continuing fall in the number of offenders forecast for 2011/12. Levels of offences are following a similar pattern.
- 4.5.5 The measure for the priority 'increase participation, voice and influence' is based on an ECM survey questions 'How much difference do you think you can make to a) in the way things are run in the area you live, and b) in the way your school is run.'
- 4.5.6 In relation to a) how much difference children and young people thought they could make in the way things are run in the area where they live, in the 2010/11 survey a 58% of respondents felt that they could make a great deal, or fair amount, of difference. Only 8% responded that they didn't know.
- 4.5.7 When asked how much difference children and young people thought they could make to the way that the school is run 70% of children and young people surveyed felt that they could make a great deal, or a fair amount.

5.0 Corporate Considerations

- 5.1 There are no corporate considerations in this report.

6.0 Consultation and Engagement

- 6.1 This report is going to Area Committees meeting which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Service and the Children's Trust as evidenced in Child Friendly City work.

7.0 Equality and Diversity / Cohesion and Integration

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown at a ward level for many of the above data illustrate that there are hotspots across the city for many of the issues discussed relating to the lifestyles and outcomes for children and young people.

8.0 Council Policies and City Priorities

- 8.1 A significant proportion of the information included in this report relates to the City Priorities for children and young people and the outcomes contained in the Children and Young People Plan 2011-15.

9.0 Resources and Value for Money

- 9.1 There are no resource implications in this report.

10.0 Legal Implications, Access to Information and Call In

10.1 This report is not eligible for call in, due to being a Council function.

11.0 Risk Management

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and where appropriate risk management processes.

12.0 Conclusions

12.1 Not applicable as this report is information based.

13.0 Recommendations

13.1 Area Committees are requested to note the content of this report.

13.2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in appendix 1.

14.0 Appendices

Appendix 1 - Schedule of Information for Area Committee Reporting for 2012

Appendix 2 - Child Friendly City Priorities

Appendix 3 - Looked After Children, Child Protection Plan, Referrals and CAF Data

Appendix 4 - Attendance, KS2, KS4 and Foundation Stage Data

Appendix 5 - NEET and Known Data

Appendix 6 - Primary and Secondary School Inspection Grades

Appendix 7 – Children Centre Inspection Grades

Children and Young People's Plan 2011-15

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle
<p>CYP Are safe from harm</p>	<p>1. Help children to live in safe and supportive families 2. Ensure that the most vulnerable are protected</p>	<p>1. Number of looked after children- 1,434 January 2011</p> <p>2. Number of children and young people with child protection plans- 778 at January 2011</p>	<p>Area and ward</p> <p>Area and ward</p>	<p>Both</p> <p>Both</p>
<p>CYP Do well at all levels of learning and have the skills for life</p>	<p>3. Improve behaviour, attendance and achievement) 4. Increase numbers in employment, education or training 5. Support children to be ready for learning 6. Improve support where there are additional health needs</p>	<p>3. School attendance Primary 94.4% (half terms 1-5, 10-11 academic year) Secondary 91.6% (half terms 1-5, 010/11 academic year)</p> <p>4 16-18 NEET is 8.3% (1,816) (average monthly figure for November-January 2010/11) (new definition applies April 2011)</p> <p>5. Foundation stage threshold- 53% (4,415) in 10/11 academic year</p> <p>6. KS2 L4+ E&M- 74% (3,309) in 10/11 academic year</p> <p>7. 5+ A*-C GCSE inc E&M- 50.6% (4,067) in 10/11 academic year</p> <p>8. Level 3 qualifications at 19. 46.7% (4,392) in 10/11 academic year</p> <p>9. The number of CYP 16-18 who start an apprenticeship, (1,306 in 10/11)</p> <p>10. The number of disabled children accessing short breaks & levels of satisfaction – 1,732 short breaks in 2010/11</p>	<p>Area and ward based on schools in area</p> <p>Area and ward</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>City level data only</p> <p>City level data only</p> <p>City Level Data only</p>	<p>Feb/Mar</p> <p>Both</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Feb/Mar</p> <p>Sep/Oct</p> <p>Both</p> <p>Both</p>

Proposed Schedule of Information for Area Committee Reporting for 2011/12

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle	
CYP Choose healthy lifestyles	7. Encourage activity and healthy eating 8. Promote sexual health	11. Obesity levels at year 6 (age 11) 21%, 09/10 (sample size 5,260) 12. Teenage pregnancy- 47.4 per 1,000 (618) 15-17 year olds, June 2009 13. Free school meal update – primary (76.9% 10/11 financial year & secondary (67.1% 10/11 financial year)	City level data only City level data only Area and Ward	Feb/Mar Both Sept/Oct	
CYP Have fun growing up	9. Provide play, leisure, culture and sporting opportunities	14. Percentage of CYP who agree with the statement 'I enjoy my life' (84% primary & 74% of secondary school CYP, 2011/11 (collected through the ECM Survey)	City level data only	Feb/Mar	
CYP Are active citizens who feel they have voice & influence	10. Reduce crime and anti-social behaviour 11. Increase participation, voice and influence	15. Proportion of 10-17 year olds offending- 2023 young people with 1 or more offence in 10/11 which is 2.7% 16. C&YP influence in a) school b) in the area they live - 70% and 56% reporting at least a fair amount of influence. (collected through ECM Survey)	City level data City level data only	Both Feb/Mar	
Other performance information to be reported to Area Committees					
New referrals to C&YPSC (where a child has no existing open referral or open case)					Both
Common Assessment Framework(CAF) data – initiated and completed CAFs					Both
School inspection data					Both
Children Centre Inspection data					Both



Child friendly city priorities

In a child friendly Leeds...

13. Children and young people can make safe journeys and can easily travel around the city
 - Affordable public transport and parking
 - More zebra crossings
 - Promote safe cycling paths and walking routes
14. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
 - Good access to the city centre
 - Signposting to attractions
 - Playful areas for all ages of children and places where young people can hang out and have fun
 - Information about what is going on and when
 - Maps showing safer routes in the city centre
15. There are places and spaces to play and things to do, in all areas and open to all
 - More staff in places and spaces children and young people go
 - Things to do all year round, not just during holidays
 - Families and young people informed about what is going on across the city and how to get there e.g. bus routes
16. Children and young people can easily find out what they want to know, when they want it and how they want it
 - Use websites, social media, posters, letter, text, email and verbally
 - Information is up to date and relevant
 - Two way communication; opportunities to give feedback, suggest ideas and have discussions e.g. online forums
17. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
 - Responsibility of all to respect each others rights
 - Recognise young people who are active citizens, volunteer their time and help out in their local communities
 - Adults working with children and young people and families, need to explain how their work supports children's rights
 - Agree which child friendly version of UNCRC should be promoted across the city e.g. through schools and different organisations
18. Children and young people are treated fairly and feel respected
 - Tackle stereotyping of young people
 - More positive media coverage of young people
 - Adults are friendlier to children and young people
 - Better access and choice for disabled children and young people e.g. leisure opportunities
19. Children and young people have the support and information they need to make healthy lifestyle choices

Appendix 2: Proposed schedule of Information for Area Committee Reporting for 2012

- Better information and support around the following issues; emotional health, building confidence, having positive friendships, eating healthily and being active, sex and relationships, drugs, smoking and alcohol
20. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
- Better approaches to tackling bullying and disruptive behaviour of pupils
 - Lessons are more interactive and fun
 - Linking lessons to life skills and future employment
21. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
- More support for young people not in education, employment and training
 - Increase work experience opportunities across the city and across professions
 - Young people know where to go to find out about job vacancies and apprenticeships, work experience opportunities and careers information, advice and guidance
22. All children and young people have their basic rights met
- All children and young people have a home and feel they have a reasonable standard of living
 - Protecting all children and young people from harm
 - Support low income families
23. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is “participation”)
- Inform children and young people that it’s their right to have a voice and be involved in decisions affecting their lives (Article 12 – UNCRC)
 - Increase understanding of different ways children and young people can share their view, have their say and make a difference
 - More opportunities for all children and young people to get actively involved in decision making and influence change in the city centre and local communities
 - Tackle barriers preventing children and young people getting involved in “participation” activities
 - Organisations working with or for children and young people, should involve children and young people in deciding what they should do, how they should do it and how well they are doing it
24. Places and spaces where children and young people spend time and play are free of litter and dog fouling
- Clean streets
 - Clean parks
 - Encourage people to take responsibility for their actions
 - Children, young people and adults working together on community clean ups

Looked After Children Data By Area and Ward

Children looked after		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	12	12
	Harewood	3	4
	Wetherby	2	3
Inner North East	Chapel Allerton	55	53
	Moortown	10	7
	Roundhay	13	15
Inner East	Burmantofts and Richmond Hill	144	153
	Gipton and Harehills	151	155
	Killingbeck and Seacroft	62	58
West North West			
Outer North West	Adel and Wharfedale	3	4
	Guiseley and Rawdon	12	7
	Horsforth	30	29
	Otley and Yeadon	20	20
Inner North West	Headingley	13	15
	Hyde Park and Woodhouse	50	49
	Kirkstall	48	44
	Weetwood	11	13
Inner West	Armley	86	83
	Bramley and Stanningley	88	88
Outer West	Calverley and Farsley	9	8
	Farnley and Wortley	43	44
	Pudsey	22	24
South East			
Outer East	Cross Gates and Whinmoor	36	38
	Garforth and Swillington	1	5
	Kippax and Methley	24	21
	Temple Newsam	39	38
Outer South	Ardsley and Robin Hood	7	5
	Morley North	17	16
	Morley South	20	24
	Rothwell	20	21
Inner South	Beeston and Holbeck	93	95
	City and Hunslet	133	134
	Middleton Park	98	92
Out of Leeds/could not map*			
Out of Leeds/could not map		69	71
Total		1,444	1,448

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Children Subject to a Child Protection Plan (CPP) by Area and Ward

Children subject to a child protection plan		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	18	12
	Harewood	2	2
	Wetherby	0	10
Inner North East	Chapel Allerton	32	16
	Moortown	10	6
	Roundhay	19	1
Inner East	Burmantofts and Richmond Hill	60	85
	Gipton and Harehills	95	79
	Killingbeck and Seacroft	39	38
West North West			
Outer North West	Adel and Wharfedale	6	7
	Guiseley and Rawdon	19	24
	Horsforth	8	15
	Otley and Yeadon	11	22
Inner North West	Headingley	12	19
	Hyde Park and Woodhouse	29	23
	Kirkstall	41	39
	Weetwood	16	16
Inner West	Armley	47	53
	Bramley and Stanningley	103	105
Outer West	Calverley and Farsley	5	1
	Farnley and Wortley	51	52
	Pudsey	29	24
South East			
Outer East	Crossgates and Whinmoor	26	20
	Garforth and Swillington	9	4
	Kippax and Methley	12	12
	Temple Newsam	38	33
Outer South	Ardsley and Robin Hood	24	24
	Morley North	9	8
	Morley South	19	19
	Rothwell	14	28
Inner South	Beeston and Holbeck	51	58
	City and Hunslet	45	61
	Middleton Park	67	77
Out of Leeds/could not map*			
Out of Leeds/could not map		56	33
Total		1,022	1,026

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Referrals to Social Care by Area and Ward

Referrals to Social Care		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	194	168
	Harewood	53	55
	Wetherby	124	99
Inner North East	Chapel Allerton	511	380
	Moortown	151	132
	Roundhay	167	158
Inner East	Burmantofts and Richmond Hill	1,064	706
	Gipton and Harehills	1,052	802
	Killingbeck and Seacroft	766	609
Wes North West			
Outer North West	Adel and Wharfedale	94	77
	Guiseley and Rawdon	138	135
	Horsforth	132	148
	Otley and Yeadon	227	178
Inner North West	Headingley	57	72
	Hyde Park and Woodhouse	311	241
	Kirkstall	392	353
	Weetwood	217	167
Inner West	Armley	636	558
	Bramley and Stanningley	637	452
Outer West	Calverley and Farsley	213	141
	Farnley and Wortley	395	328
	Pudsey	243	183
South East			
Outer East	Cross Gates and Whinmoor	351	268
	Garforth and Swillington	208	134
	Kippax and Methley	226	145
	Temple Newsam	455	316
Outer South	Ardsley and Robin Hood	266	169
	Morley North	216	182
	Morley South	314	213
	Rothwell	243	197
Inner South	Beeston and Holbeck	764	605
	City and Hunslet	770	480
	Middleton Park	1,041	850
Out of Leeds/could not map*			
Out of Leeds/could not map		1,015	714
Total		13,643	10,415

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Initiated by Area and Ward

CAFs Initiated		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	27	17
	Harewood	13	8
	Wetherby	19	6
Inner North East	Chapel Allerton	46	20
	Moortown	27	13
	Roundhay	24	17
Inner East	Burmantofts and Richmond Hill	72	38
	Gipton and Harehills	68	47
	Killingbeck and Seacroft	53	25
West North West			
Outer North West	Adel and Wharfedale	12	5
	Guiseley and Rawdon	20	14
	Horsforth	21	18
	Otley and Yeadon	25	13
Inner North West	Headingley	3	4
	Hyde Park and Woodhouse	25	20
	Kirkstall	32	25
	Weetwood	22	15
Inner West	Armley	45	16
	Bramley and Stanningley	43	29
Outer West	Calverley and Farsley	25	11
	Farnley and Wortley	32	19
	Pudsey	28	12
South East			
Outer East	Cross Gates and Whinmoor	39	20
	Garforth and Swillington	24	6
	Kippax and Methley	35	8
	Temple Newsam	43	16
Outer South	Ardsley and Robin Hood	19	5
	Morley North	21	11
	Morley South	15	9
	Rothwell	26	10
Inner South	Beeston and Holbeck	66	38
	City and Hunslet	55	35
	Middleton Park	60	37
Out of Leeds/could not map*			
Out of Leeds/could not map		50	43
Total		1,135	630

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Completed by Area and Ward

CAFs completed		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	18	16
	Harewood	8	6
	Wetherby	13	5
Inner North East	Chapel Allerton	35	18
	Moortown	20	13
	Roundhay	18	14
Inner East	Burmantofts and Richmond Hill	51	35
	Gipton and Harehills	40	41
	Killingbeck and Seacroft	37	23
West North West			
Outer North West	Adel and Wharfedale	10	5
	Guiseley and Rawdon	14	14
	Horsforth	15	17
	Otley and Yeadon	20	12
Inner North West	Headingley	2	3
	Hyde Park and Woodhouse	20	17
	Kirkstall	28	22
	Weetwood	16	15
Inner West	Armley	29	16
	Bramley and Stanningley	28	25
Outer West	Calverley and Farsley	18	11
	Farnley and Wortley	18	17
	Pudsey	20	11
South East			
Outer East	Cross Gates and Whinmoor	29	19
	Garforth and Swillington	19	6
	Kippax and Methley	24	7
	Temple Newsam	32	16
Outer South	Ardsley and Robin Hood	13	4
	Morley North	15	11
	Morley South	10	9
	Rothwell	14	9
Inner South	Beeston and Holbeck	49	36
	City and Hunslet	48	28
	Middleton Park	43	37
Out of Leeds/could not map*			
Out of Leeds/could not map		39	41
Total		813	579

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011**Provisional Data**

Area	Ward Name	Primary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2009-10	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
East North East					
Outer North East	Alwoodley	94.7%	94.9%	93.7%	93.5%
Outer North East	Harewood	95.2%	95.6%	No secondary schools in this ward	
Outer North East	Wetherby	95.6%	95.9%	91.8%	92.4%
Inner North East	Moortown	95.4%	95.8%	91.8%	92.6%
Inner North East	Roundhay	95.0%	95.7%	93.2%	93.5%
Inner North East	Chapel Allerton	93.3%	93.8%	No secondary schools in this ward	
Inner East	Gipton & Harehills	92.3%	92.9%	No secondary schools in this ward	
Inner East	Killingbeck & Seacroft	93.1%	93.8%	88.1%	86.1%
Inner East	Burmantofts & Richmond Hill	93.0%	93.6%	89.3%	89.1%
West North West					
Outer North West	Adel & Wharfedale	95.8%	96.1%	91.8%	91.7%
Outer North West	Guiseley & Rawdon	96.0%	96.1%	92.9%	93.8%
Outer North West	Horsforth	95.8%	96.1%	93.8%	94.3%
Outer North West	Otley & Yeadon	95.5%	95.7%	93.7%	94.5%
Inner North West	Kirkstall	94.6%	94.6%	93.3%	94.1%
Inner North West	Weetwood	94.2%	94.9%	88.6%	90.1%
Inner North West	Headingley	92.9%	93.9%	No secondary schools in this ward	
Inner North West	Hyde Park & Woodhouse	92.9%	95.4%	89.2%	88.3%
Inner West	Armley	93.7%	93.9%	86.8%	88.1%
Inner West	Bramley & Stanningley	93.9%	94.7%	89.4%	92.4%
Outer West	Calverley & Farsley	95.1%	95.2%	92.0%	92.3%
Outer West	Farnley & Wortley	93.7%	94.8%	90.9%	90.7%
Outer West	Pudsey	94.6%	95.0%	92.3%	93.5%
South East					
Outer East	Cross Gates & Whinmoor	94.5%	94.3%	88.9%	90.8%
Outer East	Garforth & Swillington	95.3%	95.1%	94.0%	94.7%

Appendix 4 Attendance, KS2, KS4 and Foundation Stage data for Academic Years 2009/10 & 2010/11

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011
Continued

Area	Ward Name	Primary Attendance Rate 2009-10	Secondary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
Outer East	Kippax & Methley	94.8%	94.9%	92.7%	92.0%
Outer East	Temple Newsam	94.7%	95.0%	92.0%	93.4%
Outer South	Ardsley & Robin Hood	94.5%	94.4%	90.2%	91.6%
Outer South	Morley North	95.1%	95.5%	No secondary schools in this ward	
Outer South	Morley South	94.2%	95.3%	92.6%	93.5%
Outer South	Rothwell	94.9%	94.8%	92.0%	91.7%
Inner South	Beeston & Holbeck	92.9%	94.2%	90.3%	92.4%
Inner South	City & Hunslet	93.0%	93.7%	No secondary schools in this ward	
Inner South	Middleton Park	93.0%	93.4%	No data from South Leeds Academy	86.9%

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Key Stage 2 English and Maths (LEVEL 4 + English and Maths %)

Area	Ward Name	2009/10*	2010/11
East North East			
Outer North East	Alwoodley	92	86
Outer North East	Harewood	89	80
Outer North East	Wetherby	79	84
Inner North East	Moortown	84	86
Inner North East	Roundhay	76	84
Inner North East	Chapel Allerton	56	58
Inner East	Gipton & Harehills	58	56
Inner East	Killingbeck & Seacroft	59	70
Inner East	Burmantofts & Richmond Hill	78	64
West North West			
Outer North West	Adel & Wharfedale	85	86
Outer North West	Guiseley & Rawdon	89	84
Outer North West	Horsforth	85	79
Outer North West	Otley & Yeadon	83	81
Inner North West	Kirkstall	71	72
Inner North West	Weetwood	82	71
Inner North West	Headingley	52	66
Inner North West	Hyde Park & Woodhouse	0	50
Inner West	Armley	63	70
Inner West	Bramley & Stanningley	58	64
Outer West	Calverley & Farsley	80	82
Outer West	Farnley & Wortley	81	67
Outer West	Pudsey	71	73
South East			
Outer East	Cross Gates & Whinmoor	70	73
Outer East	Garforth & Swillington	81	76
Outer East	Kippax & Methley	70	70
Outer East	Temple Newsam	76	77
Outer South	Ardsley & Robin Hood	73	80
Outer South	Morley North	80	80
Outer South	Morley South	63	73
Outer South	Rothwell	63	69
Inner South	Beeston & Holbeck	58	67
Inner South	City & Hunslet	69	65
Inner South	Middleton Park	0	65

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

* KS2 test results in 2010 should be treated with caution due to the test boycott in which almost half of Leeds schools participated. Test results for 2010 therefore do not provide a full picture of outcomes and are likely to be skewed in certain areas.

Key Stage 4 - % of Pupils achieving 5+ A*-C GCSE including English and Maths

Area	Ward Name	Number of schools	Academic Year 09/10	Academic year 10/11
East North East				
Outer North East	Alwoodley	1	62	58
Outer North East	Harewood	0	n/a	n/a
Outer North East	Wetherby	2	55	54
Inner North East	Moortown	2	49	57
Inner North East	Roundhay	2	49	53
Inner North East	Chapel Allerton	0	0	n/a
Inner East	Gipton & Harehills	0	n/a	n/a
Inner East	Killingbeck & Seacroft	2	31	44
Inner East	Burmantofts & Richmond Hill	2	36	37
West North West				
Outer North West	Adel & Wharfedale	1	49	56
Outer North West	Guiseley & Rawdon	3	70	70
Outer North West	Horsforth	1	67	75
Outer North West	Otley & Yeadon	1	62	71
Inner North West	Kirkstall	1	72	71
Inner North West	Weetwood	2	45	47
Inner North West	Headingley	0	n/a	n/a
Inner North West	Hyde Park & Woodhouse	1	31	21
Inner West	Armley	1	24	31
Inner West	Bramley & Stanningley	1	33	44
Outer West	Calverley & Farsley	1	56	52
Outer West	Farnley & Wortley	1	45	48
Outer West	Pudsey	2	51	58
South East				
Outer East	Cross Gates & Whinmoor	1	32	40
Outer East	Garforth & Swillington	1	74	78
Outer East	Kippax & Methley	1	56	54
Outer East	Temple Newsam	2	45	54
Outer South	Ardsley & Robin Hood	1	48	47
Outer South	Morley North	0	n/a	n/a
Outer South	Morley South	3	58	63
Outer South	Rothwell	1	51	52
Inner South	Beeston & Holbeck	1	36	43
Inner South	City & Hunslet	0	n/a	n/a
Inner South	Middleton Park	1	27	26

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Foundation Stage Threshold Data % achieved good level of development

Area	Ward Name	2009/10	2010/11
East North East			
Outer North East	Alwoodley	67	68
Outer North East	Harewood	71	70
Outer North East	Wetherby	65	76
Inner North East	Moortown	71	71
Inner North East	Roundhay	48	54
Inner North East	Chapel Allerton	49	37
Inner East	Gipton & Harehills	32	43
Inner East	Killingbeck & Seacroft	39	46
Inner East	Burmantofts & Richmond Hill	34	43
West North West			
Outer North West	Adel & Wharfedale	74	80
Outer North West	Guiseley & Rawdon	70	73
Outer North West	Horsforth	69	82
Outer North West	Otley & Yeadon	53	64
Inner North West	Kirkstall	63	66
Inner North West	Weetwood	57	57
Inner North West	Headingley	52	48
Inner North West	Hyde Park & Woodhouse	42	48
Inner West	Armley	47	57
Inner West	Bramley & Stanningley	42	44
Outer West	Calverley & Farsley	58	63
Outer West	Farnley & Wortley	52	59
Outer West	Pudsey	61	60
South East			
Outer East	Cross Gates & Whinmoor	58	67
Outer East	Garforth & Swillington	55	57
Outer East	Kippax & Methley	67	68
Outer East	Temple Newsam	41	52
Outer South	Ardsley & Robin Hood	55	63
Outer South	Morley North	58	57
Outer South	Morley South	52	69
Outer South	Rothwell	63	65
Inner South	Beeston & Holbeck	40	43
Inner South	City & Hunslet	32	36
Inner South	Middleton Park	45	49

Appendix 5 NEET and Not Known Data by Area and Ward

NEET and Not Known Data by Area and Ward as at 31st December 2011

Area	Ward	NEET Count	NEET %	Not Known Count	Not Known %
No Postcode Ward	No Wedge	10	19.23%	3	5.77%
East North East					
Outer North East	Alwoodley	22	3.26%	55	8.16%
Outer North East	Harewood	11	2.48%	41	9.23%
Outer North East	Wetherby	6	1.20%	45	9.0%
Inner North East	Chapel Allerton	58	6.37%	83	9.11%
Inner North East	Moortown	20	2.77%	44	6.09%
Inner North East	Roundhay	27	3.31%	43	5.27%
Inner East	Burmantofts and Richmond	86	10.15%	109	12.87%
Inner East	Gipton and Harehills	129	10.94%	140	11.87%
Inner East	Killingbeck and Seacroft	122	11.32%	124	11.50%
West North West					
Outer North West	Adel and Wharfedale	12	2.11%	48	8.44%
Outer North West	Guiseley and Rawdon	19	2.61%	81	11.13%
Outer North West	Horsforth	18	2.74%	38	5.79%
Outer North West	Otley and Yeadon	23	3.14%	76	10.38%
Inner North West	Headingley	6	5.17%	10	8.62%
Inner North West	Hyde Park & Woodhouse	46	10.80%	44	10.33%
Inner North West	Kirkstall	42	7.41%	50	8.82%
Inner North West	Weetwood	23	3.75%	66	10.77%
Inner West	Armley	75	8.72%	142	16.51%
Inner West	Bramley and Stanningley	66	7.94%	125	15.04%
Outer West	Calverley and Farsley	18	2.64%	65	9.53%
Outer West	Farnley and Wortley	77	8.41%	134	14.63%
Outer West	Pudsey	24	3.53%	76	11.19%
South East					
Outer East	Crossgates and Whinmoor	33	4.06%	100	12.32%
Outer East	Garforth and Swillington	18	2.32%	84	10.84%
Outer East	Kippax and Methley	27	3.78%	83	11.61%
Outer East	Temple Newsam	45	5.22%	93	10.79%
Outer South	Ardley and Robin Hood	27	3.47%	75	9.65%
Outer South	Morley North	23	3.33%	101	14.64%
Outer South	Morley South	31	4.63%	106	15.82%
Outer South	Rothwell	31	4.74%	64	9.79%
Inner South	Beeston and Holbeck	68	8.37%	115	14.16%
Inner South	City and Hunslet	99	10.95%	222	24.56%
Inner South	Middleton Park	110	10.40%	156	14.74%

Appendix 6 - Primary and Secondary School Inspection Judgement Grades

Primary and Secondary School Overall Effectiveness Inspection Judgement Grades as at 16.01.12

Area	School	Overall Effectiveness Inspection Judgement Grades				Number of settings inspected	No. of settings not inspected
		Outstanding	Good	Satisfactory	Inadequate		
East North East							
Outer North East	Primary	9	10	4	0	23	0
	Secondary	0	2	1	0	3	0
Inner North East	Primary	5	5	6	0	16	0
	Secondary	1	2	1	0	4	0
Inner East	Primary	4	11	7	0	22	0
	Secondary	0	2	2	0	4	0
West North West							
Outer North West	Primary	7	18	3	0	28	0
	Secondary	0	4	2	0	6	0
Inner North West	Primary	2	11	6	0	19	0
	Secondary	0	1	2	0	3	0
Inner West	Primary	1	6	8	0	15	0
	Secondary	0	0	0	1	1	1
Outer West	Primary	3	11	7	0	21	0
	Secondary	0	2	2	0	4	0
South East							
Outer East	Primary	3	15	10	0	28	0
	Secondary	1	3	1	0	5	0
Inner South	Primary	3	9	9	1	22	0
	Secondary	0	1	0	0	1	1
Outer South	Primary	5	11	8	0	24	0
	Secondary	1	1	3	0	5	0

Note: Judgements relating to the effectiveness of VI Forms previously shown in this table have been removed due to the discontinuation of this measure in the current OFSTED inspection framework.

SILC and PRU Overall Effectiveness Inspection Judgement Grades

Leeds City Wide	Overall Effectiveness Inspection Judgement Grades				
Setting	Outstanding	Good	Satisfactory	Inadequate	Number of Settings
Specialist Inclusive Learning Centre (SILC)	1	4		1	6
Pupil Referral Unit (PRU)	1	2	1		4

Children's Centre Inspection Judgement Grades as at 31st Dec 2011

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
Outer North East	Alwoodley CC					✓	None
	Boston Spa CC					✓	None
	Wetherby CC					✓	None
Inner North East	Chapel Allerton CC		✓				CC Services
	Chapel Allerton CC - Nursery		✓				Childcare
	Chapelton CC	✓					CC Services
	Chapelton CC - Nursery	✓					Childcare
	Meanwood CC - Nursery		✓				Childcare
	Carr Manor CC					✓	None
	Moortown CC					✓	None
	Rounday CC					✓	None
Inner East	Gipton North CC - Nursery		✓				Childcare
	Gipton South CC - Nursery		✓				Childcare
	Harehills CC		✓				CC Services
	Harehills CC - Nursery	✓					Childcare
	Kentmere EYC and OOS Club		✓				Childcare
	Osmondthorpe CC - Nursery		✓				Childcare
	Parklands CC		✓				CC Services
	Parklands CC - Nursery	✓					Childcare
	Richmond Hill CC			✓			CC Services
	Richmond Hill CC		✓				Childcare
	Seacroft CC	✓					CC Services
	Seacroft CC - Nursery		✓				Childcare
	Shakespeare CC - Nursery	✓					Childcare
	Shepherds Lane CC - Nursery		✓				Childcare
	Crossgates and Manston CC					✓	None
West North West							
Outer North West	Horsforth CC		✓				CC Services
	Guiselley CC					✓	None
	Otley CC					✓	None
	Yeadon and Rawdon CC					✓	None

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
Inner North West	Burley Park CC			✓			CC Services
	Burley Park CC - Nursery		✓				Childcare
	Hawksworth Wood CC - Nursery			✓			Childcare
	Headingley CC			✓			CC Services
	Ireland Wood CC	✓					Childcare
	Little London CC		✓				CC Services
	Little London CC - Nursery		✓				Childcare
	Quarry Mount CC		✓				CC Services
	Quarry Mount CC Nursery		✓				Childcare
	Kirkstall CC					✓	None
Inner West	Armley Moor CC Nursery		✓				Childcare
	Bramley CC - Nursery		✓				Childcare
	Castleton CC - Nursery		✓				Childcare
	Hollybush - CC					✓	None
Outer West	Upper Pudsey CC		✓				Childcare
	Farnley CC					✓	None
	Farsley and Calverley CC					✓	None
	Swinnow CC					✓	None
South East							
Outer East	Meadowfield CC		✓				CC Services
	Meadowfield CC Nursery		✓				Childcare
	Swarcliffe CC at Langbar - Nursery			✓			Childcare
	Garforth CC					✓	None
	Kippax CC					✓	None
	Temple Newsam and Colton CC					✓	None
	Villages East CC					✓	None
Inner South	City & Holbeck CC		✓				Childcare
	Cottingley CC (under 3s) - Nursery		✓				Childcare
	Hunslet CC at Rylestone		✓				CC Services
	Hunslet CC at Rylestone		✓				Childcare
	Hunslet CC St Mary's Site	✓					Childcare
	Middleton CC (over 3s)		✓				CC Services

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
	Middleton CC (over 3s) Nursery		✓				Childcare
	Middleton CC (under 3s)		✓				CC Services
	Middleton CC (under 3s) Nursery		✓				Childcare
	New Bewerley CC - Nursery		✓				Childcare
	Two Willows CC - Nursery	✓					Childcare
	Windmill CC		✓				CC Services
	Windmill CC - Nursery		✓				Childcare
Outer South	Daisy Chain Childcare @ Lofthouse CC		✓				Childcare
	Gildersome and Drighlington CC			✓			CC Services
	Morley North CC		✓				CC Services
	Morley South CC (over 3s) - Nursery					✓	None
	Rothwell CC		✓				Childcare
	Rothwell CC at Rose Farm		✓				CC Services
	Ardsley and Tingley CC					✓	None

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Report author: Gill Hunter &
Inspector Mark Wheeler
Tel: 0113 3367868

Report of the Assistant Chief Executive Planning Policy and Improvement

Report to West (Inner) Area Committee

Date: 21st March 2011

Subject: Community safety Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley wards	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This reports discusses resent Crime Statistics for Inner West
2. Acquisitive crime . Burglary remains a priority for the North West Division and Safer Leeds partnership with additional resource allocated to reduce burglary across the city.
3. Partnership Action Days
 - Targeting partnership actions to tackle concerns of Anti-social behaviour in Inner West

Recommendations

4. The Area Committee is asked to:
 - note the report and offer comment

1. Purpose of this report

- 1.1 This report provides the opportunity for Inspector Mark Wheeler to provide the Inner West Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in Inner West.

2. Background information

- 2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3. Main issues

- 3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from Community Safety and West Yorkshire Police on key issues and activity in the Inner West Area.
- 3.2 The Multi Agency Tasking group meets monthly and it's membership includes; Safer Leeds (Co-chair), Police (Co-chair), Area Management, West North West Homes, Fire Service, Youth service, Attendance Management, Youth Offending Team Environmental Action Team, Signpost, Pudsey Town Centre Manager and Leeds Anti Social Behaviour Team (LASBT). The group aims to direct partnership resources to tackle the priorities set by the Divisional Partnership and from local agency intelligence. The tasking meetings include Environmental priorities that have an impact on Neighbourhoods.

Crime Trends

- 3.3 There is a fairly even split in daytime (0700 – 1900) and night time (1900 – 0700) offences across both ward areas. The arrests and charges of several offenders for burglary have lead to court imposed curfew and tag conditions imposed upon them, which has lead to a displacement to more daytime offences rather than historically offences having taken place overnight.
- 3.4 Armley ward has seen a larger number of offences in the Upper Armley area and specifically around The Raynviles, The Wythers and The Astons. We know that several of the offenders arrested for burglaries in these specific areas live just over the border in the Bramley ward.
- 3.5 Bramley & Stanningley ward has an even spread of burglary locations across the area and over a 1 month period suffered a short spell of offences in Rodley.
- 3.6 The majority of offenders that have been arrested for burglary dwelling offences across both ward areas are in their mid to late teens up to their early twenties.
- 3.7 West Inner Neighbourhood Police Team Offence Levels – Six weeks to 12/02/2012

Occurrence Type	w/c 02/01	w/c 09/01	w/c 16/01	w/c 23/01	w/c 30/01	w/c 06/02	Current Total	Change +/- %	Offence Levels +/-
Affray	-	-	1	-	-	-	1	80	4
Arson	-	-	-	3	2	2	7	600	6
Assault	9	11	9	8	12	9	58	36	33
Burglary Dwelling	13	12	12	9	7	7	60	29	24
Burglary Other	7	9	11	11	4	4	46	18	7
Damage Building Non-Dwelling	1	1	2	-	1	1	6	40	4
Damage Dwelling	7	5	6	9	11	5	43	4	2
Damage N/S	3	-	2	1	1	2	9	57	12
Damage To Dwelling	-	2	1	-	1	1	5	25	1
DTMV	5	5	7	3	24	3	47	38	13
Robbery	1	-	1	1	1	1	5	25	1
TFMV	14	6	7	13	6	6	52	33	26
Theft From Person	-	2	1	2	1	1	7	40	2
Theft N/S	13	15	9	10	12	12	71	61	27
TOMV/TWOC	2	2	2	-	1	2	9	10	1
Grand Total	75	70	71	70	84	56	426	10	49

Burglary

- 3.8 Burglary remains a priority for the North West Division and Safer Leeds partnership with additional resource allocated to reduce burglary across the city.
- 3.9 There has been a number of initiatives to reduce burglary in Inner West these include:
- 3.10 Darker Nights Plan – A Darker nights plan was launched in October to coincide with the changing of the clocks and darker nights. This continues to with a package of measure are being implemented which include Timer Light Switches funded from Community Safety, and events to raise public awareness at local forums as well has focusing on vulnerable locations and hotspots.
- 3.11 Armley & Bramley Burglary Reduction Plan Outcome Based Accountability. Safer Leeds has adopted the Outcome Based Accountability problem solving model to deliver improvements in reducing burglary. The model aims to look at the desired outcome as the starting point, examining the indicators which can be used to measure the outcome, working out what the performance is now, examining what is driving the (burglary) problem, and looking at solutions that have worked in the past to tackle problems, focusing on biggest gains for least effort. The model is delivered through multi agency stakeholder discussions and work is collected in an action plan which is updated at the Multi Agency Tasking.
- 3.12 Ward Risk Management: The chart below shows that whilst there has been an improvement in the Armley ward, there is still concerns in Bramley and Stanningley ward.

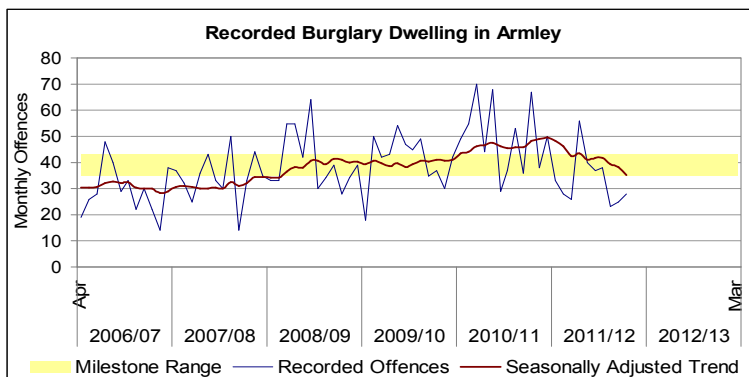
Ward Risk Management

Ward	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	12 Month Total	Colour Key
Hyde Park & Woodhouse	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	585	Very High Concern High Concern Some Concern Low Concern Strategic Area
Bramley & Staningley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	464	
Headingley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	448	
Armley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	422	
Kirkstall	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	417	
Burmantofts & Richmond Hill	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	406	
Killingbeck & Seacroft	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	387	
Gipton & Harehills	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	379	
Farnley & Wortley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	339	
Chapel Allerton	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	329	
Temple Newsam	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	310	
Cross Gates & Whinmoor	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	301	
Weetwood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	270	
Pudsey	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	269	
Moortown	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	255	
Roundhay	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	255	
Calverley & Farsley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	254	
Beeston & Holbeck	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	212	
City & Hunslet	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	204	
Horsforth	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	195	
Middleton Park	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	183	
Adel & Wharfedale	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	174	
Alwoodley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	157	
Morley North	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	136	
Morley South	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	114	
Otley & Yeadon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	112	
Garforth & Swillington	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	106	
Guiseley & Rawdon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	101	
Harewood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	91	
Rothwell	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	91	
Ardsley & Robin Hood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	77	
Kippax & Methley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	72	
Wetherby	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	63	

3.13 Armley Burglary Progress Plan

Progress April 2011 to January 2012

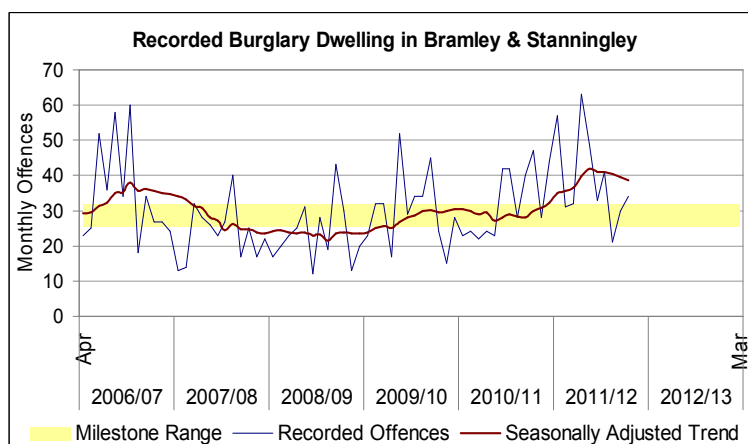
Offences were 34% lower between April 2011 and January 2012 compared with the same period last year. The seasonally adjusted average is at the lower end of the Milestone Range. The year to date average is 33 offences per month; maintaining or improving upon this level of offences makes it possible for Armley ward to reach Milestone 1 in 2011/12.



3.14 Bramley Burglary Progress Plan

Progress April 2011 to January 2012

Offences were 24% higher between April 2011 and January 2012 compared with the same period last year. The seasonally adjusted average is higher than the upper level of the Milestone Range. The year to date average is 39 offences per month and improvements are necessary for Bramley and Stanningley ward to achieve the Milestone 1 level.



- 3.15 **Target hardening** - following analyses of crime data £50000 from Community Safety has been spent on target hardening in vulnerable locations within Bramley . West North West Homes have also contributed £6000 to the target hardening fund. Further research has been undertaken and an additional £2,500 funding has been agreed by Community Safety for door jammers in on the Rodley/Bramley boarder.
- 3.16 The Armley and Bramley Burglary Plan is discussed, reviewed and updated monthly with partners at the Inner West multi-agency tasking meeting. With some amendments, additional priorities and actions the plan can be utilised to further develop, manage, monitor and review progress in Armley and Bramley to reduce burglary.

- 3.17 **Operation Alice 1 and 2** – has been a further pro active initiative which has run from autumn and throughout the winter. Again NPT staff have deviated their tours of duty to work a variety of hours in line with offending times. This has often mean that they have worked 1800 – 0600. The month's of November, December, January and February have all seen a reduction in the number of house burglaries and from 31st October 2011 to the 26th February 2012 this has cumulated to a reduction of 119 house burglaries compared to the same period the year before.

Plans are being made to look towards adopting a style of patrol work first used in Greater Manchester, a model called "The Trafford Model". This will involve taking a more predictive approach to where our burglaries are likely to occur in line with the "Optimal Forager" theory that exists in relation to offender behaviour. The results of this process will be discussed later this year.

- 3.18 **Offender Management** As part of the Offender Management strand of the Burglary Reduction Plan for Armley and Bramley a Multi-agency Offender Management case conferencing meeting has been established targeting offenders who are impacting on burglary in the Armley and Bramley area.
- 3.19 Amber nominal's have been selected, through a new process, following their arrest for serious acquisitive crime offences committed in the North West Leeds Division. Each of the nominal's have been researched by the North West Leeds Pro-active Crime Team in order to identify those who are on the periphery of offending within the North West Leeds area and are most likely to have a significant impact on the local community.
- 3.20 Offenders that don't fall into Intensive Offender Management but we know are criminally active or identified as high risk will be considered for Amber nominal's. This will include offenders that have been arrested for such crimes as burglary, robbery or vehicle crime but are not currently managed. It will include those that are involved in anti social behaviour and those who by association, are linked with more serious offenders who may have a negative influence on them.
- 3.21 Engaging; It is believed that those selected for the 'engaging amber nominal category' will benefit from the additional support. They may have been in a disadvantaged or socially deprived area, vulnerable, committed offences, residing in a bail hostel and those that are with Youth Offending Service or Probation but have not been offered the support, as they do not currently fit the Intensive Offender Management criteria.
- 3.22 Not engaging; In this case, the co-ordinator will arrange for referral to the Pro-active Crime Team for attrition work.

Anti-Social Behaviour

- 3.23 Anti- social Behaviour has remained relatively low. Over the last few weeks there has been an average of between 33 – 36 calls per week within Inner West . There has been a few cluster around the Wythers and Broadleas area. Additional mobile provision has been deployed onto the top Wyther area with good attendance. Funding from Community Safety as been agreed to run a Revizit programme targeted young people in Bramley.

ASB calls by area

Ward	w/c 02/01	w/c 09/01	w/c 16/01	w/c 23/01	w/c 30/01	w/c 06/02	Current Total	Change +/- %	Incident Levels +/-
Ward 4 Armley	15	30	24	18	17	25	129	48	42
Ward 6 Bramley & Stanningley	22	23	15	15	14	11	100	3	3
Grand Total	37	53	39	33	31	36	229	24	45

Police/ Environmental Priorities

- 3.24 Fortnightly walkabouts with police, fire service and EAT have commenced to progress actions identified from the Environment and Visual Audit in the target area of Armley and any concerns about Housing in Multiple Occupation or conditions will be forwarded to the private rented team to visit/investigate via referral form. This has included the work on the binyards by the Probation Unpaid service Team funded from Community Safety.
- 3.25 An alley gating project which is part of the Armley burglary reduction plan on Conference Road will be completed week commencing 5th March. An action day has been arranged on 8th March to engage with the local community and give information on crime prevention.

Community Engagement & Reassurance

- 3.26 **Multi Agency Action Day:** Two action days were organised focussing on raising awareness of Hate crime on the Broadleas and Wythers estates during December 2011. Over 1,000 Hate crime awareness letters were distributed in targeted area to make the communities aware of how to report a hate crime, how they can get support if they are a victim of hate crime and also included was consequences if you are a perpetrator of hate crime.
- 3.27 **Saturday Night project** at Armley Leisure Centre continues to engage with young people from the Armley and Bramley area along side the Friday night project at the Lazer centre. Both projects are supported by Police staff.
- 3.28 **Revizit programme** : the Revizit programme has commenced in Armley with funding from Community Safety and the Armley Cluster. Further information will be provided on outcomes of the programme by youth services.

Domestic Violence

- 3.29 During February and March 2012 all staff within Bramley schools have received an introduction to raise awareness of Domestic Violence to support the Bramley cluster with the aim of reducing the prevalence and impact of domestic violence and effectively improving safety and reducing risk for families – in the short and long

term. This will be achieved by developing a 'whole school, cluster wide approach' to domestic violence issues. This involves not just working with schools but other children's services in the area to raise awareness of DV and promote a consistent approach.

- 3.30 During 2012 joint work will the clusters and Children's services will also focus on wider issues about local agency support for Domestic Violence cases: around the Multi-agency Risk Assessment Conferences (MARAC) and non-MARAC cases Families Affected By Domestic Abuse (FABDA) .

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The projects highlighted in this report will include consultation and engagement under the theme of crime and anti social behaviour with the aim of providing crime reduction advice and to increase reporting.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Engagement events and projects take account of equality and diversity in their delivery. Considerations such as date, time, venue, access all have an impact on equality and diversity in relation to ensuring events are accessible to all members of the community.

4.3 Council Policies and City Priorities

- 4.3.1 Effectively tackling crime and anti social behaviour is a strategic priority in the Safer Leeds Plan 2011-2015.

4.4 Resources and Value for Money

Projects and work highlighted in this report have been funded through a mixture of Safer Leeds, Area Committee, West North West Homes Leeds , Positive Activities for Young People. Further opportunities for partnership funding will be explored through the coming year.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues for this report. This report is not subject for call in.

4.6 Risk Management

- 4.6.1 Risk implications and mitigation are considered for each project.

7 Conclusions

- 7.1 The report outlines the work of the North West Divisional Community Safety partnership and the multi-agency tasking groups who develop and deliver projects some of which are supported through the Area Committee's Well-Being budget. These are projects which assist in supporting the work programme of the Area Management Team.

8 Recommendations

8.1 Members of the Inner West Area Committee are requested to:

Note the contents of the report and offer comments

9 Background documents

9.1 None



Originator: Jason Singh
 T: 0113-214 6563
 E: jason.singh@leeds.gov.uk

Report of the Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 21st March 2012

Subject: Environmental Services Development of the 2012/13 Service Level Agreement

Specific Electoral Wards affected: Armley, Bramley & Stanningley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of the Main Issues

This report provides Members with information about services that are to be added to the Locality Team's portfolio and therefore included in the Service Level Agreement (SLA) for 2012/13. The report consults on updated priorities the Area Committee would like to see addressed in the new SLA, which will be presented for approval at the June meeting cycle.

Recommendations

The Area Committee is asked to:

- a. Note the addition of further services to the delegation as approved by Executive Board on 10th February 2012.
- b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen's Jubilee events and refreshed Elected Member and Area Committee local priorities.

Purpose of this report

- 1 The purpose of this report is to:
 - a) provide Members with an update on services previously managed at a city wide level that are to be delegated to the Area Committee to oversee and managed through the Locality Team.
 - b) confirm the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Inner West Area Committee at the June 2012 meeting.

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The additional elements to be included in the SLA for 2012/13 are described in section 26 of this report and the amended Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous Streetscene service was undertaken. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for West North West, South East and East North East. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Inner West Area Committee was approved in September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 A preliminary progress report was provided to Area Committee at its December 2011 meeting.

Progress made in the first six months of delegation

- 14 Half-year updates will be provided to the Area Committee at all future November/Dec and June meeting cycles and at the Environmental Sub Groups meetings.
- 15 a senior manager from the Locality Team will always attend Ward Members meetings where required to focus in on more local issues.
- 16 The most significant of the successes and lessons learnt so far in the first 6 months of the delegation in the Inner West area are:
- a. Successes:
- Established a good relationship with Members with increased confidence and trust that the service will deliver as promised and respond to issues as they arise
 - Successful delivery of a de-leaving programme across the area during the autumn/early winter months, with capacity to respond to Members' requests

- Introduction of a joint programme of partnership work in New Wortley and Armley Town Street and Bramley Town Centre
- New litter bins ordered/ installed across the Area Committee

b. Lessons learnt:

- Quicker response to requests for new (and repairs to) litter bins needed
- We have not been able to respond adequately to litter on arterial routes where additional health and safety precautions/procedures are necessary
- Still some occasions where litter bins are overflowing
- More work required in developing local dog enforcement/ cleansing strategies

17 The current structure for the Locality Team for the WNW area is shown in Appendix B.

2012/13 Service Level Agreement

18 This section sets out the various considerations for the development of the new SLA for 2012/13. These include new elements to the service, greater capacity in the locality team to commit to more specific actions, significant events to be held in Leeds during 2012, views expressed by Elected Members through Executive Board and a refreshed set of SLA principles.

19 The Area Committee is asked to consider these and agree which elements it would want to see included and prioritised in the new SLA for 2012/13.

(a) New Locality Managed Services for 2012/13

20 The following additional services are to be delegated to Locality Teams to manage and held accountable through the SLA between the team and the Area Committee in 2012/13:

- Gully cleaning
- Graffiti removal
- Needle removal
- Ginnel clearance
- Dog Wardens (included in the 2011/12 SLA but now to be managed in the Locality Teams)

(b) Increased Service Commitments for 2012/13

21 The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. It is proposed that the SLA for 2012/13 will include more specific commitments around such issues as:

- Priority ginnels for programmed cleansing/maintenance
- Cleaning around recycling (e.g. bottle banks) facilities
- Cleaning of guided bus lanes
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes)
- De-leafing
- Litter bin replacements/new sites
- Targeting of zero tolerance enforcement (geographical and issue based)

(c) Planning for Olympic and Diamond Jubilee Year

22 The coming year is also a particularly historic one, with hugely significant events to be hosted across the city and potentially impacting on the locality. The SLA for 2012/13 will therefore also include specific commitments/plans to deal with the impact of:

- Olympics – hosting of visiting teams (in particular the Chinese team)
- Olympics – visits to Leeds of the Olympic torch
- Queens Diamond Jubilee – Royal visits to Leeds and street parties

(d) Inner West Elected Member expectations

23 Elected Members have/ will be consulted about their particular priorities and expectations for further improvements in the 2012/13 SLA. The following is a summary of their views to date:

- Would like to see further work done on arterial routes.
- Would like to see more evidence of the service operating pro-actively, rather than re-actively.
- Would like to see better coordination and accountability of the Grounds Maintenance Contract.
- Would like to see better accountability of refuse and waste management issues.
- Would like to see better joint-working with Parks & Countryside and West North West Homes.

(e) Executive Board expectations

24 In addition, a report presented to Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10th February 2012 included the following summary of feedback from Elected Members on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees.
- Strengthening the education and enforcement strategy of the service.
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures.

- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community.
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action.
- Deepening the engagement of Parish and Town Councils in the delegation.
- Providing clarity on the resources and approach applied to binyards and how a range of local resources will be aligned to tackle the problem.
- Providing clarity on the resources and approach applied to ginnel and gully cleansing and graffiti and how a range of local resources will be aligned to tackle the problem.
- Improving the levels of coordination for white bag collection.
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes.
- Addressing the lack of litter bins e.g. near bus stops.
- Addressing the approach to orphan land and private estates.

25 The West Area Committee is asked for a view on the above city wide summary of Elected Member comments/ideas and to identify those which it particularly wants to see addressed in the 2012/13 SLA.

(f) Inner West SLA – Refreshed Overall Principles

26 The following are the proposed refreshed principles to form the basis for the development of the Inner West SLA for 2012/13:

- *Outcome focused:*

The WNW Locality Team will focus on delivering the best outcome for residents across the Inner West area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be greater capacity built in to react to current grotspots, plan for known local events that may effect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the “team neighbourhood” approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of The Little Scotlands, Cedars, Gilpins, Wythers, Broadleas, Ganners, Fairfields, New Wortley and Landseers . We will provide a lead at tasking meetings on environmental crime/asb issues and make sure coordinated action is being taken against the local priority.

- *Supporting community action:*

We will closely work with and support residents groups and other community based organisations (such as In Bloom groups) that: add value to what we do, provide eyes and ears in villages/ communities, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will develop a better relationship with schools to work together to prevent litter on school routes, and, have a clearer policy around the cleaning of shop frontages that works in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit.

- *Working with WNW Homes and the Police to deliver more effectively:*

We will work in partnership with WNW Homes and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels and enforcing against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn and help clean up after significant community events planned during the year. During 2012 this will include preparations and aftermath of the Olympic torch journey through the area, other Olympic events that may be held in the community and local events in celebration of the Queen’s Diamond Jubilee (e.g. street parties).

Implications For Council Policy and Governance

- 27 The Council’s Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 28 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 29 At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”.

- 30 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

Legal and Resource Implications

- 31 The SLA for 2012/13 will be delivered mainly through the resources delegated to the Locality Manager to manage across the West North-West area. The current Locality Team budget for 2012/13 is summarised in appendix A.
- 32 It is anticipated that further resources will be allocated at a locality level during the financial year once work has been completed on how best to split and reshape those services previously managed at a city level (e.g. the dog wardens, ginnel/bush, car parks, graffiti and gulley crews).
- 33 The SLA will also set out how partnership resources will compliment and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with WNW Homes on coordinated enforcement activity and sharing responsibility for collection of white bags.

Recommendations

- 34 The Area Committee is asked to:
- a. Note the addition of further services to the delegation (see section 26) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012 (see Appendix A).
 - b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
 - i. the inclusion of the additional services (see section 26)
 - ii. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (see section 20)
 - iii. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties)
 - iv. the WNW Locality Team's responses to addressing the Area Committee Member's local priorities (see section 22)
 - v. the WNW Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (see section 23)
 - vi. the refreshed service principles (see section 25)

Background Papers

Leeds City Council Constitution

Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.

Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30th March 2011

Report: Delegation of Environmental Services, To Area Committees, March cycle 2011.

*Report: **Environmental Services Delegation – Update and Progress, to Area Committees June/ July 2011***

***Report:** Delegation of Environmental Services – Service Level Agreement, to Area Committees September 2011*

*Report: **Environmental Services - Performance Update on the Service Level Agreement, to Area Committees December 2011***

Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10th February 2012

APPENDIX A

SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to: <ul style="list-style-type: none"> oversee controllable revenue budgets, operational arrangements and the use of the centres; agree and implement a schedule of charges and discounts for directly managed centres; make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	In relation to the Committee's area: <ul style="list-style-type: none"> to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and to agree and monitor Neighbourhood Improvement Plans for the Committee's area.
Street cleansing & Environmental Enforcement Services: <ul style="list-style-type: none"> Litter bin emptying litter picking and associated works Street sweeping and associated works Leaf clearing <u>Ancillary street cleansing functions including Graffiti</u> 	To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by: <ul style="list-style-type: none"> the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) The agreement of the most appropriate

<p><u>removal, Gully and Ginnel cleansing.</u></p> <ul style="list-style-type: none"> • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions. 	<p>approaches to be taken to achieve local environmental cleanliness and quality.</p> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
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Environmental Services - West North West Locality Team* (Excluding Gulley Tank Team)

Rachel McCormack
Project Manager,
Headingley Integrated Service
(until June 2012)

Jason Singh
Locality Manager
Tel: 07891272817 / 2146541

Line managed by

Helen Freeman, Head of
Environmental Action

Sam Woodhead/ Alison Gilliland
Service Manager (job-share)
Tel: 214 6563

Accountable to

Inner West, Outer West, Inner NW
and Outer NW Area Committees
through annual Service Level
Agreements (SLA)

Claire Copley
Team Manager
Tel: 07891273501 / 2476519

Work 4x3
shifts to
deliver a 7
day/week
service

Supervisor
Steve Spencer

Supervisor
Shabaj Ali

Enforcement
(12.2 staff)
(13.2 if including INW funded post)

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INW Student Area
(10 staff)

Mechanical Cleaning
(16 staff)

Litter Picking
(24 staff)

Litter Bins
(12 staff)

Flytipping
(12 staff)

Environmental Health Officer
Terry Robinson
Jamie Friel
Andrea Smith (0.6 – Currently on Maternity)
Senior Technical Officer
Victoria Whalley
Jessica Hodgson
Vacant Post

Admin
(2.6 staff)

Path Sweeper Drivers:
1 David Carroll
2 David Whaley (Scrab)

Sideloader Drivers:
3 Derek Morgan
4 Denis Pick

Street Attendants:
5 James Wood
6 Vacant agency G Kenndey

Flytipping Drivers:
7 Darren Crosley
8 Robert Parker

Streets Attendants:
9 Steven Barrett
10 Vacancy Agency Carrington

Road Sweeper Drivers:
1 Gary Walker
2 Wayne Moth
3 Keith Shuttler
4 Steven Wilson

Path Sweeper Drivers:
West Sk10 11
Covers LS28, 12, 13
1 (Sk10) R Moore
2(Sk10) John Rose
3(SK11)John Clay
4 (SK11) D Downes
(SK12) LS6
5 Sk12S Hughes
6 Sk12 E Melling
Outer north west covers Sk13. & 14
LS 20 19 16 18 5,4
7.Sk13 Philip Gill
8. Sk13Paul Jackson
9 Sk14 Carl Smith
10 Sk14 R. Bentley

Street Attendants:
Pudsey
1 David Morley
2 Lee Cope
Bramley
3 Anthony Chalders
4John Cichorz
Wortley
5 Anthony Morgan
6 Darren Coote
Armley
7 Damon Poxon
8 David Hannah
Otley
9 Graham Sanderson
10 Andrew Dunne
Guiseley
11 Gary Squires
12. Michael Hucthins
Horsforth
13 Craig Robinson
14 Stephen Emmett
Hea/Hyde
15 Paul Jagger
16 Andrew Carroll

See side box

Sideloader Drivers:
1 Arthur Wilby west
2 Paul Brady west
3 Mark Chadwick North west
4 Derek Love North West
on Union duties covered Steve Woodhead

Street Attendants:
1 Peter Formoy West
2 David Crowther West
3 David Rowson North West
4 Martin Simpson North West

Drivers:
1Phillip Cowie West
2 Vacant West Ibbitson agency
3 Vacant North West Motimer acting up
4. Micheal Smith North West

Street Attendants:
1 Philip Marsden west
2 Josef Adamczyk west
3 Stuart Ellner North west
4 Anthony Charlesworth North west

Enforcement

Technical Officers
1 Claire Simm
2 Martin Beaumont

CEOs
1 Martin Allen
2 Lynn Barnes

CESOs
1 Pat Moore
2 Vicky Mackey
3 Debbie Ingle (0.6)

INW Funded STO : Mark Freer

Admin Supervisor
1 Angela Cromack & Ange Wright (j/s)

Admin Assistants
1 Becky Williams
2 David Riches (0.6)

Holt Park
17 Paul Murphy
18 Lewis Smith
West Park
19 Barry Anderson
20 James Aveyard
Kirskstall
21 John Wilson
22 Glen Pick Union Agency Asquithi cover
Headingley
23.Mortimer acting up cover agency Cali
24. Hueaett

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Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 21st March 2012

Subject: Well-Being Fund Budget Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report updates Members on the year end position of the Inner West Area Committee Well-Being Budget for the financial year 2011/12, and presents a number of projects for approval in principle from the 2012/13 Well-Being budget.

Recommendations

The Committee is asked to:

- Note the 2012/13 Well-Being Revenue Budget;
- Consider the project proposals listed at 3.4 and approve, where appropriate, the amount of funding to be awarded.

1 Purpose of this report

- 1.1 The purpose of this report is to provide Members with information on the projects funded by Inner West Area Committee Well-being funding in 2011/12, and present applications for funding from the 2012/13 budget.

2 Background information

- 2.1 The 2011/12 Well-being revenue budget was £136,710 based on the 2010/11 formula of 50% population and 50% disadvantage, with no additional capital allocation.
- 2.2 The total budget of £136,710 was committed to the projects detailed below. All projects spent their allocation, including small grants and skips.
- 2.3 Year end monitoring information is due in presently, this will be collated and brought to the next Area Committee meeting.

Project Title	Organisation	2011-12	Armley	Bramley & Stanningley
Summer Bands in Parks 2011	Town Centre Manager (Leeds Ahead)	£1,200	X	X
Town Centre Manager	Leeds Ahead	£23,000	X	
I Love West Leeds Festival	I Love West Leeds	£18,000	X	X
Holiday Sports Provision	LCC Sports Development	£3,563	X	X
Armley Sports Project	Youth Service	£1,656	X	
Armley Community Fun Day	Armley Common Rights Trust	£1,500	X	
Business Development Manager	Community Centre Consortium via BARCA	£41,000	X	X
Small Grants Budget	Area Management Team	£4,500	X	X
Skips Budget	Area Management Team	£800	X	X
Lazer Centre and Friday Night Project	Youth Service	£2,000	X	X
Litter Bins	Streetscene/ Parks & Countryside	£691	X	X
Bramley Baths	Sport and Active Recreation	£37,800		X
CASAC Burglary Reduction	Community Safety	£1,000		X
Total		£136,710	£62,533	£74,177

3 Main issues / New Well-Being Applications

3.1 The Area Committee's budget for 2012/13 was approved at the February full Council meeting. It is unchanged from the previous year at £136,780.

3.2 There are 19 new Well-Being applications presented for consideration by the Area Committee, listed below with summaries at Appendix 1.

3.3 The 'Broadleas CCTV' project represents year two of a five year contract to monitor and maintain the Area Committee funded camera on Broadlea Hill, installed in 2011. This is presented to Members for information as it has already been approved for payment.

3.4 2012/13 Well-Being application list

Project Title	Organisation	Amount	Armley	Bramley & Stanningley
Broadleas CCTV	Leedswatch	£1,784		X
Bramley Baths	LCC Sports Development	£27,720		X
Community Centre Consortium	Barca-Leeds	£61,868	X	X
Police Off Road Bikes	West Yorkshire Police	£1,500	X	X
Armley Festive Lights	Leeds Lights	£1,750	X	
I Love West Leeds Festival	I Love West Leeds Festival Ltd	£10,000	X	X
Small Grants & Skips	Area Support Team	£8,000	X	X
Inner West Events Budget	Area Support Team	£15,000	X	X
Armley Sports Project	LCC Youth Service	£2,250	X	
Summer Sports & Coaching	LCC Sport & Active Recreation	£2,500	X	X
Environmental Clean-ups	West Yorks Probation Trust	£6,000	X	X
NEET Reduction Project	Igen	£6,750	X	X
Raynville Summer Club	Raynville Primary School	£4,620		X
Target Hardening	CASAC Leeds	£3,000	X	X
Clyde Walk Green Improvements	Groundwork Leeds	£22,000	X	
Bramley Floodlights	Parks & Countryside	£20,000		X
Armley Saturday Night Project	LCC – PAYP	£3,000	X	
New Wortley Health Budget	Area Support Team	£5,000	X	
Hanging Baskets	Armley Common Right Trust	£1,800	X	
Total		204,542		

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Well-being funded projects are considered prior to their submission to Area Committee for their impact on Equality and Diversity and Cohesion and Integration.

4.3 Council Policies and City Priorities

4.3.1 Projects submitted to the Area Committee for funding support are assessed to ensure that they are in line with Council and City priorities. Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well-Being budgets.

4.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, Well-Being funding has resourced some projects related to its roles, e.g. conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.5.3 This report is eligible for call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications.

5 Conclusions

- 5.1 The Inner West Area Committee will receive a Well-Being revenue budget of £136,780 for 2012/13. Eighteen funding applications for projects starting after April 2012 are presented to the Area Committee for consideration, along with information on a project that is part of an ongoing commitment that will automatically receive funding next year.
- 5.2 The total value of all applications exceeds the Committee's budget, and Members are asked to consider which should be approved for funding or deferred for further development work.

6 Recommendations

- 6.1 Members are asked to:
- i) Note the 2012/13 Well-Being Revenue Budget;
 - ii) Consider the project proposals listed at 3.4 and approve, where appropriate, the amount of funding to be awarded.

7 Background documents¹

- 7.1 Area Committee Roles and Functions 2011/12
- 7.2 Minutes of full Council Meeting 22nd February 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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NB: This is a mandatory project, part of a five year contract

Project Proposal 1: Broadleas CCTV

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Broadleas CCTV
Amount Applied for: £1,784

Lead Organisation: Community Safety, Leeds Watch

Project Summary:

In 2011, the Area Committee funded a new CCTV camera on Broadlea Hill. As part of this agreement the Area Committee agreed to a five year revenue maintenance and monitoring contract from its future Well-Being revenue allocations. West North West Homes agreed to fund 50% of the of these costs and provided a commuted sum last year for the duration of the contract.

The camera is part of the 'Leeds Watch' network, monitored through the control room. All images received are recorded in 'medium' which has been approved for court purposes. Leeds Watch maintain a log of all incidents (including environmental crime) observed by CCTV operators.

Project Delivery

Leeds Watch deliver the service through a Service Level Agreement.

Outcomes

Reduce instances of anti-social behaviour and criminal damage within the Broadleas.
Enhance community safety (and perception of safety);
Promote business confidence.

Ward / Neighbourhood:

Bramley and Stanningley

Project Cost & Financial Breakdown

Area Committee commitment: £1,784

The total monitoring and maintenance cost for 2012/13 is £3,568.
West North West Homes Leeds have provided a lump sum of £8,990 towards the revenue running costs for the duration of the five year contract.

Project Proposal 2: Bramley Baths

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Bramley Baths
Amount Applied for: £27,720

Lead Organisation: Sport and Active Recreation Development

Project Summary:

In February 2011, the Council set its budget and policy framework, reducing the operation of Bramley Baths to 95 to 29 hours per week from September 2011. In 2011-12 the Area Committee funded £37,800 to pay for additional hours for the Baths from September 2011 to 31st March 2012.

This funding secured swimming lessons for primary schools in Bramley, and accommodated some of the friendship groups of elderly people who use the baths in the mornings. The additional hours enabled the opening hours to be suited to local schools and linked to the core council hours. It is estimated that the Area Committee funding will have supported an additional 22,000 visits between September 2011 and March 2012.

A grant of £27,720 is requested to maintain the current opening hours between 1st April and 1st September 2012. Plans are underway to secure the long term future of Bramley Baths, and it is envisaged that decisions will have been made by the 1st September 2012.

Project Delivery

Area Committee funding 2012-13 would secure the continued opening of Bramley Baths and activities at current levels, from 1st April 2012 until September 1st 2012. This would allow time for a long term solution for the future of Bramley Baths to be decided.

Outcomes

Local people are engaged in sport and cultural activities
Continued use of an iconic Grade II listed building

Ward / Neighbourhood:

Bramley and Stanningley ward

Project Cost & Financial Breakdown

Wellbeing Fund requested: £27,720
Total cost of project: £47,720
Match funding: £20,000 user contributions

Sport and Active Recreation Development would need £27,720 to maintain the current staffing structure until the 1st September, when Asset Management envisage that a decision will have been reached regarding the long term future of the Baths.

Project Proposal 3: Community Centre Consortium

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Community Centre Consortium
Amount Applied for: £61,867.65

Lead Organisation: Barca-Leeds

Project Summary:

The Community Centre Consortium (CCC) seeks to build on previous years work with New Wortley and Fairfield Community Centres, to develop a sustainable approach to the centres, increasing community use, and maximising income across both sites.

The aims of the project for 2012/13 will be to embed a business framework to sustain the community businesses, maximise income generation through room hire and meeting space, develop and improve the quality of the building infrastructure, develop shared functions including cleaning, key holding, repairs, administration and other back room functions.

The Area Committee funding would facilitate the continued employment of a Business Facility and Social Enterprise Manager and Administrator, and provide resources to cover basic utility costs of the centres. Whilst it was considered that an exit strategy would be put in place to facilitate the conclusion of the Business Facility and Social Enterprise Manager's post. The postholder and Barca attended the December Area Committee to provide members with an update and discuss some of the issues facing New Wortley in particular, and recommend the continuation of funding for the Business Facility and Social Enterprise Manager's post and some grant aid for the community centres. The business models would be updated to ensure that the community centres are able to meet their liabilities in the future.

As one of the key partners in the project, the PCT will be funding a series of programmes aimed at developing better health outcomes including work with food and physical activity, improving levels of immunisation, smoking cessation and drink awareness.

Project Delivery

The project will be delivered in conjunction with Area Management and in close co-operation with the PCT who will be funding a series of programmes aimed at developing better health outcomes. The CCC responsible for delivering the project includes New Wortley Community Association, New Wortley Residents Action Group, New Wortley Residents Association, Fairfield Community Partnership, and West North West Homes Leeds. Other partners who will contribute to the project include Bramley Elderly Action, Barnardos, Children's Centres, Extended Services and Healthy Living Network.

The CCC is based on a partnership model to drive forward sustainability whilst the interests of the individual community centre management committees are represented.

The CCC aims to work in partnership to respond to the localism agenda.

Outcomes

Maintenance of community centres as hubs for locality service delivery
Improved management of community assets in West Leeds
Increasing business income
Increased usage of community centres
Developing staff and volunteer training at the centres
A net increase in self generated income
Improved transparency and compliance with statutory obligations and financial records
Creating an improved environment for delivery of services

Ward / Neighbourhood:

Armley Ward
Bramley and Stanningley Ward

Project Cost & Financial Breakdown

Business Facility Manager salary (inc Pay, NI and Pension)	£33,902.71
Administration salary (inc Pay and NI)	£8,104.93
Management Charge	£5,620
Training	£300
New Wortley Community centre	£9,000
Fairfields Community Centre	£3,000 per year
Travel costs	£1,000
Telephony charges	£500
Activities / other costs	£440
Total budget	£61867.65

Project Proposal 4: Police Off Road Bikes

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Police Off-Road Bikes
Amount Applied for: £1,500

Lead Organisation: West Yorkshire Police

Project Summary:

The aim of this project is to enhance the safety and quality of life of residents living in the North West Police Division area by providing an effective response to illegal off road motor cycling and anti social behaviour, and to assist with high visibility patrols, particularly focusing on green spaces.

The police currently employ their powers under the 'No Insurance' scheme and Section 59 of the Police Reform Act wherever possible and in conjunction with Parkswatch to seize offending vehicles and prosecute their riders. Off road motorcycle offending can be difficult to combat, with marked vehicles unable to carry out pursuits on open land. Being able to utilise the off road bikes has assisted the division in combating other forms of criminality for example, street drug dealing and street robbery, by providing a quick means of accessing hard to reach open areas where such offending occurs.

The results of the funding have made a definite positive impact on nuisance motorcycles, anti social behaviour and most other crimes where the police motorcycles patrol. This has in turn made the quality of life better and safer for all constituents in the Division. The Team works well with the Council's Parkswatch Service undertaking joint initiatives and co-ordinating patrols to tackle specific problems such as complaints of nuisance bikes, anti social behaviour . The off road bikes officers have worked to tackle issues of anti social /illegal motor-bike in areas such as New Wortley, Bramley Fall Woods, the towpath of the Leeds and Liverpool Canal, parks and green spaces and hotspot areas in inner West.

In all wards, the motorcyclists issue Fixed Penalty Tickets both endorsable and non endorsable for a number of offences, assist at the scene of Road Traffic Accidents and immediate calls where prudent. On occasions, due to their manoeuvrability in traffic and ability to ride through estates and parks the off road motorcycles arrive first on the scene of an incident of all types to provide back up. They routinely patrol known hotspots for nuisance bikes and also work in the burglary hotspots across all wards. The team also undertake joint initiatives with the Council's Parkswatch Service, and Officers have also undertaken work with schools to promote safe riding.

Project Delivery

The project is match funded by the 4 Area Committees covering North West Police Division. West Yorkshire Police match the contribution in kind by providing 2 Officers, their specialist equipment and regular training (as required under regulations). The Division also has a dedicated nuisance motorbike hotline for members of the public to

report incidents of nuisance bikes. The project is well received by members of the public, particularly during spring / summer when green spaces are well used by members of the public.

Outcomes

Reduction in number of complaints of ASB in relation to motorbike nuisance
Compliment and work with Councils Park Ranger Service
Public Reassurance through patrols on public greenspace
Regular patrolling of hotspot areas to proactively deal with problems
Increase of awareness of safe riding via partnership work with the Lazer centre, schools and other partners

Ward / Neighbourhood:

Armley
Bramley & Stanningley

Project Cost & Financial Breakdown

Inner West Contribution: £1,500

Total cost per year: £10,200

The cost is based on funded across 4 Area Committees

Lease of 2 bikes: £6,000 (£1,500 for each area committee)

Police equipment: £1,200

Officer training: £3,000

Project Proposal 5: Armley Festive Lights

Area Committee Well-Being Fund

Inner West Area Committee

Project Name: Armley Festive Lights
Amount Applied for: £1,750 for lights

Lead Organisation:
Leeds Lights

Project Summary:

The project will fund the installation of ten festive light motifs for Armley town centre from November to January, in accordance with the city wide festive lights programme.

Project Delivery:

Leeds Lights will install, switch on, maintain and remove the motifs.

Outcomes:

Armley town centre will continue to benefit from the popular festive lights display, enhancing the shopping area to improve trade over the Christmas period.

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

£1,750 is the total cost of the scheme all of which is requested from the Well-Being Fund.

Project Proposal 6: I Love West Leeds Festival

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: I Love West Leeds Festival

Amount Applied for: £10,000

Lead Organisation: I Love West Leeds Festival Ltd

Project Summary:

I Love West Leeds is an annual arts festival rooted in the community of west Leeds. The festival reaches an audience of over 6000 annually. The main festival takes place in July, but some projects occur over several months in the build up to the festival and there is also year round activity such as the Citizens Orchestra, the family film club at Armley Mills and the Festival Shop.

In consultation with members we have drawn up the ILWL July 2012 programme that could be delivered if both the Inner and Outer committees commit to a total grant of 20k (ie. 10k from each committee).

10k (a reduction from 18k given in 2011) will deliver..

- 2x outdoor film screenings in priority neighbourhoods/parks for the community to come together to watch a film of their choosing on a large inflatable screen with soundtrack delivered through a PA - creating a high impact unusual outdoor event that will bring people of all ages and backgrounds together in their community and be an event to remember. The two screenings would take place in Inner West Leeds in order to balance activity between Inner and Outer West Leeds.
- The big free festival day – the rotating festival day reaches the most people of any of the festival events with attendance over 2500. A hugely popular day where the whole family can come and take part in arts activities and performances together. A unique day in the cities calendar, this event has huge reach owing to the activities being free to take part. Music, performance and craft activities make this a day people travel to. It also puts a spotlight on the fantastic parks we have in west Leeds. Festival Day is due to take place in Pudsey Park in 2012.
- The festival participation project – whether its knitting a shed, or decorating underpants each year the festival has a participation project for local schools, library and community groups to take part in. This years theme is yet to be chosen but the project will culminate in activity during the festival week in July.

Notes:

1. Core office costs such as Festival Insurance, phone, web access, paper, ink etc are covered by funding from arts@leeds. Rent of office space at Armley Mills Museum is contributed in kind by the Museum. This will be in place and unaffected by decisions about funding levels from Area Committee.
2. A bid is currently submitted with Arts Council England for further projects (with a value of 30k) for the festival programme in both inner and outer west Leeds which would be additional to those supported by Area Committee. The results of this bid will be known in May, these would form major projects in the festival programme.
3. The Festival also continues to seek financial support from elsewhere to maintain the Citizens Orchestra, a music group for over 60's who meet weekly.
4. The Festival director would be employed part time till July only.

Project Delivery

This project will be delivered by I Love West Leeds Festival Ltd.

Outcomes

Local people are engaged in sport and cultural activities.

Ward / Neighbourhood:

Armley

Bramley and Stanningley

Project Cost & Financial Breakdown

Area Committee contribution: £10,000

Total Project cost: £43,500

Match funding is applied for from Arts Council England, Arts@ Leeds, West Outer Area Committee, the outcome of these applications will be known between March and May 2012.

Project Proposal 7: Small Grants & Skips

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Small Grants & Skips
Amount Applied for: £8,000

Lead Organisation: Area Support Team

Project Summary:

To provide small grants of up to £500 to community organisations through an approved application process;
To provide skips to local community groups and organisations through an approved application process.

Project Delivery

Ward Members will be asked to consider all applications, and grants approved will be administered and monitored by the Area Support Team.

Outcomes

Continuation of small grant and skip funds.

Ward / Neighbourhood:

Armley
Bramley and Stanningley

Project Cost & Financial Breakdown

Total cost: £8,000

Small Grants - £7,000

Skips - £1,000

Project Proposal 8: Inner West Events Budget

Area Committee Well-Being Fund

Inner West Area Committee

Project Name: Inner West Events Budget

Amount Applied for: £15,000

Lead Organisation:

Area Support Team

Project Summary:

Funding for the part time Armley Town Centre Manager (TCM) post will end on 31st March 2012. In addition to business liaison activities, the TCM organised a number of popular community events including a teddy bears picnic for children, and the Christmas light switch on celebration.

Members from both wards have indicated they would like to support a number of community events, including the Christmas Lights switch on in Armley, and celebrations marking the Queen's diamond jubilee.

A budget of £15,000 could be set aside to commission similar community events for the 2012/13 financial year. Members would be asked to identify which events could be supported in consultation with the local community. Further work will need to be carried out to agree the commissioning procedure, for example, giving grant aid to community organisations, contracting Leeds City Council Events team, or paying an external provider through a tendering process.

Project Delivery

The Area Support Team will administer the funding but events would be planned and delivered by a third party.

Outcomes

Continuation of popular events, such as the Christmas lights switch on
Promoting community cohesion and pride in the local area

Ward / Neighbourhood:

Armley

Bramley & Stanningley

Project Cost & Financial Breakdown

£15,000 events budget is proposed, which could fund around 5 events per year

Individual events will vary, for example, the 2011 Christmas lights switch on cost around £4,000.

Project Proposal 9: Armley Sports Project

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Armley Sports Project
Amount Applied for: £2,250

Lead Organisation: Leeds City Council Youth Service

Project Summary:

This project is an ongoing piece of work which was originally supported by LS CASH due to finish March 2011. The project is based around football and runs every Tuesday evening in Armley Sports centre. It is a multi cultural session with young people from a variety of backgrounds, ages and gender. Young people come together organise themselves into teams and play football against each other. The main aim of the project is diversionary, which together with the Tuesday New Wortley Youth club, ensures that young people are fully occupied all evening every Tuesday.

Young people in this group are some of the hardest to reach from the local area and the fact that they voluntarily come every week to the provision means that they are safe from risky behaviours and away from other temptations.

Project Delivery

This project will be delivered by Youth Service.

Outcomes

To provide the young people from the Cedars and New Wortley area with an affordable recreational activity which is a healthy alternative to hanging around the streets. Health lifestyle, including fitness and improved diet outcomes, is included in the overall strategy documents for the area.

Young people are involved in the planning, delivery and evaluation of the healthy lifestyle elements of the service.

Young people involved in positive, diversionary activities

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Area Committee application: £2,250

Grant will fund hire of Armley Leisure Centre main hall and refreshments.

Staff time and publicity provided by Leeds Youth Service

Project Proposal 10: Summer Sports & Coaching Scholarship

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Summer Sports & Coaching Scholarship

Amount Applied for: £2,500

Lead Organisation: Sport and Active Recreation

Project Summary:

This project has two parts, one to fund the continuation of the sport coaching scholarship for young sport leaders, and the second to work with local sports clubs to run summer holiday activities and taster sessions with an Olympic theme.

Sports Coaching: The Inner and Outer West Area Committees have previously funded sports coaching training for young people aged 16-19 to enable them to achieve a qualification to then support the younger to participate in sports in their area. Four individuals will benefit from the scheme, identified through local clubs and schools. They will receive support to achieve their qualification and a twelve month mentoring and personal development plan package, organised through Leeds City Council sports development team.

Summer sports activities: The proposal is to run Olympic themed sports activities during the summer months in partnership with local sports clubs. These will be aimed at all ages from 8-19 and could be taster sessions or week long sports camps, depending on the level of demand and capacity of the individual clubs.

Project Delivery

The project will be delivered by Leeds City Councils Sport and Active Recreation team along with key partners including leisure centres, local clubs and extended services.

Outcomes

Four young people achieve sports qualifications
Local young people participate in sports activities
Increased membership of local sports clubs

Ward / Neighbourhood:

Armley
Bramley and Stanningley

Project Cost & Financial Breakdown

Total cost: £2,500

Coaching scholarship: £1,000 (includes first aid and child protection training)

Summer sports provision: £1,500 (staff, venues, equipment)

In kind contributions from sports clubs will vary.

Project Proposal 11: Environmental Clean Ups

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Environmental Clean Ups
Amount Applied for: £6,000

Lead Organisation: West Yorkshire Probation Trust

Project Summary:

The Council, via Safer Leeds Partnership, can commission the West Yorkshire Probation Trust to provide a Community Payback team (“the team”) of up to 6 offenders, plus a WYPT supervisor to carry out environmental clean-ups in areas identified by the Environment Sub Group or Inner West Tasking.

The Trust will provide basic tools and the appropriate personal protective equipment. Any specialist equipment or support required whilst undertaking the work will be the responsibility of and funded by the Council.

The team will be available for up to 4 days per week, as agreed by the Contract Delivery Officers or their nominated representatives. Each working day will be of 6.5 hours duration.

The Council would be responsible for facilitating and paying for the disposal of waste from the bin yards. Domestic waste from the designated bin yards worked will be transported by the team on an appropriate vehicle either supplied by the Trust or by West North West Housing as agreed by the Contract Delivery Officers. Premises for comfort breaks for the team will be identified by the Council subject to agreement by the Trust.

The Trust will carry out the required risk assessments of all work commissioned by the Council and provide progress reports.

Project Delivery

The project will be delivered by West Yorkshire Probation Trust, coordinated through the Community Safety Team, Environmental Sub Group and Inner West Tasking.

Outcomes

Improvements to priority environmental sites to enhance cleanliness and attractiveness.

Ward / Neighbourhood:

Armley
Bramley and Stanningley

Project Cost & Financial Breakdown

Suggested cost: £6,000

This will pay for 10 sessions per ward based on a three day week @ £100 per day.

Project Proposal 12: NEET reduction project

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: NEET reduction project

Amount Applied for: £6,750

Lead Organisation: Igen

Project Summary:

There are 235 young people listed as NEET (not in education, employment or training) in the inner West area, of which 79 are classed as long term. Igen are contracted to work with will work with these individuals, as well as around 60 pupils from Swallow Hill Community College and West Leeds Academy in years 10/11 who have less than 50% attendance, providing support and activities to improve school attendance or access training or employment opportunities.

Each young person is allocated an advisor who will carry out an individual assessment and provide tailored support and referred to specialist advice as required, for example in relation to health, counselling, or mediation. Igen do not have funding through the contract to provide or work placements, and are requesting a grant for funding to support their work and help the young people engage with the service. Activities could include organising confidence building activities at the Laser centre, or work taster sessions.

Project Delivery

The project will be delivered by Igen, which has run a similar, smaller scale project at Swallow Hill Community College in partnership with the ACES cluster.

Outcomes

Young people from the area will be re-engaged in positive activities and supported into education, employment or training.

Ward / Neighbourhood:

Armley

Bramley & Stanningley

Project Cost & Financial Breakdown

Area Committee application: £8,748

Easter holiday activities : 6x leisure activities, 6x vocational activities £1,944

Summer mid term activities: 3 x leisure activities, 3 x vocational activities £972

Summer activities: 18 x leisure activities, 18 x vocational activities £5,832

Match funding of £2,000 is secured from the Igen Trust.

Project Proposal 13: Raynville Summer Club

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Raynville Summer Club
Amount Applied for: £4,620

Lead Organisation: Raynville Primary School

Project Summary:

The project will run a two week summer club for 45 pupils from Raynville Primary School, with priority given for pupils in receipt of free school meals and others identified by teachers and school support staff. There will be a range of fun activities on offer including sports and crafts provided by 'Junior Jam' who ran a similar scheme last year, funded by the Extended Services cluster.

Project Delivery

Admission, supervision and administration will be provided by the school, with the activities run by an outside organisation.

Outcomes

Pupils from the school, particularly those from more disadvantaged backgrounds, will participate in fun activities during the holidays.

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Total Cost: £4,620

Junior Jam silver package: £4000

School staff wages: £610

Admin / advertising: £10

All costs are applied for from the Area Committee, parents will not be charged an admission fee.

Project Proposal 14: Target Hardening

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Target Hardening
Amount Applied for: £3,000

Lead Organisation: Community Safety

Project Summary:

A Leeds Burglary Reduction projects was established in 2001 in response to meeting Home Office objectives of reducing domestic burglary by 25% and maintaining it. The service is delivered through a multi-agency partnership between Safer Leeds, CASAC-Leeds and West Yorkshire Police. Safer Leeds has indicated that domestic burglary has reduced by 44% over the past three years alone, and note target hardening as an effective mechanism to achieve such a reduction.

Organisations such as CASAC aim to tackle burglary by providing additional security to the homes of those who have been burgled or are considered particularly vulnerable to burglary. This involves the client arranging an appointment for a qualified Safety Engineer to visit their home, assess their current security measures and then fit additional door locks, high security handles/break secure cylinders for UPVC doors, window locks, chains and spy-holes where necessary. The engineer will only fit measures that the client is happy with and also provides advice on how to reduce the risk of burglary in the future. This list of measures is not exhaustive – the Safety Engineers will consider many security devices, which will help individual clients.

Safer Leeds have funded organisations such as CASAC in the past, the provision for funding in this financial year is extremely limited and can only cover the most vulnerable people and desperate households. This means that there is potential for vulnerable burglary victims in the West Inner area to be unable to access target hardening service. The £3,000 grant from the West Inner Area Committee will enable additional target hardening during 2012/13 in Armley and Bramley to support the burglary action plan to reduce burglary in Inner West and help to meet the targets within the North West Police Division.

In the first instance the grant would be targeted to those streets in each ward, as identified as a burglary priority by the Community Safety analysts. The full cost of a standard target hardening package is £150. The intention is for the grant to subsidise target hardening in Armley and Bramley and residents would be expected to pay the first £50 of any work required. The remaining £100 of the standard package would be paid from the £3,000 funding. If the work required is less than £50 then the funding would not have any funds taken from it, as the cost would be covered by the resident. However, it must be recognised that there are some household in severe hardship, and in the absence of alternative funding, approximately 20% of the funding be allocated to provide the service free of charge for those who are vulnerable and cannot afford to pay for their contribution. These residents should be identified by the local Crime Reduction Officers

and Neighbourhood Police Team or Councillors, to ensure that only the most vulnerable people access the free service. This would ensure that the funding does not introduce barriers to the service for those in desperate need.

Funding will also be sort from West North West Home for the 2012/13 budget to support this initiative, ALMO tenants would not have to pay £50 contribution.

During 2010/2011 Community Safety contributed £50000 to target hardening properties in Bramley as part of the burglary reduction initiative. If the Localities of Concern budget for 2012/12 allows, further funding will be sort from Community Safety. Funding of 3,000 will provide up to 20/25 households the opportunity to reduce their risk of burglary. However we would be hopeful that this budget would increased with additional funding being sort from Community Safety and West North West Homes Leeds. This would increase the numbers of properties that we would be able to target hardening

Project Delivery

The project would be delivered by an approved company such as CASAC Leeds, and coordinated through the Community Safety Team, West Yorkshire Police, Inner West Tasking and local intelligence.

Outcomes

Target hardening aims to reduce the risk of properties being burgled/repeat burgled by enhancing security. It is anticipated that a reduction in the level of domestic burglary will contribute to this priority.

It is anticipates that the project will assist in heightening community cohesion through the grass roots work being done in conjunction with the police and increased community confidence, which will naturally result from reduced crime in local areas.

Ward / Neighbourhood:

Armley
Bramley and Stanningley

Project Cost & Financial Breakdown

Area Committee application: £3,000

Total cost: £3,750

Around £800 resident contribution from 16 houses will enable 4 houses(20%) to be secured free of charge.

An application for additional funding will be made to West North West Homes to expand the scheme and fund the £50 resident charge for their properties.

Project Proposal 15: Clyde Walk Green Improvements

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Clyde Walk Green Infrastructure Improvements
Amount Applied for: £22,000

Lead Organisation: Groundwork

Project Summary:

The aim of the project is to create a safe, accessible route for all users through New Wortley from Copley Street to Canal Street and Wellington Road, improving pedestrian links in Armley Ward to Leeds City Centre.

Works will include re-surfacing and re-routing paths, planting semi mature street trees, installing green gym equipment, seating, interpretation and signage, and carrying out boundary and green space improvements.

The scheme will cost £150,000 and applications have been submitted to a number of grant providers, with decisions expected between May and December 2012. If funding is secured, work will start in February 2013.

Project Delivery

The local community will be involved in the planning and design of the scheme, with the works being carried out by Groundwork Leeds.

West North West Homes have approved the work and will take on the liability for maintaining the land.

Outcomes

Increased number of people walking into Leeds City Centre

Increased formal and informal recreation

Greater community spirit

Reduction in Crime

Improved environment and increased pride in local area

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Area Committee application: £22,000

Total cost of project: £150,000

Grants applied for include: Green Leeds, WNWH Area Panel, Heritage Lottery, Grantscape, Groundwork Project Support Fund (via LCC)

A cost and delivery options have been requested from Parks & Countryside – further info to follow

Project Proposal 16: Bramley Floodlights

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Bramley Floodlights
Amount Applied for: TBC

Lead Organisation:

Project Summary:

Provision of floodlights on a sports pitch to enable a local rugby club and other teams train during the winter months.

Parks & Countryside are currently assessing the scope of the project and will provide costings for the most suitable lighting option, be this permanent or portable.

Project Delivery

Parks & Countryside will install the lights, but an external organisation must take on the responsibility for the ongoing costs and maintenance of the lights.

Outcomes

Ward / Neighbourhood:

Bramley & Stanningley

Project Cost & Financial Breakdown

Parks & Countryside have provided an estimate of around £20,000 to install the lights, but this is likely to change once the detailed scope of the project is agreed.

Project Proposal 17: Armley Saturday Night Project

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Armley Saturday Night Project
Amount Applied for: £3,000

Lead Organisation: LCC Out Of School Activities Team

Project Summary:

The project is run every Saturday evening in term time from 6-9pm at Armley Leisure Centre and is open to young people from 8-18 years of age. The young people have access to the whole centre and participate in a range of activities including swimming, dance, crafts and cooking. On average 50 people attend each session, and it is hoped this will increase to 70 with additional publicity.

The £3,000 funding will pay for two sports coaches to attend every week.

Project Delivery

The project is run in partnership with West Yorkshire Police who send two PCSOs to support the project. A steering group oversees the management and includes the leisure centre, community sport, extended services, community safety and Armley Christchurch youth project.

Outcomes

Young people have a safe, fun place to go on a Saturday night

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Area Committee application: £3,000

Total cost of project: £22,500

Match funding: in kind contributions of staff, facilities, publicity from services' core budgets.

Participants are charged £1 per session (with BreezeCard)

Project Proposal 18: New Wortley Health Activities Budget

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: New Wortley Health Activities Budget
Amount Applied for: £5,000

Lead Organisation: TBC - administered by Area Support Team

Project Summary:

New Wortley is classified as among the 10% most deprived neighbourhoods in England. A recent Health Needs Assessment was published for the area which highlighted a number of health issues suffered by the local population including a lower than average life expectancy, and increased hospital admissions for a range of ailments including cancer, heart problems, stroke and accidents involving children.

It is proposed that the Area Committee set aside a budget for health and wellbeing promotional projects benefiting local residents. As the Health Needs Assessment has just been completed, it is too early to identify specific projects to fund at this stage.

Project Delivery

The budget will be allocated by Ward Members on based on proposals brought forward by a multi-agency group to address the priorities in the Health Needs Assessment.

Outcomes

Local residents helped to make healthier lifestyle choices and access healthcare provision.

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

£5,000 total cost.

Match funding and in kind contributions will be requested from partner agencies to help with the delivery of the projects.

Project Proposal 19: Community Hanging Baskets

Area Committee Well-Being Fund
Inner West Area Committee

Project Name: Community Hanging Baskets
Amount Applied for: £1,800

Lead Organisation: Armley Common Right Trust

Project Summary:

Now in its 11th year, the community hanging basket project provides local residents with the materials to create a colourful hanging basket display for their own property (? TBC). The baskets are made up at a fun Saturday afternoon event open to all local residents. The project is extremely popular and brings together people from across the neighbourhood to participate in a shared activity.

Project Delivery:

The project is delivered by Armley Common Right Trust who purchase the baskets and materials from the Parks & Countryside service.

Outcomes

Improved community spirit, pride and cohesion
Bright and colourful hanging baskets improve the overall appearance of the area.

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Area Committee application: £1,800
Total cost of project: £2,000
Donations of £200 have were received from last year's event towards the cost of this year's project.

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Report author: Kate Sibson
Tel: 3367871

Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 21st March 2012

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley Bramley & Stanningley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report is to inform the Area Committee on progress against the Area Management Team's work programme and locality priorities.

Progress is reported through project and service updates.

Recommendations

Inner West Area Committee Members are invited to note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports.

1. Purpose of this report

1.1. The purpose of this report is to inform members on progress against the Area Management Team's work programme and locality priorities.

2. Background information

2.1. An Area Committee Update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3. Main issues

Business Plan for 2011-15

3.1. The Inner West Area Support Team have been working on a Business Plan for 2011-15. A workshop was held with Members in October to go through the action plan, the results of which were presented to Members at the December Area Committee meeting. A copy of the Business Plan and action plan is attached to this report (Appendix 1 and 2) for Members' formal approval. It is proposed that this will replace previous Area Delivery Plans, and will set out priorities for the forthcoming years. Members are asked to approve the Business Plan and Action Plan attached.

New Wortley LAMP

3.2 Discussions are taking place about introducing a Credit Union facility in New Wortley, preferably in the community centre.

3.3 WNWhL have instigated improvements to the 'Gassy Field' area in New Wortley to deter the intrusion onto the site by Travellers, and to prevent further disturbance to the local community.

3.4 It was reported that there are no major community safety issues. There has been a slight increase in prostitution in the area; work is ongoing with neighbouring divisions to manage this issue. There were forty six incidences of anti social behaviour recorded in November, these have been varied on nature – fireworks related, neighbour disputes, domestic incidents and environmental issues. The main incidents take place between 9 and 10pm in the evening and around 1am.

3.5 Issues have been raised regarding a group of drug users and alcoholics who are congregating outside the New Wortley community centre. This is causing problems both to the centre users and workers, both internally and externally. A multi-agency group has been established look at these issues, and an action plan has been put together to support work going forward.

3.6 The 'Next Step' project have started to run sessions at New Wortley Community Centre on a Tuesday morning, these are jobs and training advice sessions. There was a new Wednesday night youth group that ran for five weeks, at which there was regular attendance of about twenty people per week. The Thursday night Zumba classes are very successful with a charge of £4 per session being made.

- 3.7 Following the preparation of a Health Needs Assessment, there have been detailed discussions with agencies as to which of the recommendations could be taken forward by the LAMP group and actioned.
- 3.8 One other issue that was raised through the Health Needs Assessment was around smoking cessation, the Thornton Medical Centre are running smoking cessation classes. In addition, Community Health Education sessions will be running from Lloyds Pharmacy from Wednesday 4th January 9 – 11am. These sessions will look at issues such as smoking, alcohol, weight management and promoting healthy eating.
- 3.9 Armley has also been selected as a ward that will trial work on childhood obesity. This is being coordinated through a partnership group led by the NHS.

Wyther LAMP

- 3.10 It was reported that burglary has reduced in Armley over the last two months and had moved from the Red Status to Amber. It was also reported that the Police and LASBt have been working closely together to tackle ASB in the Wythers. There are now monthly Amber nominal meetings with some of the Amber young people being case managed who live around the Wyther/Raynville area. Part of the Amber nominal's meeting is to look at diverting people away from Crime/ASB and to offer support.
- 3.11 The LASBt currently has twelve cases in the Wyther area where tenancy action is being progressed through housing cautions. On the Lower Wythers four Acceptable Behaviour Contracts have been issued and one ASBO warning which is being progressed to a full ASBO application. There is already a nominal in this area with an ASBO. The LASBt feel that there is low reporting on the top Wythers despite action days and letter drops targeted in this area. There are two cases where there is notice to seek possession due to possession/offences around drugs. The LASBt have been dealing with complaints of ASB from the new houses where young people have breached fences and cut through gardens, however this seems to have been resolved with the repair of the fence. Also the young people who had been cutting through and causing damage have received a warning and this has reduced the number of complaints.
- 3.12 It was reported that there is a problem on the Wythers with dogs in relation to fouling on the footpaths particularly on Wyther Park Road and also roaming dogs during the day. This was ratified by EATs who stated that the problem was on one of the school walking bus routes and often the children had to go onto the road because of dog fouling to the pavement. WNWHL also identified this as an issue and they are looking to erect signs on this road. It was noted that it is difficult to catch the owners of the dogs and fine for allowing their dogs to foul /wander on the estate with only three wardens for the city. EATs are looking into whether pavement sweeping would be suitable to clean the footpaths. It was suggested that this location would benefit from additional resources and highlighted as a hot spot, this may attract additional resources to target this problem, however the long term plan is to stop irresponsible dog owners.

Fairfield LAMP

- 3.13 It was reported at the January meeting that burglary was down; there were no burglaries in the Fairfield area over the last month. Operation Alice is running until the end of April 2012. This operation been underway since October 2011 and has made a significant difference in tackling burglary.
- 3.14 Barca is running two youth service groups at the Fairfield Community Centre, one on Monday and the second on Wednesday.
- 3.15 A youth based event is being planned for a Saturday in the month of May 2012.
- 3.16 Another work / training event will be organised, Jobs and Skills have agreed to work jointly with Barca and Accent housing in organising the event. Jobs and Skills also agreed to provide some taster sessions.

Citizens' Panel

3.17 In November 2011, the Area Committee received a report on the development of a new Citizens' Panel for Leeds. Work is underway to recruit residents to the panel, with targets set for age, gender and ethnicity based on the local population. The first phase of recruitment is complete using existing council and partner mailing lists, and publicity through local media outlets. The second phase will be targeted mailing to households to fill the remaining gaps. The final phase will be to recruit from specific sections of the community and geographic areas by working with local groups organisations.

3.18 The Citizens' Panel is a cost effective replacement for a number of major surveys the council is committed to for performance monitoring and service development. The cost of recruiting and surveying a representative panel is around £21,000 compared with the £64,000 cost of the 2009 face to face residents' survey.

3.19 A number of surveys have been suggested for the new panel, including;
'Residents Survey' to capture agreed Business Plan / City Priority Plan indicators
Health & Wellbeing survey
Anti-Social Behaviour consultation
Environmental Services consultation
Harmonious Communities consultation
Parks & Countryside survey

3.20 Area Committees will be able to use data from their own area to help inform the Area Business Plan and identify local priorities.

Town Centre Manager Update

3.21 The Town Centre Manager is leaving the post on 31st March and will provide a full handover to the Area Support Team prior to his departure. In the meantime, he has been looking at the logistics behind introducing 'pop up shops' (using vacant retail units for a limited time), identifying key events for the town and providing

information for any future commissioning work, and developing a new marketing campaign called 'Golocal' to re-brand the 'Shop Local' scheme.

3.22 The Town Centre Manager will ensure that businesses and local organisations are aware of his departure, and how they can access information and advice in the future.

Regeneration Programmes Team

a) Former Medical Centre, Theaker Lane, Armley

3.23 Following some delay while Sanctuary Housing obtained internal support for the scheme, they are once again progressing with the preparation of plans for the redevelopment of the site for older people's flats. It is anticipated that the revised plans will be shared with ward members in the near future, in advance of a planning application being submitted. Pre-application discussions with Planning Services in relation to some of the technical details around access and design have been positive. The proposals form part of the Homes and Communities Agency's Affordable Homes Programme.

b) Armley Moor

3.24 The on-site programme for delivering improvements to Armley Moor is currently being finalised. Work is expected to commence in March and end in late summer. The work will take into consideration the programme of events which take place on the Moor to minimise disruption.

Community Centres Consortium

a) New Wortley

3.25 A priority for the centre has been to work in partnership with the police and other agencies to address instances of anti-social behaviour around the centre. In terms of funding, the centre has received a grant of £1,850 from the Winter Warmth grant scheme, and grants have been applied for to make further improvements to the café area and main room, and for events to celebrate the centre's 30th anniversary. The Area Committee will be kept up to date on the progress of these grant applications.

b) Fairfield

3.26 The centre now hosts a Work Club in association with Job Centre Plus, offering advice to young people looking for work or training. A grant of £400 was awarded to the centre under the Winter Warmth grant scheme, and a bid has been submitted to secure a catering contract worth over £5,000. Future events include a family fun day on the 3rd April and a Jobs and Training information day on the 23rd May.

Leeds Industrial Museum, Armley Mills

3.27 Leeds Industrial Museum has provided an update on current activities and plans for 2012. Highlights include more local visitors from the Armley area, children's activities including 'Jack the Loco' and 'Fiona the Mill Engine', a 'knit and natter' club, spinning demonstrations, cinema clubs and a looms project run by a team of volunteers. The I Love West Leeds Festival continues to occupy office space at the Mills and runs a number of events during the festival season and beyond.

3.28 2012 marks the museum's 30th anniversary, and a range of events will be taking place through the year to celebrate. Toy trains will be on display at the museum for the first time in 100 years, and other new attractions include showcasing the waterwheel which will run again after Ward Members funded silt clearance, adult heritage craft workshops, a new community café and arts space and landscaping including new signs, a re-design of the colour garden and opening the canal tow path gate. A range of partnerships are also being developed with the National Railway Museum, Hainsworth Engineers, Leeds University and Leeds City College apprenticeship scheme.

3.29 Visitor numbers continue to improve with 1.1 million visits last year. 98% of Leeds primary schools and 94% of secondary schools have visited the museum in the last 3 years and income from schools has increased from £23,000 to £42,000 over the same period.

West North West Homes Update

3.30 West North West Homes has renewed its accreditation in Investors for People and Customer Service Excellence, and is the only ALMO in Leeds to have achieved the Investors in Diversity standard. The organisation was also shortlisted for two awards; the National Federation of ALMOs award for the 'On Your Bike' scheme, and the TPAS Award for Innovation and Equality for encouraging electronic access to services and promoting computer awareness for older residents.

3.31 More locally, the inner West teams ran a campaign to promote the take up of housing benefits during December and January, encouraging residents to take up Housing Benefit and Discretionary Housing Payment. Advisors also signposted residents to other benefits provided by the Department of Work and Pensions and independent debt advice through the Citizen's Advice Bureau, voluntary sector and Credit Union.

Teenage Pregnancy Update

3.32 A Teenage Pregnancy Action Plan is currently being drafted for the inner West area. Work via the youth service and in schools continues, targeting in particular the most vulnerable young people. Young volunteers carried out a 'Mystery Shop' of sexual health services and a report on their findings will be available soon. Activities planned for the future include an education programme for

parents to help them communicate with their children about sexual health, and school holiday activities led by young people themselves.

Loan Shark Team – Work in Leeds

- 3.33 In Summer 2011 the Loan Shark Team decided to set up a plan in Leeds to include as many key partners as possible. This was due to the relative scarcity of information to the hotline from the city and the lack of a major prosecution.
- 3.34 The team worked closely with representatives of the three main social landlords in the city; East North East, West North West and Aire Valley Homes as well as a Police Inspector from a local area with high deprivation and crime. It was decided that the best way to raise awareness was to embark on a blitz of targeted training and publicity, hoping to gain some momentum and to increase the information about illegal money lending (IML) to the hotline.
- 3.35 Frontline housing staff and police were vital partners in capturing local information and comprehensive, so ongoing training for housing staff and initial briefings for Neighbourhood Policing Teams were set up. Local knowledge of partners was used to brainstorm and come up with other key agencies to be involved in the plan. These included Leeds City Credit Union, Advice Leeds, Leeds City Council's Financial Inclusion Team and other local organisations who deal with vulnerable people in the City.
- 3.36 It became clear that a rolling action plan with timescales was a useful tool in building momentum and keeping partners onboard with updates on how work was developing. Equally important are the local champions of the project who can open doors and advocate for Stop Loan Sharks on behalf of the team.

Leeds Advice Network- advice in Children's Centre project

- 3.37 This will continue to be funded from April 2012 but with a reduction in funding applied across the project. This will mean a reduction in the advice sessions delivered. Currently services are provided at Armley, Bramley, Castleton, Hollybush, Burley and Little London Children's Centres. Currently, discussions about the impact of the funding reductions are being undertaken but it is likely that the number of Children's Centres offering advice services in the West area will be reduced.

Inner West Credit Union

- 3.38 Inner West Credit Union, an initiative supported by the Inner West Area Committee, continues to grow. Between April 2011 and December 2011 there were 270 new adult and junior members. This is comparable with 283 new adult and junior members in the same period last year. The majority of new membership is from the postcode areas of LS12 2 (Upper Armley / the Aviaries).

Youth Service

- 3.39 Bramley Enhanced Generic Youth Club. Tuesdays 7 pm to 9 pm - The open youth club on a Tuesday evening has increased in number and it usually attracts between

30 to 40 young people. Staff and young people are committed to addressing challenging behaviour particularly bullying and hence the atmosphere is friendly and welcoming. As a result Youth Service have averaged 8 new contacts per week through out the quarter preceding January. Throughout this quarter the young people and youth workers have been working on integration. This is due to young people coming from the Fairfield and Broadlea estates.

- 3.40 Bramley School of Rock. Tuesdays 5 pm to 9 pm - Bramley school of Rock / music group has gone from strength to strength. During the quarter preceding January the young people were in the process of organising a calendar of gigs they would like to play for the next year. In the future this group would also like to participate in a community event. This session has inspired the young people to make a CD of their own in the following quarter. This will involve them attending Purple Studio and creating a CD. The CD will then be used for promotional material in order to attract young people to Bramley youth sessions to get involved with the programme.
- 3.41 Ganner's Mobile Provision Friday's 7:30 – 9:30 - Since November 2011 and January 2012 Youth Service have met with different disaffected groups within the Ganner's area. They have also met with the community who have been very supportive of the work that is taking place. From the feedback given from the businesses, community and young people the ASB in the area has gone down slightly. Also within this three month period they have managed to encourage four young people onto training courses and back into school.
- 3.42 Participation Wrap Group Thursdays 5pm – 7pm - During the last quarter the young people have managed to complete funding forms and write letters for MICE monies. The young people have designed a donation box as they feel this would be better than charging subs in this currently financial climate. These young people are also working on putting together a list of events, such as Bramley carnival. This will allow the young musicians to gain experience and promote the good work Leeds Youth Service facilitates.
- 3.43 The young people also worked on a valentines night session that was held in their generic youth session. This session focused on sexual health and appropriate relationships. These young people are now engaging with the wider participation group on the Monday held at Bramley Community Centre.
- 3.44 Sexual Health Drop-in Friday 3pm – 5pm - This session has become Bramley's Community Centre sexual health services for young people between the ages of 13 - 25. This is a free sexual health services available in Bramley, which enhances young people lives and deals with the issues they may face. For the last quarter this work has been in partnership with BARCA. This work is going well with BARCA and the Leeds Youth Service have decided to move the service from BARCA premises to Bramley Community Centre. During the last quarter youth workers from Bramley have completed 3-1 training with Leeds Sexual Health and have applied to register Bramley Community Centre as a 3 in 1 site. This will allow Bramley to reach more young people in the area of sexual health at alternative times.
- 3.45 Fairfield Youth Session Wednesday 7pm – 9pm - This is joint partnership work between BARCA and Leeds Youth Service. During the last quarter this session has

managed to tackle issues such as youth homelessness, appropriate relationships, NEET and sexual health. This session usually attracts between 10 to 20 young people. Staff and young people are committed to addressing challenging behaviour particularly bullying and hence the atmosphere is friendly and welcoming. As a result they have averaged 1 new contact per week through out this quarter.

- 3.46 Connexions Work – A very successful job search and application filling in service for NEET young people on the Aviaries and Cedars estates is being provided. Youth Service are looking to start a full drop in support service for NEET young people at the Library. As a result of this work staff have worked with seven young people to help them to write their CV's which will clearly help them to seek work. Two young people also went to an interview with NACRO with support from staff.
- 3.47 Football Project - The football project is still going really well at the Lazer centre on a Tuesday evening, funded by the Area Committee. Four young people have achieved the local Leeds Youth Award from this work and we are hoping that they will go on to take part in a Community Sports Award.
- 3.48 New Wortley Youth Club - This youth club has been 'hit and miss' this term and Youth Service have come close to redeploying resources on a few occasions, however the numbers have been picking up and they now have a regular group of young people in a very 'needy' area. As a result of everyone's hard work they have achieved three youth awards through this session. They have also blanketed the area with new publicity which is also helping numbers.
- 3.49 Youth Engagement Work – Youth Service have a number of young people involved in Peer Inspections, from the Armley area. In the next few months the young people are going to go to other youth provision and do Peer Inspections. Armley young people are also involved in the wedge wide youth engagement group, they are looking at various issues affecting young people in their local area as well as looking at Child Friendly City outcomes. Young people from Armley also took part in an expressing citizenship project with the University of Leeds. Young people learnt how to formulate an argument and how to express their views in a positive manner.
- 3.50 Strawberry Lane Youth Club – Youth Service had a very good term with this youth club, attracting young people from a variety of different communities around Strawberry Lane. They have been working with students from Leeds Metropolitan on a research project about community cohesion and they won the Crystal Maze event at the Lazer Centre. This session has become truly international with young people from the Muslim, Sikh, Polish and Czech communities. Seven Leeds Youth awards have also been completed through this session.
- 3.51 Swallow Hill School Mobile Session - For publicity purposes and to support young people in which ever way they need Youth Service have a mobile session running outside Swallow Hill on a Monday. The session has been extremely successful and they are looking at doing another session later in the week at a different location to catch more young people passing by. They have found that numbers in youth provision have increased as a result.

- 3.52 Tinshill Pupil Referral Unit – Youth Service have started an excellent partnership with Tinshill Pupil Referral Unit. Tinshill send a number of young people every day Monday to Friday to take part in a variety of activities. The school hire their facilities and work with them on a Revisit programme and a multi activities programme on a Friday. The work has gone extremely well so far and they are planning to work with us until summer.
- 3.53 Oasis – Youth Service are continuing to work with OASIS and their young people to provide off site activities. Oasis are planning to come back to the Lazer Centre after Easter permanently, which will provide a good link with them.
- 3.54 Work with local primaries – Youth Service had 30 – 40 young people over two days in half term from all the local primary schools in the Armley Area. The young people took part in a huge variety of activities and had plenty of fun.
- 3.55 Friday Night Project - In October Youth Service took over the Friday Night Project at the Lazer Centre, this has proved to be a big success, as numbers have increased and the young people have been enjoying a lot more of the activities that they have to offer. They are regularly attracting 25 – 30 young people.
- 3.56 Youth Café - On a Saturday in the summer of last year Youth Service started the Youth Café. This has been a huge success and is attracting good number of young people each week. Young people are cooking and washing up and generally taking control of the whole operation.
- 3.57 Motorbike Competition and Table Top Sale - On the 26th November Youth Service had a very successful open day event to raise money for the young people to go on a residential at Herd Farm. They had a motorbike competition in the morning which was won by one of the local young people. Four of the young people also achieved their BUMPY Silver award. In the afternoon they had a table top sale and raised at least £200. The young people ran a tombola and they had several 'guess the amount' games going on.
- 3.58 Crystal Maze event 16th December – Youth Service had a fantastic end to the term with this Crystal Maze event at the end of December. They had six groups taking part from all over the West and North West area. A group from Strawberry Lane youth club won the event. In total we had over 30 young people taking part and got through gallons of homemade soup.
- 3.59 Work with Acorn Lodge and Rainbow House – Youth Service have been doing some fantastic work with Rainbow House and Acorn lodge. They have done some arts and crafts days, some activity days including climbing and go-karts and some ordinary youth work sessions. In addition they have purchased more specialist harnesses and other fully body equipment so that we can offer more sessions. Relations with both homes are excellent and they are building on the relationships and hope to go and work in the homes to provide an extension of their youth work.
- 3.60 Armley Primary School - In October Youth Service had two fantastic days with Armley Primary School where over 80 young people took part in activities on their

site. All of the young people enjoyed it so much they wanted to stay for more. They particularly enjoyed the new pedal go-karts and the low ropes course.

- 3.61 One to One Support – Youth Service are receiving requests from schools all over West Leeds for one to one and small group support to students who are struggling in the school environment. These young people are taking part in OCN units if they are old enough (14+) or they are taking part in confidence and self esteem building activities with the youth workers on site. Some service requests are coming through the Children Leeds and local Intervention Panels. In addition they have a signpost worker and a young person who come down regularly once a week to use their facilities.
- 3.62 Youth Engagement Group - The staff team at the Lazer Centre are working hard on building a small Lazer Centre 'user' group. The group have taken part in a number of key events including some 'expressing citizenship work' with the University of Leeds. The group meets once a month with other colleagues from across the wedge to discuss important issues affecting young people in their local areas. The group have also done one Peer Inspection and are looking to do more in the near future.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1. Community forums are held on a monthly basis in Armley and bi-monthly in Bramley within Inner West Leeds to inform communities.
- 4.1.2. Ward Members are consulted on projects and initiatives within their ward on matters relating to the Support Team's work programme and locality priorities.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11, and rolled forward again to 2011/12 with amendments only to environmental delegations.
- 4.3.2. The Area Functions are included in the Council's Constitution (Part 3, section 3C).
- 4.3.3. Area Support Team's work programme contributes at a local level to the themes contained in the:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan

- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

- 4.4.1. Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.
- 4.4.2. In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.
- 4.4.3. In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies for example the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, for example community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1. This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.5.2. This report is not confidential, neither is it, or part of it exempt.
- 4.5.3. This report is subject to Call-In as the Area Committee's functions are delegated Executive ones.

4.6 Risk Management

- 4.6.1. There are no significant risks identified in this report.

5. Conclusions

- 5.1. In conclusion, the Area Update report is in line with the functions and role of the Area Committee which are:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
 - To co-ordinate policy and service delivery between the local service providers.

6. Recommendations

- 6.1. Inner West Area Committee members are invited to approve the Business Plan and Action Plan, note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports.

7. Background documents¹

- 7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Inner West Area Committee Business Plan 2011/15

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Executive Summary

About the Business Plan

In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle city wide priorities. In order to translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008 which was refreshed in June 2009 and rolled forward to June 2011.

This Business Plan replaces the ADP, reflects changes to the City and council planning and partnership framework and incorporates local community engagement planning and actions. The Business Plan will continue to outline local priorities and actions and reflect the themes and aims of Leeds Initiative, in addition to providing a framework for the spend of the well being budget.

An action plan accompanies the Business Plan, in which it sets out the priorities, actions and outcomes to be achieved. At the heart of the action plan is the Inner West Area Committee's ambition to improve the quality of life to residents to see that:

- Bramley and Armley town centres are thriving and vibrant.
- All local people are engaged in sport and cultural activities.
- All local people are able to access as many opportunities as possible to get jobs or learn new skills.
- Crime and antisocial behaviour are reduced, with a particular focus on reducing burglary rates.
- Improvements are made to priority environmental sites to enhance cleanliness and attractiveness.
- The SLA for Environmental Services is delivered.
- Local people are consulted on changes that may affect their lives and support them to get involved in local decision making.
- All children and young people attend school and have access to services that will enhance their well-being.
- All local people are active and healthy.
- Improvements are made to our most deprived neighbourhoods through integrated partnership working.
- There are increased numbers of volunteers working within our local communities.
- Local communities are cohesive and engender a sense of pride in their neighbourhoods.
- Better use is made of community buildings

The Business Plan will enable the Area Committee to fulfil the principles of integrated locality working and improving local services. The priorities in the Business Plan Action Plan have been selected after a study of the prospects, opportunities and challenges facing the local residents and agreed with local partners and Members.

How we will deliver this plan

The Area Support Team will play a key role in engaging the public and other stakeholders to shape the content of the Business Plan Action Plan going forward, manage performance and report progress.

1. Foreword by the Inner West Area Committee Chair

The Inner West Area Committee's Business Plan sets out some challenging actions and priorities for the years ahead. It will steer our work with partner agencies and local residents to achieve sustainable improvements to the services we deliver across our diverse communities.

The Committee is acutely aware of the unemployment among young people in the city. This affects 16 - 24 year olds and is affecting all students with various levels of education. It is crucial for us to work with all agencies and create as many vacancies as possible.

Councillor Hanley
Deputy Inner West Area Committee Chair

2. Area Committee Introduction

Decisions on this Business Plan are made by the Ward Councillors of the Inner West Area Committee:

- Armley ward (3 Elected Members)
- Bramley ward (3 Elected Members)

Ward Councillors are local representatives and have a key role as community champions. The Area Committee has co-opted four members: representatives of the Armley Forum and Bramley & Stanningley Forum. The co-opted members do not have voting rights as legally only Elected Members or council officers (with delegated powers) can make decisions about how the Council's budget is spent.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. 2011/12 Inner West Area Committee dates:

Wednesday 19 th October; 5pm	St. Bartholomews Primary School
Wednesday 14 th December; 5pm	Strawberry Lane Community Centre
Wednesday 15 th February; 5pm	Venue to be confirmed
Wednesday 21 st March; 5pm	Venue to be confirmed

The Business Plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

The primary focus of the Area Committee continues to be improving local services in Inner West Leeds and working in partnership with Council services and key agencies, including the Police, health services, West North West Homes Leeds and the voluntary and community sector to achieve local aspirations. The Area Committee must also demonstrate its contribution to the success of Leeds and the Business Plan reflects the themes and aims of Leeds Initiative and links local and city wide outcomes.

3. Functions of the Area Committee

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, Section 3c), outline both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 8th July 2011 Area Committee. A copy is available on request.

Delegated Functions:

- Area Well Being Budgets
- Community Centres
- Neighbourhood Management Co-ordination
- CCTV
- Street Cleansing & Environmental Enforcement Services

Priority Advisory Functions: (influencing, developmental/consultative responsibilities)

- Community Engagement
- Community Greenspace
- PCSOs, Neighbourhood Policing Teams, Multi agency crime and grime operations
- Highways Maintenance (continuation of ward member responsibility)
- Local Children and Young People Plans
- Health and Wellbeing (Including Adult Social Care)
- Area Based Regeneration Schemes and Town and District Centre Projects
- Conservation Area Reviews

Well being Budget:

To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

- a) The Well being Budget is used to support the priorities identified by Elected Members in consultation with residents and partners. It is administered by the Area Management Team on behalf of the Area Committee.
- b) The Area Committee receives update reports to each Area Committee meeting with updated budget positions.

Community Centres:

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- *oversee controllable revenue budgets, operational arrangements and the use of the centres;*
- *agree and implement a schedule of charges and discounts for directly managed centres;*
- *make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.*

- a) Under the current Functions Schedule there is currently one community centre delegated to this Area Committee:
 - Strawberry Lane Community Centre

- b) There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.
- c) The Business Plan will assist the Area Committee in monitoring improvements to the centres. Reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

Neighbourhood Management:

To agree priority neighbourhoods (through the approval of the Business Plan); and to agree and monitor Local Area Management Plans for the Committee's area.

The Business Plan provides a framework to manage the delivery of key project activity in priority neighbourhoods focusing on the achievement of measurable improvements to service delivery using largely mainstream resources and integrated locality working. The Area Committee will have a direct role in setting the governance arrangements and community engagement programmes for priority neighbourhoods

- a) The priority neighbourhoods for the Inner West have been agreed as the Fairfields estate within Bramley & Stanningley ward and the New Wortley and Wythers areas within Armley ward. In addition, the Area Management Team will continue to assist the ALMO in delivering improvements through their neighbourhood improvement group on the Broadleas estate in Bramley & Stanningley ward.
- b) Local Area Management Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.
- c) Reports will be provided to Area Committee twice a year to highlight achievements and provide performance management information.

CCTV

To maintain an overview of the service in the Committee's area and receive regular information about it.

- a) The Area Committee will receive an annual report in June to provide an update in relation to CCTV, in addition regular reports will be provided to members via email.

Environmental Services:

To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to

accommodate unforeseen events or patterns of service failure, during the course of the SLA.

- a) The Area Committee has established the Inner West Environmental Sub Group with Member representation from each ward to meet on a regular basis to oversee the development and implementation of the SLA. Quarterly service activity reports will be submitted by the Environmental Locality Manager to the Environment Sub-group for consideration. Through the sub-group, the report will be used to identify changes in issues and priorities and therefore help guide service delivery over the following quarters. Feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.
- b) Twice yearly performance monitoring reports will be submitted by the Environmental Locality Manager to the Area Committee for consideration to enable members to review the implementation and delivery of the SLA.
- c) An annual report will be submitted by the Area Committee to Executive Board, detailing the performance against service outcomes and the execution of Executive Board policy locally.

Community Engagement:

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans will be included in an annual report to the Executive Board. It will outline achievements from the previous year and future priorities.

- a) As part of this Business Plan, a programme of community engagement will be developed with the aim of providing consistency across the 10 Area Committees. This activity will fulfil the Area Committee's delegated responsibilities and will be managed by the Area Management Team on behalf of the Area Committee.

Ward Member Briefings

- a) Ward Member meetings will be held for each ward during the year with the purpose to identify ward projects and monitor progress of these projects. The meetings will be arranged and facilitated by the Area Management Team with an action plan provided for each.
- b) Where members have specific issues, partners will be invited to attend meetings to discuss and agree actions to address.
- c) A regular cycle of invited guests will be agreed with members to provide update reports and progress as and when appropriate.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

4. Well Being Budget

Each Area Committee has been delegated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Outlined in the table below is a record of how the 2011/12 revenue budget was allocated to support priorities in the Inner West. The table also shows how the 2011/12 revenue allocation of £136,710 has been aligned to city wide themes and local priorities.

INCOME	Revenue Well being budget 2011 / 12	£136,710
	Roll Forward	Nil
	Total	£136,710
EXPENDITURE		
ADP Theme	Projects	
Sustainable Economy and Culture		£42,200
	Summer Bands in Park 2011	,£1,200
	Town Centre Manager	£23,000
	I Love West Leeds	£18,000
Safer and Stronger Communities		£49,491
	Community Centre Consortium Project	£41,000
	Small Grants	£5,500
	Community Skips	£800
	Armley Community Fun Day	1,500
	Additional Litter Bins (revenue funding to supplement capital shortfall)	£691
Health and Well Being		£37,800
	Bramley Baths	£37,800
Children and Families		£7,219
	Holiday Sports Provision	£3,563
	Armley Sports Project	£1,656
	Lazer Centre & Friday Night Project	£2,000
Housing and Regeneration		£0.00
TOTAL		£136,710

A report was submitted to the Area Committee on 13th September 2011 outlining the major benefits and added value of capital Well-being funding in West North West Leeds. This showed that since 2004, well being monies have been spent on 51 projects, leveraging in £98,800 internal funding and £3,228,000 from external sources. This considerable leverage is largely due to the Safety Central project at the former Bramley Fire Station. The report also demonstrated the range of projects which Area Committee Well-being funding had supported, underpinning the following themes:

- Developing community capacity
- Addressing community safety
- Enhancing town and district centres
- Improving the environment, green spaces and parks
- Enhancing community assets
- Delivering highway repairs, improvements and parking schemes and encouraging sustainable transport schemes

The full capital budget for Inner West has either been spent or committed. There has been no new capital allocation since 2009/10.

5. Ward Profiles

Profiles are available for each of the four wards in the Inner West and will be annually reviewed by the Area Management Team. They include the following information:

- Ward Members
- Geographical location
- Socio-economic/demographic summary
- Priority Neighbourhoods
- Assets (Schools, main council facilities, main non council facilities)
- Key priorities in each ward (including development/regeneration plans, local issues and challenges)
- Key local organisations

These profiles are used in conjunction with Neighbourhood Index and Indices of Deprivation to provide a context for shaping local priorities.

6. Priorities and Actions for 2012/13

A draft action plan outlining the Area Committee priorities and actions for 2012/13 has been produced and will be reviewed annually. The action plan sets out specific actions to deliver the Area Committee's priorities, based on the new integrated working design.

7. Priority Neighbourhoods

In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Local Area Management Plans (LAMPs). LAMPs do not include all activities and services provided within the area, but highlight what services are doing 'over and above' their core duties to meet the needs of the area and reduce the 'gap' between this neighbourhood and the rest of the city.

Priority neighbourhoods are identified based on the following:

- Neighbourhood Index
- Indices of Deprivation
- Consultation with Elected Members
- Data available from partners on their service users

The New Wortley and Wythers estates within Armley ward and the Fairfields estate within Bramley & Stanningley ward have been the focus of LAMPs for a number of years as these fall within the most deprived areas of Inner West as demonstrated by the Indices of Deprivation. Whilst there has been some improvement in the most deprived areas; crime, poor educational outcomes and a poor living environment would still appear to be the biggest issues with many Super Output Areas in the most deprived 20% nationally within these domains. The LAMPs have involved a range of agencies working in partnership to tackle numerous issues, with a particular focus on environmental issues.

Health and well-being is a particular issue in New Wortley and this is being tackled through the LAMP. NHS Leeds led on a health needs assessment in the area and the results are being considered and will be addressed through the LAMP. The LAMP also tackles crime and grime and health issues as well worklessness and a range of issues facing vulnerable people.

The Wythers LAMP has focused on crime and grime issues in the main and this has included inter-generational and cohesion and integration work with schools to increase residents' ownership of their local environment. In particular anti-social behaviour has been a key problem with some problem families being the target of interventions.

The Fairfields LAMP continues to address crime and grime issues and has more recently tried to ensure cohesion between residents of the original estate and new social housing development. The LAMP has also promoted community engagement in activities, particularly those linked to reducing worklessness and those improving health and well-being. The LAMP has incorporated input from a private sector organisation that has entered into a partnership with the centre to make improvements to the interior and exterior of the building and support community engagement.

The Community Centres Consortium for Fairfield and New Wortley community centres has also been a key focus of the priority neighbourhoods work in these areas. A Business Facilities and Social Enterprise Manager is in post, funded through the Inner West Area Committee, to increase the sustainability of community centres in Inner West through increasing social enterprises which operate from the centres. The business model for this post was developed by the Community Centres Consortium and as a result a range of key stakeholders are engaged with the post holder in helping to develop the centres as social enterprise hubs. The post is helping to promote community engagement and cohesion in the area and also seeking to make long term sustainable changes in the area

In addition, a Neighbourhood Improvement Plan, led by West North West homes Leeds has been developed for the Broadleas estate in Bramley & Stanningley ward. This reflects the performance of this area in terms of Indices of Deprivation.

Partnership work aims to tackle crime and grime and health and well-being issues such as teenage pregnancy, domestic violence and safeguarding children.

8. Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people. Area Committee will nominate champions for partnership roles to support this agenda.

2011/12 Area Committee Champions

Cllrs Hanley & Harper	Environmental Champion
Cllr Harper	Health and Well being Champion
Cllr McKenna	Community Safety Champion
Councillor Lowe	Children's Champion
Cllr Hanley	South East Employment, Enterprise & Training Partnership

West North West Area Leadership Team

The team will be established in September 2011, chaired by a member of the corporate leadership team, and oversee the development and successful implementation of local integrated services that improve outcomes in west north west neighbourhoods. The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

West North West Environmental Integrated Locality Working group

The West North West Area Manager with partners, has established a West North West Environmental Integrated Locality Working group to oversee integrated locality working to tackle environmental issues in key areas of the wedge. This group meets bi-monthly. In addition to improved visual appearance the targeted neighbourhoods, lessons learnt on future collaborative working will be identified and implemented.

Inner West Environmental Sub Group

The Inner West Sub Group comprises a Member from each Inner West ward and meets regularly to ensure implementation of the Service Level Agreement. The aim of the group is to provide strategic direction for the improvement of service delivery and the quality of the environment for the Outer West wards of Armley and Bramley & Stanningley through targeted response to local priorities, better co-ordination of service delivery and investment in public green spaces.

Community Safety Tasking

The Inner West Tasking group works in partnership, taking a problem solving approach to crime and environmental issues. Intelligence sharing means that actions identified are intelligence led, focusing on hotspot areas. The group meets monthly and regularly reports back to the Area Committee and also the Divisional Community Safety Partnership.

9. Community Engagement

Developing a programme of community engagement is one of the Area Committee's key responsibilities. This business plan seeks to provide a robust framework for community engagement which supports the identification of business plan activity and involves the public in local decision making. To facilitate this process, it is recommended that engagement activity should be split into two main components:

- a) Primary Engagement: A core programme of primary engagement for all 10 Area Committees should be implemented which provides a consistent approach for consulting the public on the broad priorities for each area and meets the requirements for the area committees' delegated function. It is proposed that this is undertaken through an annual survey of Citizens Panel Members and is implemented as part of the annual Business Plan development and review process. The results of this consultation will be presented in a report to Area Committees setting out the findings of the consultation against the business plan themes.
- b) Secondary Engagement: In addition to this core programme of community engagement, each area committee may elect to undertake additional engagement as it relates to the business of the Area Committee. For the Inner West this will include but is not limited to: a neighbourhood survey for each priority neighbourhood, up to 17 ward forums and drop-in sessions a year and a range of engagement activities linked to the delivery of individual projects and programmes of service improvement.

A community engagement forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year. Area Management Team will manage this programme of activity on behalf of the Area Committee which may include contributions of resources from other services and agency partners.

10. Commitment to Equalities and Cohesion

Leeds City Council has a strong commitment to equality and cohesion. Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Leeds City Council has an Equality Framework and achieved an 'Excellent' standard in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Well Being Funding Agreements are signed by all agencies and community groups, who must also implement and adhere to their own equality statements in order for them to receive funding.

11. Monitoring Arrangements and Promotion of Area Committee Achievements

The Action Plan outlining the Area Committee priorities and actions will be subject to performance monitoring. Further performance management arrangements will be developed during the implementation of the Business Plan.

Priority	How will this be achieved?	Who (Partnership/Agency)	By When	Outcomes /Measures	Progress / Concerns to Highlight
Sustainable Economy and Culture					
Bramley and Armley town centres are thriving and vibrant.	Work with business and partner agencies to promote Armley Town Centre as a safe and clean place to shop.	Area Management Environmental Action Team	2012 2012 Ongoing	A good mix of retail units that support the needs of the local community and a reduced number of empty units. Number of jobs generated locally.	
	Work through the Environmental Delegation and local tasking arrangements to tackle environmental hotspots.	Area Management Environmental Action Team Community Safety Tasking partnership	Ongoing	A positive perception within the community about the town centre. Consumer loyalty.	
	Work with City Development to tackle issues relating to derelict sites and their development.	Area Management City Development	Ongoing	Reduction in flytipping and debris.	
	Identify opportunities to encourage increased usage of community assets to enhance individual well-being.	Area Management Armley Mills Armley Library Bramley Library Bramley Baths Armley Leisure Centre Community Centres	Ongoing 2012	Number of visitors, participants and membership numbers.	

Priority	How will this be achieved?	Who (Partnership/Agency)	By When	Outcomes /Measures	Progress / Concerns to Highlight
All local people are engaged in sport and cultural activities.	Work with partners to deliver further needs led sport and cultural activities from within community assets.	Area Management LAMPs	2012	A positive perception within the community about community assets, activities and events.	
	Undertake a review of 'I Love West Leeds' and evaluate impact on local people.	Area Management	2012	Number of local people participating in 'I Love West Leeds' programme.	
	Review Area Committee funding for sports development work including holiday programmes and Coaching Scholarship.	Area Management	2012	Number of young people engaged in sporting activities.	
	Sustain internet access in community centres and deliver jobs and skills sessions from priority sites.	Community Centre Consortium Jobs and Skills LAMPs	2012	JSA claimant rates Jobs and skills sessions held and locality.	
	Develop a programme of work to tackle unemployment in priority neighbourhoods.	WNW Area Leadership Team	2012	Employment Deprivation Domain (2013) NEET for Armley and Bramley clusters.	
All local people are able to access as many opportunities as possible to get jobs or learn new skills.	Support initiatives to reduce NEET in Inner West.	WNW Area Management Team	2012		

Priority	How will this be achieved?	Who (Partnership/Agency)	By When	Outcomes /Measures	Progress / Concerns to Highlight
Safer and Stronger Communities					
Reduce crime and antisocial behaviour, with a particular focus on reducing burglary rates.	Deliver and review Armley Burglary Reduction Plan.	Divisional Community Safety Partnership Area Management Community Safety	2012	Armley: To return to the upper level of the Milestone Range, at 43 offences per month, 516 offences per year, a reduction of 13.5% from the annual offence total for 2010/11. Bramley and Stanningley: Lower level of the Milestone Range, at 25 offences per month, 300 offences per year, a reduction of 22% from the annual offence total for 2010/11.	
	Deliver and review Bramley Burglary Reduction Plan.		2012		
	Work with the local tasking partnership to problem solve priority issues and hotspot concerns.				
Improvements to priority environmental sites to enhance cleanliness and attractiveness.	Deliver a programme of work to deliver environmental improvements to priority sites through integrated working to improve the effectiveness of services.	Area Management Environmental Action Team Inner West Tasking	2015	Site improvements undertaken. A positive perception to the improvements within the neighbourhood. Improvements to cleanliness and a reduction in criminal activity.	
Deliver the SLA for Environmental Services	Work with partners through the Environmental Sub Group to ensure effective and targeted delivery of services.	Area Management Environmental Action Team Environmental Sub Group	2012	Number of sites surveyed to be satisfactory in terms of the presence of: <ul style="list-style-type: none"> • litter • detritus (e.g. leaf mould, dirt accumulations etc). • graffiti • flyposting. 	

Priority	How will this be achieved?	Who (Partnership/Agency)	By When	Outcomes /Measures	Progress / Concerns to Highlight
<p>Consult local people on changes that may affect their lives and support them to get involved in local decision making.</p>	<p>Undertake annual consultation through the Leeds Citizens Panel to identify Area Committee priorities.</p> <p>Provide the public with information to assist them in understanding local issues through a range of communication channels including public meetings.</p> <p>Seek the views of the public on key developments that will affect the areas where they live.</p> <p>Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.</p>	<p>LCC Corporate Communications / Area Management</p> <p>Area Management</p> <p>Area Management / LCC Regeneration Service</p> <p>Area Management / West North West homes Leeds</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Survey undertaken, analysis complete and findings reported to Area Committee.</p> <p>Undertake up to 12 forums and public drop in meetings in the Inner West.</p> <p>Hold community meetings in both priority neighbourhoods and across each ward. Ensure that significant developments are appropriately communicated to the public.</p> <p>Community organisations in New Wortley, the Wythers and Fairfields will have the capacity and opportunity to engage with, lead and influence neighbourhood activities.</p>	

Children and Families					
All children and young people attend school and have access to services that will enhance their well-being.	Work with partners to target and deliver diversionary activities for young people, link with the Offender Management Group.	Divisional Community Safety Partnership Area Management BARCA Youth Service Community Safety	Ongoing	Number of sessions held and locality. Reduction of ASB and criminal incidents in those localities. Number of young offenders engaged in activities.	
	Improve school attendance and reduce persistent absenteeism.	Armley & Bramley clusters			
	Partnership working to reduce teenage pregnancies.	Children' Services		Reduction in number of teenage pregnancies in Inner West.	
Health and Wellbeing					
All local people are active and healthy.	Work with the PCT to review the Joint Strategic Needs Assessment health data in order to consider significant findings.	PCT Area Management Team LAMPs	2012	Health deprivation and disability domain (2013).	
	Complete the Health Needs Assessment in New Wortley.		2012	Number of health related programmes of activity held and locality.	
	Work with partners to deliver health related programmes of activity in priority sites.		2012		

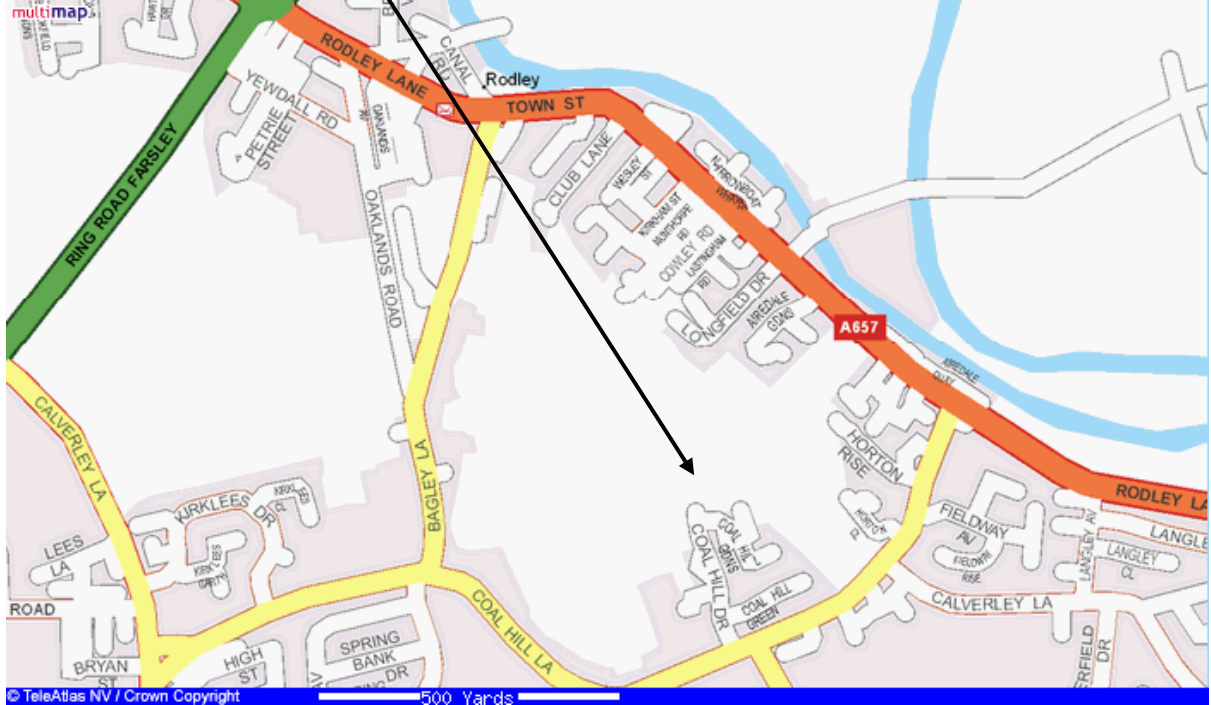
Housing and Regeneration					
Improve our most deprived neighbourhoods through integrated partnership working.	Review of priority neighbourhood areas and how partners work to improve outcomes.	Area Management Team	2012	Process for delivering neighbourhood improvements in deprived neighbourhoods agreed.	
	Deliver Local Area Management Plans in priority neighbourhoods targeting areas of need.	Area Management LAMPs	Ongoing	Priority neighbourhoods in inner west identified. Indices of Deprivation (2013).	
	Work with partners through the Inner West Tasking partnership to resolve local community safety and environmental issues.	Inner West Tasking	Ongoing		
Increased number of volunteers working within our local communities.	Engage volunteers to work within local communities and support the development of community assets.	Voluntary Action Leeds Area Management	Ongoing	Increased number of volunteers.	
Local communities are cohesive and engender a sense of pride in their neighbourhoods.	Deliver environmental educational programmes in schools.	Area Management Environmental Action Team			
	Identify community capacity building opportunities.	Voluntary Action Leeds Yorkshire Planning Aid			

Make better use of community buildings	Embed indicators and corresponding actions in neighbourhood action plans to improve cohesion and integration in local communities.	Area Management Equalities Team	Ongoing	A positive perception to the improvements in the neighbourhood.	
	Provide a Small Grants Budget to support local communities to deliver local activities and improve their neighbourhood.	Area Management Team	2012	Number of community groups. Number of local events and clear ups held. Number of people attending, and different groups participating in local activities	
	Provide a Skips Budget to support local communities to undertake clean ups.	Area Management Team	2012		
	Work with partners to organise a 'street party' in honour of the Queen's Diamond Jubilee	Area Management Town Centre Management The Big Lunch	2012		
	Support the development of the Community Centre Consortium's programme of work, in particular the medium and long term plans for the Fairfield and New Wortley Community Centres.	Area Management Community Centres BARCA	2012		
	Undertake annual reviews of Strawberry Lane Community Centre.	Area Management Strategy and Commissioning	2015		The centres remain open and effective.

	Tackle derelict/ problem sites, in particular sites with community and public safety issues and environmental blight (taking into account the Leeds Bradford Corridor and the West Leeds Gateway priority sites).	Area Management Environmental Action Team Planning City Projects Community Safety Building Control	Ongoing 2015	The centre is fully leased and maintained. Sites clear of debris and flytipping. Reduction of ASB, criminal activity and flytipping and debris.	
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Stanningley Amateur Rugby Football Club, Coal Hill Drive, Leeds, LS13 1PA



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